

## HARDWICK PARISH COUNCIL

I hereby give notice that the Annual Meeting of the Parish Council will be held on Tuesday 25 May 2021 at 7.00 pm in the Pavilion, Egremont Road

*The Public and Press are cordially invited to be present. The order of business may be varied.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk  
19/05/21

### AGENDA

1. **Election of Chairman and to receive the Chairman's declaration of acceptance of office, or, if not then received, to decide when it shall be received**
2. **To elect a Vice-Chairman**
3. **Annual Business**
  - 3.1 To appoint committees, working groups or any other officers which the Council deems necessary
  - 3.2 To appoint representatives on any other organisation or authority, which the Council deems necessary
  - 3.3 Annual Review Standing Orders, Financial Regulations, Risk Assessment and other policies review

### Open Public Session including reports from the County & District Councillors

- 4 **To receive apologies for absence**
5. **Declarations of interest**
  - 5.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
  - 5.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
6. **To approve the minutes of the meetings on 27 April and 11<sup>th</sup> May**
7. **Matters arising or deferred from the last or previous meetings for discussion/decision**
  - 7.1 (6.1 of 27.4.21) East West Rail – to consider response to the consultation including proposal (Annual Parish Meeting) that the Parish Council liaises with Caldecote Parish Council regarding its response to the consultation)
  - 7.2 (3.2 of 11.5.21) Millers Way improvements - to consider appointment of a consulting engineer
  - 7.3 (3.3 of 11.5.21) Defibrillator proposal <sup>(PJ)</sup>
  - 7.4 (3.4 of 11.5.21) To consider request that the Parish Council supports the proposed LLF on-road priority bus route <sup>(AE)</sup>
  - 7.5 (3.6 of 11.5.21) Update and to consider feedback on the new website proposals <sup>(AJ)</sup>
  - 7.6 (3.7 of 11.5.21) Proposal that the Council sets up Minor Works Working Groups to progress matters <sup>(IG)</sup>
  - 7.7 (3.15 of 11.5.21) Proposal that the Parish Council considers the Highway and Road Safety Working Group report regarding Hills S.278 £15,000 S106 funds for maintenance of one street light on Main Street by the Blue Lion <sup>(PJ)</sup>
8. **To consider resolutions from the Annual Parish Meeting if any**
  - 8.1 Suggestion that the Parish Council uses the Cabin at St Mary's for some Council meetings
  - 8.2 Hardwick Play Parks – to consider what to do with residual funds from the project

\* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

- 8.3 To consider whether additional litter picking equipment is required – Proposal that the Parish Council purchase heavy duty rubbish sacks and High Viz vests for the village volunteer litter pickers<sup>(PJ)</sup>
- 9. Finance, risk assessment and procedural matters**
- 9.1 To consider any quotes for urgent work required because of risk and the Clerk’s use of delegated powers
- 9.2 To receive play areas and skate park inspection reports and consider if any work is required
- 9.3 To consider the RoSPA report
- 9.4 To receive the financial report and approve the payment of bills
- 9.5 To review and appoint bank signatories – Cambridge and Counties Bank
- 10. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**
- 10.1 SCDC and CCC – Support for Community Flood Plans and groups in South Cambridgeshire
- 10.2 S106 Parish Indemnity agreement – Land at Grace Crescent, Hardwick – Community Facilities contribution No 2 and No 3 – to appoint two councillors to sign the agreement
- 10.3 Resident/Climate Action Group – request that mowing of the green spaces is reduced so as to leave wild flowers for the benefit of bees and other insects
- 11. To consider any planning applications and decision notices and tree works applications \***
- 11.1 Planning applications and appeals
- 11.1.1 21/01677/HFUL – 143 Bramley Way – Single storey rear, two storey front and side extension
- 11.1.2 S/3064/16/CONDO – Land S of 279 St Neots Road – Submission of details required by Condition 8 (Contamination) of permission S/3064/16/OL
- 11.1.3 20/02728/CONDA – Land S of 279 St Neots Road – Submission of details required by Condition 6 (Street management and maintenance) of permission 20/02728/REM
- 11.1.4 21/01578/HFUL – 2 Quince Road – Two storey side extension
- 11.1.5 21/01345/FUL – Newton House, 147 St Neots Road, Redevelopment to form 2 no. 1 bedroom and 3 no. 2 bedroom apartments with associated car parking, cycle storage and bin storage
- 11.2 SCDC and appeal decision notices - to note
- 11.3 Tree works applications
- 12. Members reports and items for information only unless otherwise stated**
- 12.1 New Housing Developments and Planning Obligations<sup>(SR)</sup>
- 12.2 Proposal that the Parish Council considers the removal of the boat parked on Council land off Egremont Road<sup>(AG)</sup>
- 12.3 Proposal that the Council considers SCDC’s Zero Carbon Communities Grant and Free Energy Survey with a view to applying for a grant to plant more mature specimens and possibly larger shrubs<sup>(IG)</sup>
- 12.4 Communications Working Group update<sup>(AJ)</sup>
- 12.5 Update and proposal that the Council decides on new Parish board artwork and who will install the notice board
- 12.6 Proposal that the Council decides who will do the telephone kiosk work<sup>(AJ)</sup>
- 13. Closure of meeting**

\* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/>

## **Annual business**

The process and procedure is laid down in standing orders

### **1. Election of Chairman**

- 1.1 To receive the Chairman's declaration of acceptance of office, or, if not then received, to decide when it shall be received.

The Chairman to invite nominations, which need to be proposed and seconded and voted on. The elected Chairman to sign the declaration of acceptance of office before the meeting continues. A member to witness the signature.

### **2. To elect a Vice-Chairman**

Again, please propose and second and vote on the nomination

### **3. Annual Business**

- 3.1 To appoint committees, working groups or any other officers which the Council deems necessary

The Council to consider if all of these are to continue or if any changes are to be made.

An extract from the 2019 minutes is below, updated to reflect subsequent changes:

The Clerk advises that working groups should not consist of a majority of members.

RESOLVED that the following working groups and member responsibilities be confirmed:

Planning Working Group – Cllrs Gill and Joslin.

Tree Working Group – Cllrs Gill and Joslin.

Play area inspections – Cllr Wellbelove: St Mary's play area; Worcester Avenue, Grenadier Walk; Skate Park and Egremont Road play area.

Newsletter – Cllr Gill

Notice boards – Cllr Wellbelove.

Website liaison and Webmaster – Cllr Joolia

Emergency Plan – Cllr Giddings

Fact finding in preparation for meetings – the Chairman.

Neighbourhood Plan Working Group – Cllrs Gill and Joslin.

Volunteer Maintenance Group (July 2019) – Cllr Giddings

Tree Planting – Cllrs Joslin and Giddings (November 2019)

Communications Working Group including Facebook and liaison with village groups and organisations – Cllr Joolia and Cllr Everitt (August 2020)

Terms of reference attached.

Highways and Road Safety Working Group – Cllr Joslin and Cllr Everitt (September 2020)

Terms of reference: (December 2020)

### **Highways and Road Safety Working Group**

#### **Members**

Pauline Joslin

Alan Everitt

#### **Scope**

All issues impacting on Hardwick CP Rights of Way and Highways (Public Transport, Road, Cycling and Pedestrians) and Road Safety

To pursue day to day activities in-Scope and to bring issues to Parish Council that require debate and Resolution

#### **Issues include**

All Highways Improvements (roads, cycle paths and Footpaths including Lighting)

Highways issues presented by New Developments and impacting on Hardwick

Management of MVAS display data including reporting to Highways per HPC MoU with Highways  
Continuous review and update of issues raised in the Document, "Protecting our Village: Traffic Calming in Hardwick" initially presented to HPC by Pauline at the September 2018 PC meeting and reviewed by County Highways.

