HARDWICK PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held remotely due to the current pandemic on Tuesday 27 October 2020 at 7.00 pm

To join the Zoom Meeting
https://zoom.us/j/96115870018
Meeting ID: 961 1587 0018
Or dial (charges apply)
0330 088 5830
0131 460 1196

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Mrs Gail Stoehr, Clerk
21/10/20

AGENDA

Open Public Session including reports from the County & District Councillors

1 To receive apologies for absence

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

3. To approve the minutes of the last meetings on 22 September and 1 October

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (6.3) Cabin Management Team – request for financial support for new online booking system

4.2 (6.4) Hardwick Happenings - request for financial support (SR)

4.3 (4.1) Millers Way transfer and proposed lighting – to consider responses from lighting suppliers and if the Parish Council is ready to choose a type of lighting and a supplier

4.4 (3.1 of 1.10.20) To consider a policy on requests for tree works

4.5 (3.3 of 1.10.20) Residents of Lambourne Road and Ellison Lane – request that tree crown be reduced on grounds of safety and to improve light

4.6 (3.3 of 1.10.20) To consider resident correspondence regarding overhanging branches in Egremont Road

4.7 (3.3 of 1.10.20) To consider resident correspondence regarding dead tree near the recreation ground

4.8 (3.10 of 1.10.20) Village website – to receive report and recommendation (AJ)

4.9 (3.6 of 1.10.20) James Fisher SCDC – response to the request for a deed of variation St Neots Road S106 – to consider if the Parish Council will pay the legal costs

4.10 (4 of 1.10.20) Proposal on the length of meetings(AJ)

5. Finance, risk assessment and procedural matters

5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers

5.2 To receive play areas and skate park inspection reports and consider if any work is required

5.3 To receive the financial report and approve the payment of bills

6. To consider any correspondence/communications received requiring a decision of the Council

6.1 1st Hardwick and Highfields Scout and Guide Group – request for financial support for new fence

6.2 SCDC Covid grant to support vulnerable and those who need to self-isolate – request from Hardwick Network that the Parish Council applies and acts as the Network's banker

7. To consider any planning applications and decision notices and tree works applications *

7.1 Planning applications and appeals

7.1.1 S/3440/18/OL – Bourn Airfield – AMENDED - Outline planning permission for a new mixed use village comprising residential development of approximately 3500 dwellings mixed uses comprising employment retail hotel leisure residential institutions education community facilities open space including parks ecological areas and woodlands landscaping engineering for foul and sustainable urban drainage systems footpaths cycle ways public transport infrastructure highways including a principal eastern access from the roundabout on St Neots Road and western access

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on http://plan.scambs.gov.uk/

Mrs Gail Stoehr, Clerk to Hardwick Parish Council, 30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY
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with Broadway including first section of strategic public transport route associated infrastructure groundworks and demolition with all matters reserved except for the principal highway junctions from the St Neots Road roundabout and onto Broadway with some matters reserved except for access. This application is subject to an Environmental impact assessment and to consider a recommendation on a response (AE)

7.1.2 20/04087/HFUL – 17 Ashmead Drive – Two storey side and rear extension

7.1.3 20/02728/REM – Land South of 279 St Neots Road – AMENDED – Approval of matters reserved for appearance, landscaping, layout and scale following outline planning permission S/3064/16/OL for 155 dwellings following demolition of two existing dwellings – to note response made between meetings. The Parish Council was neutral.

7.2 SCDC and appeal decision notices - to note

7.3 Tree works applications

7.3.1 20/2085/TTCA – 87 Main Street

8. Members reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning Obligations (SR)

8.2 Report on East West Rail online forum with Anthony Browne held on 15 October (AG)

8.3 Proposal that the Parish Council considers installation of a defibrillator (PJ)

8.4 Highways Working Group report(AE))

9. Closure of meeting and items for the next agenda

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on http://plan.scambs.gov.uk/

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CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 27 OCTOBER 2020

Open Public Session including reports from the County & District Councillors

1. To receive apologies for absence

2. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.

3. To approve the minutes of the last meetings on 22 September and 1 October (attached)

4. Matters arising or deferred from the last or a previous meeting for discussion/decision

4.1 (6.3) Cabin Management Team – request for financial support for new online booking system
Deferred at the last meeting. Application form and supporting documentation attached.

4.2 (6.4) Hardwick Happenings request for financial support
"Please find attached a Statement of Account for Hardwick Happenings from 1 September 2019 to 31 August 2020. As I previously outlined at the meeting on 22 September, for several reasons the deficit is considerably larger than in 2018/2019.
However, it is also due, in part, to the financial year beginning on 1 September and the advertising year beginning with the October issue and whether advertisers renewing for the October issue pay in August or in September. In August 2018, advertising revenue was £675, whereas in August 2019 the revenue was £375."

The application form has already been published and circulated to Cllrs with the 22nd September agenda.

4.3 (4.1) Millers Way transfer and proposed lighting – to consider responses from lighting suppliers and if the Parish Council is ready to choose a type of lighting and a supplier

Cllr Joolia reports "The information I requested from Prolectric came through, and some locations locally too. They said they could provide contacts too if we needed.
Maintenance etc...

- No maintenance is required – units are self cleaning
- 5 year warranty – expect battery and LED to need replacing between 7 and 10 years – battery packs and LED can be replaced for approx. £450 at todays prices
- Lamp posts have 30 years warranty
- Solar panel has 18-20 years lifecycle

Locations in Cambridge(shire):
- Foxton Chalk Hill
  Foxton, CB22 6AB
  ordered by South Cambs District Council
  Photo: https://u.pcloud.link/publink/show?code=XZLqa5XZEjBcOl8H3ySoWulbhVsKQFyUgVh7
- Cambridgeshire Community Services NHS Trust
  Mill Road, Cambridge, CB1 3DF
- Herrco Cosmetics Car park"

K&M Lighting has responded:

1. Zeta can achieve residential class levels of illumination using the Rapid Mount Solar, the Solis Nano and the Solis Heritage. All three products are guaranteed to work dusk until dawn 365 days a year in a Northern European climate.
2. Pricing is comparable with normal street lighting when the cost of installation of cables is factored in. Maintenance is simply a battery replacement at 7 to 10 years so running costs are cheaper than the mains alternatives.
3. P5/P6 lighting class is achievable and we do have a lighting design service available.
4. PIR options are available so we can dim the lights when no movement is detected. The level of dimming can be specified at time of order and most clients choose 50% dimming to reduce light pollution.