Liaison on Issues with Stakeholders

Provision of timely, monthly content for dissemination by Communications Working Group

**Stakeholders include**

Residents, Village Groups, County Highways, South Cambridge District Council, Local Parish Councils, The Coalition of Parish Councils, Local Liaison Forum, Police Community Speed Watch and elected representatives.

- 3.2 To appoint representatives on any other organisation or authority, which the Council deems necessary  
Village Development Plan –  
Bourn Airfield working group – to represent the Parish Council and report back to meetings - Cllrs Gill, Joslin, Wellbelove.  
Parish Paths Partnership – Cllr Joslin.  
Coalition of Parish Councils – to represent the Parish Council and report back to meetings - Cllrs Gill, Joslin and Rose.  
Local Liaison Forum – to represent the Parish Council and report back to meetings - Cllrs Gill, Joslin and Rose.  
SCDC Planning Forum – to represent the Parish Council and report back to meetings - Cllrs Gill, Joslin and Rose.  
Hardwick Community Centre Working Group – Cllr Rose.  
New developments and S106 – Cllr Rose.  
Chivers liaison – The Chairman.  
Village Plan, Community Bus Scheme, and Healthcare campaign for healthcare in Hardwick – Mia Cassey  
Hardwick Climate Action Group –

- 3.3 Annual Review Standing Orders, Financial Regulations, Risk Assessment and other policies review  
Members should already have a copy of these.

**Open public session including reports from the County and District Councillors**

4. To receive apologies for absence – will be reported to the meeting.
5. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.
6. To approve the minutes of the meetings on of 27 April 11 May  
Attached.
7. Matters arising or deferred from the last or a previous meeting for discussion/decision
- 7.1 (6.1 of 27.4.21) East West Rail – to consider response to the consultation including proposal (Annual Parish Meeting) that the Parish Council liaises with Caldecote Parish Council regarding its response to the consultation)  
Deferred at the 27 April meeting.
- 7.2 (3.2 of 11.5.21) Millers Way improvements - to consider appointment of a consulting engineer  
Correspondence with previously contacted engineers has been circulated again to members.
- 7.3 (3.3 of 11.5.21) Defibrillator proposal  
Deferred at the last meeting. Cllr Joslin to report.
- 7.4 (3.4 of 11.5.21) To consider request that the Parish Council supports the proposed LLF on-road priority bus route  
Deferred at the last meeting.
- 7.5 (3.2 of 30.3.21) Update and to consider feedback on the new website proposals  
Deferred at the last meeting. Cllr Joolia to report.
- 7.6 (3.7 of 11.5.21) Proposal that the Council sets up Minor Works Working Groups to progress matters  
Cllr Giddings to report.

- 7.7 (3.15 of 11.5.21) Proposal that the Parish Council considers the Highway and Road Safety Working Group report regarding Hills S.278 £15,000 S106 funds for maintenance of one street light on Main Street by the Blue Lion<sup>(PJ)</sup>

Other to note:

Street naming (6.5 of 23.3.21) – SCDC have written “I would just make you aware of South Cambridgeshire District Council’s policy regarding new street names which states “street names should not be difficult to pronounce or spell” so this could be a problem with the proposed name Bhachu.”

**8. To consider resolutions from the Annual Parish Meeting if any**

- 8.1 Suggestion that the Parish Council uses the Cabin at St Mary’s for some Council meetings
- 8.2 Hardwick Play Parks – to consider what to do with residual funds from the project  
To consider whether the residual funds at the bank should be given to the Parish Council for maintenance costs or whether they should be used for the refurbishment of the skate park or improving the Church play area.
- 8.3 To consider whether additional litter picking equipment is required – Proposal that the Parish Council purchase heavy duty rubbish sacks and High Viz vests for the village volunteer litter pickers<sup>(PJ)</sup>