5. CCT range available from 2,700k up to 6,000k but most clients choose the 3,000k version.
6. We have installations all over the UK, most recently Shrewsbury, Weedon Bec (Northants), Cumbria, Lancashire, Oxford Science Park, Newquay, Barratt David Wilson developments on the South coast and for Sainsbury's too.
7. Running and Maintenance costs – These are virtually nil, the battery life is 7 to 10 years and will be approximately £50.00 to replace.
8. Warranty for all parts is 5 years but the expected life of the LED and control components is 100,000 hours and the pv is 15 years.
9. Local installations – We have just installed the Rapid Mount in Weedon Bec to illuminate car parking under the railway arches. We are just about to put some in Newmarket and will confirm once this is completed.
10. No maintenance contract is required.

Balfour Beatty have responded to the Chairman's enquiry about the most suitable lantern for a footpath in a rural village as follows:
"Having had a look at the photometry data for the Indo AIR1+ the optic setting that would be best for footpaths and residential would be either the SWB or the SW optic, the SWB gives a relatively narrow distribution of light ideal for footpaths, and the SW will offer the same distribution but will suit a wider footpath / roadway, without looking at a design layout or running it through the software this is only best guidance.
I hope this helps. We can offer a quotation for a design if this is something the Parish would be interested in?"

The Council's solicitor has written:
"I am pleased to confirm that Persimmon have agreed to pay the sum of £17328.30 as a commuted sum towards the road works that you have requested in relation to the land. On the basis that the Parish Council is happy with this we are now in a position to proceed. I have asked for the document to be sent to me and once I have it I will forward it on to you."

4.4 <u>(3.1 of 1.10.20) To consider a policy on requests for tree works</u>
Proposed at the last meeting as a way forward rather than considering numerous similar requests.

4.5 <u>(3.3 of 1.10.20) Residents of Lambourne Road and Ellison Lane – request that tree crown be reduced on grounds of safety and to improve light – to consider tree surgeon's report if received</u>
The Clerk has asked the Tree Surgeons, who were contracted to undertake the works identified in the recent arboricultural report for their opinion on these trees and they have responded "Craig checked all of the trees on the open space at Lambourne Road and couldn't find any damaged. The only thing he mentioned was the trees along the passage could do with having their crowns lifted. The cost of this would be £140.00 + VAT" and
"There are only approx 5 trees outstanding from the contract and it is hoped these will be done next week"

Resident 1 has written:
"I am writing to you regarding the trees overlooking and obstructing sunlight from the residential gardens of Lambourne Road, Hardwick.
My neighbours and I are really concerned about the way the trees are getting too big and obstructing useful sunlight for our properties. This is predominantly the case for my side of the house (#22). Due to the sunlight being completely blocked, my house gets very cold and results in a damp feeling as no sunlight reaches that side -also leaving my house dark even with the sun shining. As you can understand I do not want to unnecessarily have to use electricity for lights in the daytime or central heating other than in winter as this is not eco friendly. In Heavy winds it is also scary feeling that the tree top will snap and cruses on to mine or other neighbours houses.
We are all in favour of the trees and love nature, so do not want them to be chopped down. We are kindly asking for yourselves to prune the trees from the top, along with trimming all overgrown branches to allow a nicer, more sustainable environment in our homes and gardens.
We have also consulted Cambridge District council regarding this matter and they have signposted us to you.

The residents of Lambourne road thank you for your time in dealing with this matter, especially in these difficult times and hope to hear from you soon with plans of the maintenance of the trees. "
Signed by Resident 1, Resident 2, Resident 4 and another resident of Lambourne Road.

Resident 2 has written:
"Firstly, thank you Mr Gill and Ian for spending some time this morning discussing the trees in this area. Thank you also for lopping the branches around the walk way through past the play area.
[redacted]
I understand that (Resident 1) [redacted] has now written to you on our behalf expressing concerns about the trees and requesting that some action is taken to remove some of the bigger branches so that we, and our neighbours opposite all receive more light, and feel less threatened by the trees, particularly when there are high winds.
I appreciate that you have recently had the trees surveyed by a tree surgeon who reported that they are all healthy. We are encouraged by this, but it does not alleviate our worries when the trees are receiving a battering from high winds, which is happening on a more regular basis.
We are not looking for them to be removed, but please could some of the larger branches be removed and the tops taken out?
I phoned South Cambridgeshire district council on 18th June, 2020 and they confirmed that the trees are not subject to conservation or TPO's.
(Resident 4) [redacted] has asked that I express his concerns. The trees towards the bottom left of the play area overhang his property and he tells me that at least one tree is interfering with his fence. He has asked whether it would be possible for a member of the parish council to visit him and discuss the problem?
Hopefully this request can be accommodated. He is in most evenings, but should you get no reply maybe you could put a note (with contact details) through his door to say you called and he will get back to you.
We are all tree lovers and consider ourselves conservation aware but hope that the Parish Council can help us in this matter."

Resident 3 has written:
"I would like to now come back to you with the issue of the trees located on the Council land between 20-22 Lambourne Road, Hardwick.
[redacted]
Unfortunately it appears the adjacent tree situation has gotten out of hand somewhat and some action is needed. Please refer my below comments to be read in conjunction with the attached pdf of which includes photos of the trees:-

Front of Property

There are two council trees on the adjoining land that overhang my left side boundary line (at the front of my property). The key concerns with respect to these trees are:-

1. Both trees overhang my boundary particularly at high level and literally I have had to just remove years of branches and leaves from the grounds of my property directly below them. Both trees need to be cut back particularly at height level to avoid this ongoing occurrence.
2. Both trees are of significant height. A tree Surgeon I have engaged has told me that the Silver Birch species is particularly prone to wind damage at this height and highly recommends this tree is reduced in height for safety reasons. I have seen this tree swaying even in light wind conditions and this concerns me given two young children in the house.
3. Pigeons are nesting in these trees and my vehicle when parked on the driveway gets covered in droppings....every day (I haven't added a picture of this but am happy to do so if further evidence is needed).
4. The trees restrict the amount of light entering the property.

Rear of Property

1. There is a single tree on the council land at the rear of my property that significantly encroaches on my boundary and needs to be cut back significantly (height and canopy).

2. This tree appears to have a significant route system and I have exposed these in my rear garden. You will see there proximity to the building structure and potential for significant property damage. I have already had to lift all the rear paving slabs in the rear garden that have been left sunken and lifted due to this root system. I believe consequently this tree should be considered for removal.."

Photographs attached.

4.6 (3.3 of 1.10.20) To consider resident correspondence regarding overhanging branches in Egremont Road

Raised at the last meeting.

"Could the Parish Council arrange for the trees along Egremont Road to be cut back so that the school buses don't hit the branches? A few years ago there was an incident where a bus window was smashed by an overhanging branch and I'd like to avoid a repeat."

4.7 (3.3 of 1.10.20) To consider resident correspondence regarding dead tree near the recreation ground

"We are a bit concerned about a small tree which is in the belt of trees at the side of the recreation ground next to 71 Limes Road.

The tree which was an Elm died about 4 years ago and has started to lean over our boundary towards our bungalow chimney and after this time the roots are probably rotten.

We had Jenna Oakes do some tree work on our conifers 18 months ago and she said as she did work for the Parish Council she would mention it."

The Clerk asked the contractor about this tree and they have replied "All the high works have been completed, including the one tree at the edge of the recreation ground.

4.8 (3.10 of 1.10.20) Village website – to receive report and recommendation

Proposed at the last meeting.

4.9 James Fisher SCDC – response to the request for a deed of variation St Neots Road S106 – to consider if the Parish Council will pay the legal costs

"Thank you for your letter.

I have spoken with Tam Parry at the County Council who has confirmed that he has no objection to any proposed deed of variation but did comment that, as with Grace Crescent, the legal fees of the County Council would need to be covered by the Parish Council.

I understand that the reserved matters application for the site is still under considered by the Council. Once that has been approved I will then write to the developers seeking their approval per the Parish Councils request."

The Parish Council to consider which budget heading will cover these costs.

4.10 (4 of 1.10.20) Proposal on the length of meetings(AJ)

Attached. Cllr Joolia has spoke with the Clerk on some of his proposals not all.

Hardwick Parish Council (the full Council) is advised that setting up a committee structure will not reduce the number of meetings but it would assist with reducing the length of full Council meetings and it will restrict the scope of the business conducted by the full Council. Committees are delegated to undertake specific functions of the Council so those functions once delegated are not then discussed in full Council meetings. There are exceptions and these are detailed in NALCs LTN1 which 1 has been circulated to all Cllrs for information.

Hardwick has, and uses "working groups" already. I advise to save confusion that they are not Advisory Committees as indicated in S102(4) of the LGA 1972. Hardwick's working groups such as the Highways Working Group or the Planning Working Group are named people asked by the Council to put together a report or recommendation only in accordance with their terms of reference. Their job is not to advise, or to make decisions, but more to research, monitor or make detailed recommendations with the pros and cons and cost implications on a topic or their area of responsibility. This in turn is then considered by the full Council which makes the decision.
Committees must meet in public, have agendas, minutes etc in exactly the same as the full Council. Working groups do not as they are not making decisions and the debate on the matter will take place in public at the Council's meeting when correct notice has been given.
The Council should consider the cost implications of introducing a Committee structure if that is the route it chooses.

The Clerk would be grateful if the Council could consider agenda items and papers being provided to the Clerk by noon of the Tuesday of the week before the meeting, rather than by an unset time on the Wednesday as has been the usual custom in the past, to allow the Clerk not to be overly restricted.

The Clerk personally does not like the agenda format proposed as the current format greatly assists the Clerk in looking up and following the thread for decisions but will use it from January 2021 if the Council so decides. Having looked many other parish council agendas including the CAPALC CEO's Parish Council agendas I note that they do not use this proposed format whilst some others do.

5. Finance and risk assessment and procedural matters

5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
The Clerk used delegated powers to accept Cllr Giddings's kind offer to repair a fence inside the Egremont Road play area at the back adjacent to the School where a stake and wire fence needs replacing/repairing.

5.2 To receive play areas and skate park inspection reports and to consider if any work is required

5.3 To receive the financial report and approve the payment of bills – attached.

6. To consider any correspondence/communications received

6.1 1st Hardwick and Highfields Scout and Guide Group – request for financial support for new fence
"Please could we request the Parish Council to consider a request for a 137 grant towards the cost of the fence being installed around the Scout and Guide Hut. I have attached a quote for the works. But we expected that the overall cost will be £2000 as their will be a cost for concrete to set the posts.
I understand that the next meeting will be on Tuesday 27th. Please could this be placed on the agenda for this meeting and any decision made in favour or not be passed onto myself before the 29th? As I need to inform the County Council of any decision made."
Application form and supporting documentation attached.

6.2 SCDC Covid grant to support vulnerable and those who need to self-isolate
Hardwick Network had written in response to SCDC grant information below "It would be useful to secure the funds for printing of postcards and Covid-19 information leaflets over the winter. However, Hardwick Network does not have a bank account. Would the Parish Council be willing to apply for the money and hold it in their bank account for the Network to draw down on as and when required?"
Having liaised with SCDC it has agreed to pay the grant to a Hardwick Network lead member to administer so no further action s required from the Parish Council except to note this.

Grants from South Cambridgeshire District Council of between £100 and £400 are now available to support the vital work that community groups are carrying out to help vulnerable people and/or those who need to self-isolate. This funding is in response to the feedback that volunteer groups have given us. There is one grant available per parish. Each parish should discuss and agree the best place for the grant to go.

'Upfront' grants

You will recall at the start of the pandemic, back in March, that we provided groups with some basic essentials to support the local effort, such as hand-sanitiser. This time we ask you to purchase such essentials locally, but we will cover the cost of them. Additionally, it seems likely that some people will endure further financial hardship, due either to the loss of employment or as a direct effect of the virus. This grant is intended to provide short-term help in these circumstances.

The 'upfront' grant amounts available are based on the number of homes our Council Tax records show are in each village. The categories are below:

Number of homes in parish	**Grant offered**
250 or under	£100
250 to 1,000	£200
1,000 to 2,000	£300
More than 2,000	£400

This grant is intended to be used for things such as:

- Hand sanitiser and basic protective equipment
- Printing of leaflets to help keep people informed about your community group and its activities
- Paying for a few days of shopping or topping up an electricity meter for people who need to suddenly self-isolate and are demonstrably in financial hardship.

'Top-up' grants

It is likely that in some communities, a greater number of individuals will experience a need for short-term financial help than in others and, for such areas, we expect to provide 'top-up' funding in addition to the grants that we are offering upfront. Please remember that we are not expecting to be able to help a family in hardship for more than a few days. This is intended as short-term assistance whilst arrangements are put in place for longer term help. Each case will have a unique set of circumstances and your SCDC officer patch lead will help on a case-by-case basis. You will find more information about support on our self-isolation page of our website.

Payment arrangements

We would urge Parish Councils and Community group leads (where not the same people) to have a conversation to agree whether you would like to accept an upfront grant and where it is best to pay the money.

We want groups to have the flexibility to use the funding effectively and access to money may be needed quickly to support someone in urgent and acute need; for this reason, please factor in the possibility of needing to support someone quickly when choosing where you want us to pay the grant. We simply ask that a responsible, named, person administers the grant and ensures that details of any money movements are recorded and receipts kept, where available, in case they are needed for auditing purposes. The responsible person may be the Parish Clerk or the lead volunteer of a community group.