**9. Finance and risk assessment and procedural matters**

- 9.1 To consider any quotes for urgent work required because of risk and Clerk’s use of delegated powers  
None at the time of writing.
- 9.2 To receive play areas and skate park inspection reports and to consider if any work is required
- 9.3 To consider the RoSPA report  
Click on this link or copy and paste the link into your internet browser  
This link will expire after 60 days (25<sup>th</sup> June 2021. We recommend you download your report(s) before the link expires.  
<http://playbase.rosaplaysafety.co.uk/Inspections/index.php?ID=1094509E-E998-2848-8031-129B8E22C141>
- 9.4 To receive the financial report and approve the payment of bills and to note increased bank charges– attached.  
Unity Trust Bank has notified the Parish Council of its increased bank charges as its credit turnover exceeded £100,000. These will now be £6pcm and 15p for each credit and debit transaction.
- 9.5 To review and appoint bank signatories – Cambridge and Counties Bank

10. To consider any correspondence/communications received

None at the time of writing.

10.1 SCDC and CCC – Support for Community Flood Plans and groups in South Cambridgeshire

“I hope this email finds you well. I have outlined below the flood planning initiative that is currently being made available through myself and my colleagues at County Council. Are you best placed to respond to this for the community? If you could let me know who I should be getting in touch with to discuss this further for Hardwick that would be brilliant and much appreciated.

We are getting in contact to let you know that we are offering support for local community groups to establish or update/ review flood plans. We know that following the flooding at Christmas many of you have been proactive in setting up local plans/ groups or have expressed an interest in doing so.

**We are initially contacting a small selection of communities in South Cambridgeshire that we feel are priority areas for new / revised flood plans. We would like to work with you over the next couple of months if possible.** We are therefore contacting parish councils and local community groups that we have made links with through the COVID pandemic support networks, in order to find out if we and the County Council can support you, as set out below, to prepare or review your flood plan.

The reality is surface water flooding which is a risk in South Cambridgeshire is difficult to predict and pinpoint so there is always a chance of flooding with heavy rainfall even if you are not on a river or waterway. Having a flood plan forms part of your community emergency plans such as a pandemic, extreme weather conditions or fire and planning in advance means you will not only be better prepared to respond in an emergency but better equipped to recover in the long term. A plan can help you decide what practical actions need to happen before and during a flood and therefore reduce the impact that it may have on your community too. We appreciate that you may well be stretched for capacity and so we want to support you to make flood planning as easy as possible. You may already be well prepared or you may not have begun to start pulling together your local knowledge - either way we can help. The objective is to make sure that we have a joined-up response on flooding, where all the local authorities, including the Parish Councils, know where their responsibilities start and where they mesh with other authorities.

Many locations in Cambridgeshire and around the country have found having a flood group as well as a plan to be of huge value before, during and after times of flood.

Flood groups (or wardens) can, for example, provide the following types of benefits:

- Help develop the flood plan and enact it if the plan is activated
- Share local knowledge and post flood data with flood risk management authorities so we can all understand the risks and improve management;
- Gain a better understanding of the duties and processes of different risk management authorities;
- Boost awareness within the community of local flood risks;
- Help the community to better prepare for emergencies by developing a local flood plan including vulnerable areas, important contact details, an action plan, agreed rest centre sites etc;
- A single or reduced number of points of contact for flood risk that a risk management authority can use to contact your community, making local engagement simpler especially around times of flood;
- Meet people and create a sense of community support and spirit, continuing the excellent work carried out by many during COVID lockdowns.

Please be aware that flood groups are entirely voluntary, can be for any size of community (e.g. you could choose to have one for just the two main roads where properties flood, rather than for a whole village) and the group can choose how involved they wished to get in flood risk activities. Some groups participate in litter collection from watercourses, for example, but this is not essential and obviously health and safety needs to be considered. Many flood groups are linked to a Parish or Town Council, a church group or another community organisation, but if you want to be involved and are unsure how to get more local support please let us know so we can help with this.