We strongly suggest that volunteer groups that are independent of their parish council speak with their parish clerks to ensure that only one application is made for a parish and that there are no

misunderstandings. Where grants are to be provided to an individual or an organisation other than a parish council, we will need a few extra details to do this.
Parish Council's accepting this grant, simply type the parish name and answer YES in the 2nd box, and we will pay the grant into the same bank account we pay parish precepts into.
Please return the details below to us by Wednesday 21 October. If you have any questions or you foresee any problems, please contact your officer patch lead as soon as possible.
The next phase of the pandemic is expected to be different from the first one and we want to work closely with parish councils and/or community groups to give as much help and support as we possibly can. We also plan to hold informal meetings with volunteer groups to allow the exchange of views and best-practice and as a means of providing mutual help and support. Please look out for our notices about these meetings."

7.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display

7.1.1 S/3440/18/OL – Bourn Airfield – amended - Outline planning permission for a new mixed use village comprising residential development of approximately 3500 dwellings mixed uses comprising employment retail hotel leisure residential institutions education community facilities open space including parks ecological areas and woodlands landscaping engineering for foul and sustainable urban drainage systems footpaths cycle ways public transport infrastructure highways including a principal eastern access from the roundabout on St Neots Road and western access with Broadway including first section of strategic public transport route associated infrastructure groundworks and demolition with all matters reserved except for the principal highway junctions from the St Neots Road roundabout and onto Broadway with some matters reserved except for access. This application is subject to an Environmental impact assessment and to consider a recommendation on a response
Attached.

7.1.2 20/04087/HFUL – 17 Ashmead Drive – Two storey side and rear extension

7.2 SCDC and appeal decision notices - to note

7.2.1 20/03357/HFUL – 25 Ashmead Drive – Two storey extension and single storey side/rear extension – Permission granted.

7.2.2 20/02822/HFUL – 35 Egremont Road – Single storey front extension – Permission granted.

7.2.3 20/02643/CL2PD – 85 Ellison Lane – Certificate of lawfulness for a proposed rear roof dormer and velux window to front elevation – Certificate granted.

7.2.4 20/03494/HFUL – 24 Ashmead Drive – Proposed hobby room to rear of existing dwelling – Permission granted.

7.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on
http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display

7.3.1 20/2085/TTCA – 87 Main Street

8. Members' reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning Obligations

Cllr Rose reports "Alan, Tony and I had a productive meeting with Latimer Hill yesterday. As promised some brief notes of what we covered.
Latimer Hill have already produced some plans for lighting between the site entrance and the A428 roundabout after speaking with Highways.
We spoke about the background to the section 28 condition and the need to improve the very poor footpaths and lighting that the new residents of the development would face going east along St Neots Road and also the need for a traffic refuge island for pedestrians crossing the St Neots Road to the bus stop opposite the site entrance for Cambridge bound buses.

We accepted that it was not reasonable to expect footpath and lighting improvements all the way to Cambridge Road but suggested that it would be good to go as far as Millers Way to join up with the new path going down Millers Way toward the school and shop.
In terms of safety issues we said our priorities would be traffic refuge island, lighting and footpaths in that order.
Latimer Hill took on board our concerns and promised to look at what could be achieved."

8.3 Report on East West Rail online forum with Anthony Browne MP held on 15 October
The recording of the meeting has been sent to all Cllrs and should not be circulated. The Chairman's report is attached.

8.4 Proposal that the Parish Council considers installation of a defibrillator
Cllr Joslin has forwarded the following information:
"I am the Operations Manager of a Heart Charity (Charity Number 1180901) that supplies and procures defibrillators and cabinets using our grants all across England.
We would like to work with your Parish Council to place more life saving defibrillators. We currently work with lots of other Parish Councils all across England to whom we have agreed a heavily discounted special package in order to assist and support them in obtaining this life saving equipment even more so no bearing in mind the affects the current COVID19 pandemic.
Also as a direct result of this, Ambulance response times which are normally 8-10minutes are now unfortunately much longer. A heart defibrillator used within 3-5 minutes of a cardiac arrest increases the chance of survival from 6% to 74%.
Contact us at London Hearts now to discuss defibrillator provision of life saving equipment and take advantage of our £200 parish council grant. CPR/Defibrillator training for the community is free.
Equipment is available now and can be dispatched in a matter of days.
You can contact me directly kym@londonhearts.org or 02070432493 or follow link to apply
https://www.londonhearts.org/apply-online
I look forward to hearing from you."
Kimberley Lloyd-Owen, London Hearts

9. Closure of Meeting

HARDWICK PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	To buy a year's subscription to Hallmaster, an online booking system. for the Cabin at St Mary's.
2	Who will benefit from the work or activity?	All Hardwick residents who would like to hire the Cabin, or attend an event there.
3	How much is required to pay for this?	£187 + VAT = £224.40
4	How much would you like the Council to provide?	£224.40
5	If there is a difference - if so how will you raise the difference?	n/a
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	St Mary's Church on behalf of The Cabin at St Mary's.
7	Are you a new group in the process of being formed? Yes or No	No
8	If No - when was the group or organisation established?	PCC established 1921
9	If No - is the group or organisation a Registered Charity? Yes or No	Yes
10	If yes please tell us the registration number	1188527
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	Nat West
13	If Yes - please provide the Account Name	St Mary's Church Hardwick
14	If Yes - please supply a copy of your latest bank statement	emailed separately
15	Do you have published accounts? Yes or No	Yes
16	If you have - please supply a copy of your latest accounts	emailed
17	Do you have a constitution? Yes or No	Constituted via an act of Parliament.
18	If you have - please supply a copy of your constitution	emailed.
19	What are the objectives of the group or organisation?	As far as the Cabin is concerned to provide a venue for the village & promote activities to reduce social isolation and enhance well being.

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed.....Clerk.....

Position.....Treasurer.....

Date.....04/10/2020.....

Signed.....A Jones.....

Position.....Bookings Secretary.....

Date.....7/10/20.....

HARDWICK PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	Publication of Hardwick Happenings
2	Who will benefit from the work or activity?	The Community of Hardwick
3	How much is required to pay for this?	c. £6500
4	How much would you like the Council to provide?	£3000
5	If there is a difference - if so how will you raise the difference?	Advertising Revenue
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	Hardwick Happenings
7	Are you a new group in the process of being formed? Yes or No	No
8	If No - when was the group or organisation established?	1 October 2016
9	If No - is the group or organisation a Registered Charity? Yes or No	No
10	If yes please tell us the registration number	
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	Lloyds Bank
13	If Yes - please provide the Account Name	Hardwick Happenings 43522968
14	If Yes - please supply a copy of your latest bank statement	✓
15	Do you have published accounts? Yes or No	Yes.
16	If you have - please supply a copy of your latest accounts	✓
17	Do you have a constitution? Yes or No	Yes
18	If you have - please supply a copy of your constitution	✓
19	What are the objectives of the group or organisation?	To provide a village magazine to all households eight times per annum

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... Signed.....

Position..... Position.....

Date.....24/8/20..... Date.....24/8/20.....

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Two Council Trees Impacting Front of Poperty (20 Lambourne Road , Hardwick), Overhanging Boundry and Light

Figure 1 Council Trees Overhanging front of Property

Figure 2 Council Trees Overhanging Front of Property particularly at high level

Figure 3 Council Trees Overhanging front of Property and Blocking Light (from high level)

Figure 4 Council Birch Tree Overhanging front of Property

Figure 5 Council Trees Overhanging Front of Property particularly at high level

Council Trees Impacting Rear of of Poperty (20 Lambourne Road , Hardwick), Overhanging Boundry and Roots.

Figure 6 Council Tree overhanging Rear Boundary

Figure 7 Council Tree Overhanging Rear Boundary

Figure 8 Council Tree Overhanging Rear Boundary

Figure 9 Rear Garden Route from Council Tree

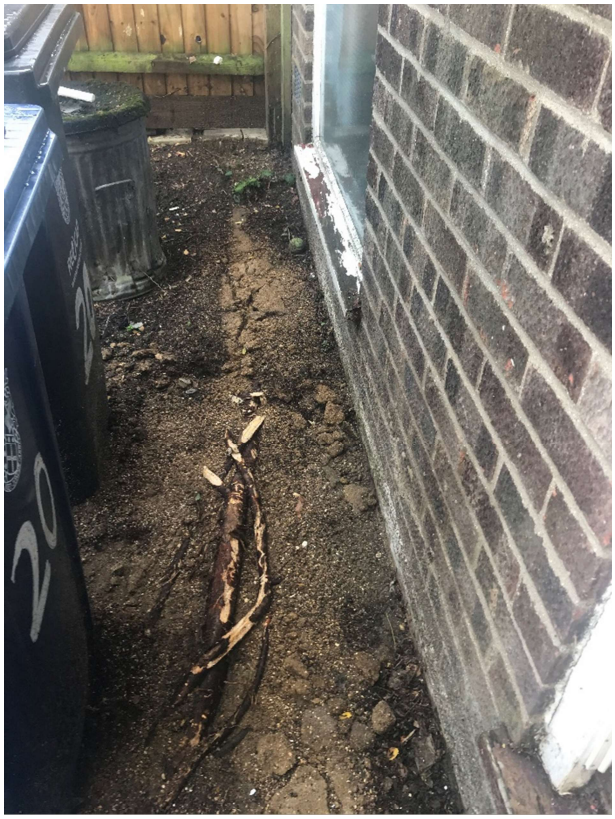

Figure 10 Route of Council Tree at Rear of Property

In April 2020, the Council voted on some recommendations to decrease the length of the Full Council meetings, along with some procedures for how to make these meetings be more efficient. However, since these procedures have been in place, the meetings have all gone beyond the meeting time, and agenda items adjourned to the next meeting. With items being constantly adjourned, the Council has held 2 Full Council meetings in August and September, and unless other proper procedures are adopted and actually enforced, this pattern looks to continue. Below are some proposals about being more efficient in our meetings and to the point. These have been put together after studying how some other Parishes are doing it and speaking with the Clerk. Hopefully our Parish can adopt a few of these measures and abide by them:

Some of these measures are:
- All agenda items should be accompanied by concise reports, and clear recommendations/proposals, unless it's for information only (already part of SO 26(i)). If agenda items are not submitted as such, the Clerk should inquire about this, and in exceptional circumstances, take the decision as to whether to include or not as an agenda item.

- The 3 clear day rule should apply to <u>everything</u> as much as possible, and using this as a cut-off would provide enough time for councillors to check the information before the meeting in ample time as well as prevent last minute submissions. Applying the logic of the 3 clear days mean that the agenda can be easily issued on the Wednesday before the Full Council meeting (i.e. including Monday as a potential bank holiday, there would be Thursday, Friday and Saturday)

- The current Public session be clearly added on the agenda, accompanied by the procedures for that session.

- Amend SO 3(f), to reduce the time for public session to be 3 minutes maximum per person
- Amend SO 3(e) to allow in total 10 minutes maximum for the Public session under normal circumstances, at the discretion of the Chairman, and to be enforced by the Chairman.

It would be expected that members of the public submit an introduction/report to the Clerk before the meeting, and if they are intervening in the Public session, to refrain from repeating the report, but rather just be brief and for clarification. Once the Full Council is in session, intervention by members of the public should be avoided as much as possible, unless deemed really necessary by the Chairman. We've had public sessions going on for over 45 minutes in recent meetings, which doesn't leave much time out of the 2 hour Full Council meeting.

- It falls upon the Chairman to ensure smooth and timely running of the meeting, and as such some actions which could be taken by Chairman:

- When moving to a new agenda item (which should have been accompanied by a report) kindly request if there is any clarification needed, before moving quickly to the recommendation for voting.
- Enforce the time for public session and keep to main subject item. If an item from the public cannot be taken due to lack of timely information, we should adjourn it to next meeting (also in the SO).
- Although it is difficult to enforce a rule on timing agenda items, it would fall upon the Chairman to ensure that items which are taking longer than expected are either adjourned, or delegated to a working group for more efficient resolution.

- When councillors are given the floor for their agenda items, they should avoid repeating what is in their report, but rather put the matter at hand clearly for a proposal/recommendation to vote by council, and offer to clarify these proposals if needed. The Council is expected to have read the reports beforehand.

- Envisage the formation of committees/working groups and put them to good use, where some items can be handled and also delegated like the Planning committee, Finance committee. These committees, which tend to be well used in lots of other Parishes, could be a good way to handle certain items in more detail and if needed, come to the full council for a decision.
For example, the Planning/Tree working group could submit a report to the Council, as per the SO 26(i), about their recommendations for relevant planning proposals, which would save time going over through them in the Full Council meeting. If there are exceptional ones, then these could be discussed, else it would be a matter of voting on the recommendations.

- Agenda items be individually specified i.e. don't mix many items in one point, so it is clear to Councillors and also members of the Public, about what they need to consider and be prepared for.

- Minutes of previous meeting to be provided within 7 days as much as possible, to give councillors ample time to check and come back to if needed.