Flood planning and flood groups are something that flood risk management authorities are always keen to support; and with this in mind South Cambridgeshire District Council and Cambridgeshire County Council have been given some additional resources that we want to put to good use in working with you. We are able to offer the following:

- Initial consultation: meeting with your community to discuss how the Christmas heavy rainfall impacted your Parish and discuss developing/ revising your local flood plan.
- Once a parish/community group have completed and ratified their plan then there is an opportunity to receive an Environment Agency approved Flood Kit. Each Kit will have the total value of up to £1,500 per community.
- An online series of group training, information and support sessions over about 5 weeks this May-July and then again in winter 2021 to help with the establishment of community flood plans and flood groups. We would like your input as to what topics you would most like us to cover but, for example, we could cover topics including:
  - Different types of flood risk
  - Roles and responsibilities of flood risk management authorities
  - Emergency planning and how to use a flood plan

- Recruiting flood group volunteers
- Flood insurance and buying a home
- Flood risk in the planning system, water companies and the right to connect to sewers
- Watercourse maintenance

We look forward to be in touch with you and supporting, you and your community in developing a local flood plan and making your community more resilient to flooding.”

10.2 S106 Parish Indemnity agreement – Land at Grace Crescent, Hardwick – Community Facilities contribution No 2 and No 3 – to nominate two councillors to sign the agreement

SCDC have written:

“As you will likely be aware, a Section 106 Agreement was entered into in respect of the above development with effect on 18 October 2017. This required the Developer to pay over the sum of £608,000 as a financial contribution towards the provision of a new community centre. The second and third instalments have been received by the Council and it is the intention for this money to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the money in this manner. The Agreement can be viewed on the website by using the planning application search. It will be listed under the documents tab.

<https://applications.greatercambridgeplanning.org/online-applications/search.do?action=simple>

I attach a copy of an appropriate Indemnity for execution on behalf of the Parish Council and, assuming the Parish Council is content to proceed on this basis, perhaps two copies of the indemnity form can be printed and that both copies could be executed in pursuance of an appropriate resolution of the Parish Council. You will see that the document provides for the date of the resolution to be inserted and would be grateful if this could be completed and for the document to be executed by two Parish Councillors on behalf of the Parish Council.

Once executed, please date the Indemnity and return one part by post to the Council offices marked for my attention, retaining the other copy for the Council’s records. I will then arrange for the community facilities contribution to be remitted as quickly as possible. As I am presently working from home please could you also e-mail a copy to me.”

11.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

10.3 Resident/Climate Action Group – request that mowing of the green spaces is reduced so as to leave wild flowers for the benefit of bees and other insects

“I have been enjoying the cheering sight of the dandelions, buttercups and daisies when walking through the village so was very disappointed this morning to find mowing taking place. It is particularly sad that mowing has been done just now, when leaving the wild flowers is especially important. See the Plantlife website:

<https://www.plantlife.org.uk/uk/discover-wild-plants-nature/no-mow-may>

Before the pandemic stopped so many of our activities, I wrote to you on behalf of the Hardwick Climate Action Group, asking that mowing of our green spaces be reduced, so as to leave wild flowers for the benefit of bees and other insects. This is something that will cost the council nothing - and indeed would save money.

You may be aware that the highways agency, which is responsible for some of our verges, is doing this already.”

In February 2020 the resident wrote “On behalf of the Hardwick Climate Action Group, I am writing to ask about the policy for maintaining the grassed areas scattered around the Limes Estate. We are interested in policy regarding mowing the grassed areas, and maintaining the trees and other

vegetation in and around these areas. We would like to know what instructions are given to contractors assigned to these tasks.