- Adopt a clear numbering rule in our agenda
    - proposal: Every calendar year, for agenda items for the Full Council, adopt something like: FC20/x. X starts with 1 for first item in January meeting, and increments for every agenda items until December. One agenda item = One numbering. If we need to reference past agenda items then just specifying the number is enough and much less confusing. (FC = Full council, 20 = year 2020)

Cllr A Joolia October 2020

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

		Oct-20
Summary of previous month		
Balance brought forward		**£360,779.44**
Adjustments and amendments		
Expenditure approved at last meeting/between meetings		
ZURICH	INSURANCE	-2,169.68
D WELLBELOVE	EXPENSES - SIGN INSTALL	-15.40
SSE	STREETLIGHT ELECTRICITY	-77.90
UNITY TRUST	SERVICE CHARGE	-18.00
Misc credits		
SCDC	PRECEPT	30183.00
RESIDENT	TREES	35.00
CAMBS AND COUNTIES	INTEREST	1268.82
Total Adjustments		*29205.84*
Balance revised after adjustments		£389,985.28

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	265,081.37	265091.68	-10.31
Cambridge & Counties Bank	96,903.91	96,903.91	
NS&I Income Bond	28,000.00	28,000.00	
Total	389,985.28	389,995.59	-10.31

Expenditure for approval		£	
SALARIES & PENSIONS		518.15	
CAMBS ACRE	TRAINING	30.00	
A JOOLIA	EXPENSES - EMAIL	129.60	
RH LANDSCAPES	GRASSCUTTING	1842.00	
I GIDDINGS	EXPENSES	62.99	
RPM	PLAY EQUIPMENT REPAIRS	324.00	
OAKES AND WATSON	TREE WORKS - SKATE PARK	456.00	
I GIDDINGS	EXPENSES - TREE STAKES	9.45	
LGS SERVICES	ADMIN SUPPORT - SEPTEMBER	1386.04	
SSE	STREETLIGHT ELECTRICITY	80.24	*DD*
Total expenditure		*4838.47*	
Balance c/f		£385,146.81	

Notes:
Late invoices will be brought to the meeting

The Lloyds Business account has been closed and the funds transferred to the Unity Current Account.

HARDWICK PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	Purchase fence to install on land leased from PC around Scout & Guide hut
2	Who will benefit from the work or activity?	Scouts & Guides Groups. Any Groups who wish to access area for education purposes
3	How much is required to pay for this?	£2000
4	How much would you like the Council to provide?	£500
5	If there is a difference - if so how will you raise the difference?	Current funds held by Scouts & Guide unit
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	1st Hardwick & Highfields scouts
7	Are you a new group in the process of being formed? Yes or No	No
8	If No - when was the group or organisation established?	1974
9	If No - is the group or organisation a Registered Charity? Yes or No	Yes
10	If yes please tell us the registration number	1062410
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	HSBC
13	If Yes - please provide the Account Name	Hardwick Scout Group
14	If Yes - please supply a copy of your latest bank statement	attached -
15	Do you have published accounts? Yes or No	Yes
16	If you have - please supply a copy of your latest accounts	attached -
17	Do you have a constitution? Yes or No	Yes
18	If you have - please supply a copy of your constitution	attached -
19	What are the objectives of the group or organisation?	To promote the development of young people in Physical/intellectual/Social & spiritual potential through adventure & games.

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... Signed.....

Position.....Group scout leader Position.....GROUP TREASURER

Date.....10/10/20..... Date.....10th Oct '2020

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Terms and Conditions of Grant

1. Grants **can be awarded to** voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded to** individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
    - Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
    - Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- Does the Council have the powers to provide a grant for the project outlined?
- How well does the grant meet the needs of the community in providing positive benefit to residents?
- How effectively will the group use the grant?
- Is the cost of the project appropriate?
- Are the expected outcomes realistic?
- What level of contributions has been, or will be, raised locally?
- Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY	
Application Number	
Date Received	
Delete as appropriate	*Approved or Declined*
Date	
Amount Approved	
Date Funds Issued to Group	
Transaction Reference	

I promised to draft a comment to send Planners for the new Bourn Airfield Transport Assessment and attached is a proposal.

The new Bourn Airfield Transport Assessment consists of

- Summary Report
- Appendix A and B – Technical notes
- Appendix C – Interim Transport Measures – Mitigation mostly new from Countryside

Where appropriate I have added extracts from the on-line documents to explain some of the comments but for full details of each document please refer to the first 4 documents on the link below – lots of reading

https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?activeTab=documents&keyVal=ZZZY1JOITV550

I have shared this with Bourn PC (for the Coalition of PCs) and they are fine with the script I have attached.

The new Transport Assessment is a big departure from anything we have seen so far. It abandons the "Infrastructure before Expansion" approach of modern planning and the previous mandates for high capacity public transport and is a clear attempt by the developers to forge ahead without any guarantee that the Strategic Transport Intervention will be in place (Busway/CAM/whatever) to take the traffic off South Cambs road network. It may also be attempting to protect the housing supply targets. They do bring current Covid 19 reactions into the discussion but we have to assume this will not be a factor forever.

The theme I have followed which I believe represents both protection for other large developments to the west and the key Hardwick issues namely

- To stop this slippery slope in Planning approach – should always be "Infrastructure before Expansion" and at all discussions to date the inclusion of the HQPT has been mandated by the Planners – now we don't even see a confirmed solution
- Press at all times for the A428/M11 solution to free traffic congestion through to the M11
- To get the traffic off our roads by mandating high capacity public transport scheme HQPT, CAM whichever - but one that is north of the A428 and not through Hardwick tree line
- To get the traffic calming mitigation measures mentioned in the new Transport Assessment guaranteed and in place **before any building work goes above ground level**

The HPC Transport Working Group have put forward proposals for Traffic Calming in Hardwick which precede by several years one of the measures in the new Transport Assessment from Countryside – i.e. Cambridge Road. Countryside ignore completely the need to get calming on St Neots Road which in our view is essential to push traffic onto the Strategic Road Network - A428 and M11.

On the current timeframe, Bourn Airfield do not plan to have any houses ready for occupation until 2023 nor traffic calming in place before 2024. My recommendation would be to go ahead with our local traffic calming proposals until we have final clarification from Greater Cambridge Planning. If their wording is clarified to provide guarantees, there would then be the opportunity to engage to add to add further measures if required.

Comments on Bourn Airfield Transport Assessment September 2020 –

Draft from AE 13thth October 2020

General

The approach presented here dismisses the Planners requirement for a HQ public transport system to serve the development. To begin the development without a guarantee on HQPT goes against everything that has been mandated to date by the Planning Authority i.e. to get traffic off our congested roads on to appealing high-quality rapid public transport.

This requirement was strongly endorsed by the Council's Overview and Scrutiny Committee when the Bourn Supplementary Planning Document (SPD) was reviewed late last year. Now it seems a HQPT system is no longer an essential prerequisite. We believe that to go for forward without a HQPT system in place sets a precedent that will allow large developments to go ahead without the required infrastructure. It is designed to allow the developer to deliver at least the first 500 homes then leverage the Planning Dept to obtain the remaining 3000 through undefined processes.

Specific Comments - Transport Summary Report

1.2 Proposed Draft new Planning Condition

'The Developer shall not (unless otherwise agreed with the County Council) occupy more than 500 dwellings until it has received confirmation of the delivery of the Strategic Transport Intervention or received confirmation through the submission of a Transport Assessment (the content shall reflect any relevant guidance provided by Cambridgeshire County Council) that shall demonstrate, within the context of the monitored transport impacts, that the transport movements within the Proposed Development Phase are not likely to give rise to severe impacts upon the network.'

We assume the Strategic Transport Intervention means the HQ Public Transport previously C2C. We believe the proposal should replace "confirmation" with "a guarantee" and that everything underlined including and beyond "or" should be deleted.

Otherwise this proposal is just a license to ignore planning stipulations for large developments which is entirely unethical and unacceptable.

Please define what is meant by "received confirmation of the delivery of the Strategic Transport Intervention". Who provides this confirmation and with what guarantees of delivery?

Would the guarantee of the Strategic Transport Intervention prior to the 35th property being occupied void the proposals in Appendix C?

2. Transport Assessment December 2019

Appendices A and B – Technical Notes 20 and 21

Hardwick's request to re-examine junctions flows towards Hardwick appear not to have not been addressed – Parish Council objection Sept 2020 provides details.

3. Mitigation Proposals

3.3. Mitigation to Support the first 500 dwellings is referred to in Table 2.2 of the Interim Measures report Appendix C. This table reflect the developers view of trips at the Madingley Road M11 junction but Hardwick is concerned about the trips affecting Hardwick. Where are the junction calculations please?

3.8 Table 3.1. In the column "Timeline for delivery", there is reference to "1st Phase" of the Development. What is the definition of First Phase?

Delivery of the Site Access Junctions and Bus Link through the development	Planning Condition	Delivered in the 1st phase of development

This table contains several cultural measures and aspirations to avoid car travel but differentiating between the effects of each "soft" measure needs clarity.

Without a HQPT operation, there is nothing in this Table to clarify what specifically is proposed to protect villages from rat run traffic. Please see our comments on Appendix C that follow.

Shared Cycleway from Madingley Mulch to the Site	Planning Obligation requiring agreement to design and subsequent implementation	Funded in 1st Phase of the Development

We note a Shared Cycleway between the Development and Madingley Mulch yet there are also Shared and Segregated Cycleways for St Neots Road Hardwick on other local development plans. Are you relying on third party plans to deliver this obligation and if not how are you going to handle conflict?

Crossing to allow connections using exiting Bridleways to the Comberton Greenway	Planning Obligation	Funded in 1st Phase of the Development

There is a reference to allow connections using existing Bridleways (from the development) to Comberton Greenway yet there is no funded GCP Greenways Plan beyond Long Road Comberton. How will this be accomplished please and with what timeline

Specific Comments on Appendix C – Interim Transport Measures to be Delivered Prior to the delivery of the Strategic Transport Intervention

Whereas this development should not even commence until a clear guarantee of a HQPT with sufficient capacity to take traffic off the road, the content in Appendix C must be mandatory if the development goes ahead.

1.4 "*It is considered that this package of Interim Measures could allow for the delivery of in excess of 1,500 Units prior to the Strategic Intervention along the corridor, with a further 250 Units provided in the construction period for the Strategic Intervention".*

Whereas the Summary Document and proposed Planning Condition is written around 500 dwellings, this paragraph reference 1500 homes. Which is it?

1.5 *"Table 1.1: Impact of 1,500 dwellings on the Madingley Road Corridor"*

Please define the Madingley Road corridor. We have provided our calculations for St Neots Road and have not received any comments.

3.2. The Package of Interim Measures – Cycling

"Measure C1 - Shared Cycleway from west of Madingley Mulch to Development Further to the cycle audit undertaken, it was identified that a shared cycleway/footway/ could be provided along St Neots Road from the development access (eastern) to west of the Madingley Mulch roundabout where it meets the existing on-road a shared cycleway/footway with proposed connections between the paths. This would provide a complete cycle route from the development to Cambridge City".

C1 is in conflict with other development plans already in place – Hardwick currently has segregated on-carriageway cycle lanes and we request you consider a segregated cycle route on the north of St Neots Road to Madingley Mulch that would avoid a dangerous cycle crossing at the Village Entrance, East.

"Measure C4 – Extension of the Comberton Greenway 3.40 The Greater Cambridge Greenways is a Greater Cambridge Partnership (GCP) project, to provide a local travel route for cyclists, walkers and equestrians. The Comberton Greenway Project is the closest route to Bourn Airfield, which runs from the village of Comberton to Cambridge city, via a mixture of existing and proposed bridleways".

C4 appears to be independent thinking as the Comberton Greenway currently goes no further west than Long Road Comberton. Has this been fully evaluated with the GCP Greenways Team, costed and given a timeline please.

4. Monitoring and Management

"*The Impacts of the Proposals will be Monitored in two ways:*

- *Through Comprehensive Traffic Surveys as Shown in Figure 2.3*
- *Through Monitoring the effectiveness of the proposals through the Better Points scheme*
- *Introduction as required of local area traffic calming"*

In our view, the correct route for traffic to and from a development the size of Bourn Airfield is via the Strategic Road Network, A428.

We welcome that the developers are proposing traffic calming on Cambridge Road Hardwick and Long Road, Comberton surrounding villages but please note that St Neots Road, Hardwick is a local village road and needs to be included for traffic calming and monitoring. Please add this to your Monitoring Locations Figure 2.3 and Traffic Calming Figure 4.1.

Our proposal is that these schemes should be implemented prior to building above ground.

Please clarify what monitoring measures you will provide and with what triggers

4.6 *Figure 4.1*

The roads highlighted for potential traffic calming in include Cambridge Road, Hardwick and Long Road Comberton. Comberton and Hardwick are very interdependent when there are traffic issues, especially impacting on Madingley Road. Traffic into Hardwick experiencing calming on Cambridge Road Hardwick and Long Road Comberton would most likely add considerably to the queues on the Madingley Road as the traffic calming will clearly prevent current traffic as well as new BA traffic from clearing the congestion.

Please confirm the understanding that at morning peak there is a continuous stream of commuters exiting A428 at Madingley Mulch roundabout, taking the last exit west into St Neots Road then immediately left into Long Road Comberton to avoid the queues on the Madingley Road? The congestion at Barton then builds back into Comberton. We believe this situation is not clearly understood.

During the build of Traffic Calming Measures that affect Hardwick and Comberton what measures will be introduced to mitigate the implications on all traffic using the surrounding road networks affected by the Traffic Calming measures?

Our own objectives are to make the St Neots Road Hardwick unattractive to through traffic and thereby to force through traffic onto the A428 and we insist you add St Neots Road Hardwick to your Traffic Calming Schemes

The only effective mitigation would be a direct connection from A428 to M11 south so that traffic from Bourn Airfield and villages west would use the Strategic Road Network.