Please respond to me, and I will share the information with those of us in the Action Group who are working on potential changes that would benefit biodiversity, increase the scope for capture of carbon dioxide, and save the Parish Council some money”

Information on the Council’s Grasscutting contract was provided to her. The Parish Council contract a Grasscutting company to cut the grass 20 times during the growing season. Every three years the Council contracts an arboricultural report on its trees and undertakes any works identified. In between the Council may contract works to its trees as and when required.”

- 11.1.1 21/01677/HFUL – 143 Bramley Way – Single storey rear, two storey front and side extension
- 11.1.2 S/3064/16/CONDO – Land S of 279 St Neots Road – Submission of details required by Condition 8 (Contamination) of permission S/3064/16/OL
- 11.1.3 20/02728/CONDA – Land S of 279 St Neots Road – Submission of details required by Condition 6 (Street management and maintenance) of permission 20/02728/REM
- 11.1.4 21/01578/HFUL – 2 Quince Road – Two storey side extension
- 11.1.5 21/01345/FUL – Newton House, 147 St Neots Road, Redevelopment to form 2 no. 1 bedroom and 3 no. 2 bedroom apartments with associated car parking, cycle storage and bin storage
- 11.2 SCDC and appeal decision notices - to note
- 11.2.1 S/3064/16/CONDJ – Land south of 279 St Neots Road – Submission of details required by Conditions 10 (Foul water) and 12 (Surface water) of planning permission S/3064/16/OL – Condition discharged in full
- 11.2.2 S/3064/16/CONDN – Land south of 279 St Neots Road – Submission of details required by Condition 28 (Public footpath and street lighting) of planning permission S/3064/16/OL – Condition discharged in full.
- 11.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>
- 12. Members’ reports and items for information only unless otherwise stated
- 12.1 New Housing Developments and Planning Obligations
- 12.2 Proposal that the Parish Council considers the removal of the boat parked on Council land off Egremont Road<sup>(AG)</sup>
- 12.3 Proposal that the Council considers SCDC’s Zero Carbon Communities Grant and Free Energy Survey with a view to applying for a grant to plant more mature specimens and possibly larger shrubs<sup>(IG)</sup>

Clr Giddings writes “Planting wild saplings has been successful but planting more mature specimens would be better and offer a greater variety. Also I have been approached by a resident suggesting larger shrubs could be planted in areas too small for trees.”

<https://www.scams.gov.uk/zerocarbongrant>
- 12.4 Communications Working Group update<sup>(AJ)</sup>
- 12.5 Update and proposal that the Council decides on new Parish board artwork and who will install the notice board<sup>(AJ)</sup>

Cllr Ackbar writes “I have yet to receive the artworks, so will send it later and I would like it to be a decision agreed by the Council on which one we go for”
- 12.6 Proposal that the Council decides who will do the telephone kiosk work<sup>(AJ)</sup>
- 13. Closure of Meeting



Proposal to create a working group on *Communication and Engagement*, which would include as part of its objectives:

- Review the means of internal and external communication, and see if there are ways these could be improved, or done more efficiently.
- Look at the information being shared out to the public and fill the gaps for anything missing, or which could be added, or could be formulated in better ways.
- Research and investigate other modes of communication which would benefit the community - this might involve:
  - hearing about experiences from others,
  - encouraging potential new ideas.
  - finding out how other Parish councils communicate and engage
- Look into ways to improve engagement from the HPC to the village and vice versa
- Instigate ways to get villagers interested in joining/working closely with the HPC
- Work closely with the “webmaster” to help improve the quality of the information from the HPC.
- Review the data protection/security aspects of communication channels/data sharing and ensure it’s all being done properly

The Working Group (WG) will report back to the HPC regularly, if/when there are recommendations to be made with respect to the above points. The WG would most likely also be liaising closely with the Councillors, and the Parish Clerk, for helping gather more information about matters concerning the above points.

**HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT**

May-21

**Summary of previous month**

**Balance brought forward** **£371,032.26**

**Adjustments and amendments**

**Expenditure approved at last meeting/between meetings**

RH LANDSCAPES	GRASSCUTTING	-624.00
NOTICEBOARD COMPANY	NOTICE BOARDS	-1,612.92
PLAYSAFETY LTD	ROSPA INSPECTION	-415.20

**Misc credits**

SCDC	PRECEPT	30183.00
RESIDENT	TREES	35.00
SCDC	S106 - COMMUNITY BUS	10672.51

<i>Total Adjustments</i>	<u>38238.39</u>
Balance revised after adjustments	<u><u>£409,270.65</u></u>

**Bank Reconciliation to last statement**

Account	Funds	Statement	Outstanding
Unity Trust Current Account	284,366.74	299870.17	-15503.43
Cambridge & Counties Bank	96,903.91	96,903.91	
NS&I Income Bond	28,000.00	28,000.00	
<b>Total</b>	<u>409,270.65</u>	<u>424,774.08</u>	<u>-15,503.43</u>

**Expenditure for approval**

		£
SALARIES & PENSIONS		543.16
RPM	EGREMONT RD METAL REMOVAL	96.00
RPM	EGREMONT RD ZIP LINE TENSION	300.00
M POOLEY	REC VERTIDRAIN	500.00
CAPALC	AFFILIATION FEE	611.30
TEES LAW	ST MARY'S POS EASEMENT	900.00
RH LANDSCAPES	GRASSCUTTING	726.00
LGS SERVICES	ADMIN SUPPORT APRIL	1403.59

<i>Total expenditure</i>	<u>5080.05</u>
Balance c/f	<u><u>£404,190.60</u></u>

**Notes:**

*Late invoices will be brought to the meeting*

**THIS AGREEMENT** is made the \_\_\_\_\_ day of \_\_\_\_\_ 2018  
**B E T W E E N** HARDWICK PARISH COUNCIL care of 30 West Drive, Highfields, Caldecote, Cambridge, CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

W H E R E A S :

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 18 October 2017 and made between the District Council (1) Cambridgeshire County Council (2) Peter James Sadler and Linda Carol Sadler (3) and The Agricultural Mortgage Corporation PLC (4) a contribution of £608,000.00 (subject to indexation) is payable towards the provision of a new community centre ("Community Facilities Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Community Facilities Contribution is to be paid in three instalments;  
£152,000 (subject to indexation) prior to occupation of any dwelling  
£152,000 (subject to indexation) prior to the occupation of the 21<sup>st</sup> dwelling and  
£304,000 (subject to indexation) prior to the occupation of the 41<sup>st</sup> dwelling
- (3) The second and third instalments of £164,444.44 and £328,000.00 respectively were received by the Council on 5<sup>th</sup> May 2021
- (4) The District Council agrees to transfer the second and third instalments of the Community Facilities Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with those covenants given in the Fifth Schedule Part I of the Section 106 Agreement as if those Covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

NOW THIS DEED WITNESSETH as follows:

IN CONSIDERATION of the payment by the District Council to the Parish Council of the Community Facilities Contribution the Parish Council covenants with the District Council

1. to use the Community Facilities Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Community Facilities Contribution within ten years from the date of receipt of each instalment then those Contributions or unexpended proportion thereof (as the case may be) shall be payable to the Owner as provided in the Section 106 Agreement ("the Owner") with interest accrued from the date of receipt of each instalment by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Community Facilities Contributions are attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts

3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Community Facilities Contribution or any part thereof shall have been spent
4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on \_\_\_\_\_ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by )  
 Councillor )  
 in the presence of :- )

Witness Signature:

\_\_\_\_\_  
 Witness Name: (Block Capitals)

\_\_\_\_\_  
 Witness Address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SIGNED AND DELIVERED as a Deed by )  
 Councillor )  
 in the presence of :- )

Witness Signature:

\_\_\_\_\_  
 Witness Name: (Block Capitals)

\_\_\_\_\_  
 Witness Address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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