5. Point by Point response to CCC Highways

"CCC Comment 1 1.4 The note needs to address the potential additional rat running trips that could occur as a result of interim development taking place prior to a strategic scheme being in place. If Madingley Road is already at capacity, more cars are likely to try to find other rat running alternatives. Traffic calming and measures that discourage rat running through villages should be developed and included as advance measures".

Whereas CCC has challenged the extent to which commuters would shift from Cars to public transport, we would argue whether sufficient effort is being directed at persuading Highways England to bring forward the A428/M11 connection at Girton.

That would provide a long term permanent solution with clear measurables rather than the subjective application of mitigation to "soft" schemes not used in South Cambridgeshire.

We appreciate the questions that Highways have raised on this Development Application and the extent to which MB have attempted to respond with evidence. Generally however we believe that there is insufficient evidence to point to the car use mitigation from the "soft" schemes in this section. There are still very good reasons why commuters require to go to Cambridge City – retail and services that cannot be accomplished working from home.

5.4 During development clearing and set up, we anticipate a good deal of construction traffic which we do not want to accommodate on the roads of Hardwick. Please ensure this clear in the Planning Conditions

5.43 Bus Share proposals compared with Cambourne

"As set out in response to Comment 15, Countryside operate a number of bus services which achieve a high bus modal share on various different sites. The success of the bus services is in how the services are operated and marketed".

We believe using the bus in preference to a car is not just about bus operators and marketing. Many working families have child care and other responsibilities before and after work that prevent them using public bus services. Please consider this when working out that car preference is quite often irrespective of Bus operators and Marketing.

6. Point by point response by Mayer Brown to CCC

Interim Measures Effect Table 6.3

We are not clear what is being proposed here. The interim measures relating to are apparently not relating to the occupation of 500 homes but rather 1975 or after adjustment 1288. Please explain.

Interim Measures Table 7.2

Whereas many would see the Interim measures as aspirational

- Shuttle buses
- Bus priority
- Cycling schemes

- Car Club
- Amazon points
- Etc

we believe it is difficult to precisely predict the effect separate mitigation issues proposed. The safest solution is therefore to have the HQPT guaranteed, local infrastructure in place and traffic calmed before the BA development is developed beyond ground level.

Appendix A

Cycle Plans

As previously stated, these Possible Cycle and footway improvements are already in other Planning Proposals in one form or another and do not necessarily accord with other schemes nor what would be acceptable to Hardwick.

There should be an alternative proposal here to include the opportunity for a segregated cycle path North of St Neots Road Hardwick which continues through to Madingley Mulch and avoids the crossing at the Hardwick Village Boundary with Comberton.

The Speed Limit beyond the Village Boundary to Madingley Mulch should be reduced from National to 40 maximum to allow safe Cycling across Long Road Comberton to Madingley Mulch and beyond

The junction at Long Road Comberton favours vehicles not cycling. The priority should be for cyclists and the junction layout amended accordingly with tighter splays and give way signs.

EWR Meeting on October 15th 2020

The meeting was Chaired by Anthony Browne, MP for South Cambs and was mainly a Q&A session with two directors from the EWR Co.
I submitted a question to Anthony Browne prior to the meeting, which was " What remit do Cambridge Approaches have to negotiate with EWR"
The answer was "They don't, they have the same avenues of consultancy as every other individual/ group,but they are a well organised group"

The EWR task at present is to develop any alignments in the proposed corridor, and put these out to consultation in the new year.

They pointed out that the EWR Community Hub had been launched on 15/10/20 and was open to any views from individuals/groups on the alignments.

They were primarily looking for a site to the south of Cambourne for the station, but will also look at a north site because of the concern of some parishes.

There would be no level crossings at road junctions, there would bridges or underpasses.

It has already been decided that the route would join the existing Network Rail line south of Cambridge, and joining to the north would not be considered(far more expensive option, and would not link up with any extension of the line to Felixstowe and the east.).

The project is needs driven but has to be within an overall budget.

EWR said the best way for PC's to engage is after a choice of alignments are published in the New Year and it is important to make comments known.

They are considering the suggestion to follow the new Black Cat to Caxton Gibbet and having talks with Highways England who are about 18 months further on with their proposals.

Freight is still being discussed but what is required is unknown at this time.

The representative of the Shelfords was very concerned that all the proposed transport options(EWR and CamMetro) were arriving in their parish.

October 2020: Highways and Road Safety Working Group Report for HPC

20th October 2020

Activities this month have been primarily:-

Bourn Airfield

Bourn Airfield Amended Transport Assessment - Draft to address Bourn Airfield change in Plan. Submitted for review and PC decision

St Neots Road

PFHI for gates – provided to Highways Projects

Temporary Cycle Scheme

Discussions ongoing with the County Cycling Lead is Grant Weller who has confirmed the initial scheme (Tranche 1) fund is £100k for what amounts to no more than maintenance work on the existing footpath/mixed use from Knapwell/Broadway Bourn to Madingley Mulch. We have asked him to confirm the process for declaring the footpath a mixed use path in Hardwick as the PC should consider whether this is acceptable to the village?

He has an outline plan (Tranche 2) to provide a 3m mixed use path but no funding as yet and therefore no timescale. He confirmed this would require removal of all St Neots Road laybys and the PC should consider whether this is acceptable to the village?

West Cambourne S/2903/14/OL S106 Section 13 signed December 2017 is a Fully Funded Cycle and Footpath upgrade (for St Neots Road) but County, District and the Developer's Project Team cannot actually read the plans. Pressing the Developers Planning and Design Team for details – Planning Director John Brindley, CMYK (Planning and Design) UK, St Albans

Greenways

Distributed for information (6th October) an update on Greenways as far as it might affect Hardwick. We are in dialogue with Simon Manville, County Highways Project Manager who has confirmed he is moving forward with a "detailed design of a link north into Hardwick to be developed with input from local stakeholders. "We're currently finalising a procurement exercise for professional services so I expect we'll be looking to develop this over the winter. We'll be in touch".

We will continue to pursue with Simon ensure Hardwick is not forgotten this time.

Recommend there is a PC discussion with Chivers to explore what route options might be considered around the village.

Current Greenways PLans

North South Footpath Upgrade

The delays on the north south footpath scheme are still being verified. Highways have been delayed by other work and now it seems it fits their working scheme better/cheaper to complete the whole scheme in one go starting in February 2021. There also appears to have been a budget over run which they are due to report on shortly.

Routine

Providing MVAS maintenance and reporting data to Highways – see Community Speed Watch page, on Village website

Providing Speed Watch data to Police

Liaising with Bourn, Comberton and Barton PC Highways Councillors

Still awaiting feedback from South Cambs on use of SC9 lighting column for display