

## HARDWICK PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held remotely due to the current pandemic on  
Tuesday 25 August 2020 at 7.00 pm

To join the Zoom Meeting

<https://zoom.us/j/2913394864>

Meeting ID: 2913394864

Or dial (charges apply)

0330 088 5830

0131 460 1196

*The Public and Press are cordially invited to be present. The order of business may be varied.*

Cllr Tony Gill, Chairman  
18/8/20

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the  
business to be transacted at the meeting as set out below.

Mrs Gail Stoehr, Clerk

### AGENDA

#### Open Public Session including reports from the County & District Councillors

- 1 To receive apologies for absence
2. Declarations of interest
  - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
  - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
3. To approve the minutes of the last meeting
4. To consider an application for co-option – Alan Everitt, 2 Sadlers Close
5. Matters arising or deferred from the last or previous meetings for discussion/decision
  - 5.1 (Public meeting) To consider any matters arising from the discussion with Countryside Properties
  - 5.2 (4.2) Millers Way transfer – to consider the draft transfer agreement and the funding
    - 5.2.1 To consider quotations for lighting
  - 5.3 (4.11) Communications Working Group – to consider membership and Terms of Reference <sup>(AJ)</sup>
  - 5.4 (4.12) Installation of bollards at Recreation Ground – to consider quotations if received
  - 5.5 (6.1) Trees at Blenheim Way – to consider advice if received
  - 5.6 (6.2) Pump refurbishment – to consider quotations if received
  - 5.7 (9) Speedwatch and consideration of the signage at the entrance to the village
  - 5.8 (9) Problems with the structure of the Pavilion – to consider correspondence received and report on site meeting <sup>(AG)</sup>
  - 5.9 (9) Zero carbon grants – invitation to apply
  - 5.10 Emergency Plan update <sup>(IG)</sup>
  - 5.11 Litter and clearance of the area to the rear of the Scout Hut update and to consider if any further action is required <sup>(SR)</sup>
  - 5.12 (4.0.2) Proposal that the Council considers signage in St Neots Road <sup>(AJ)</sup>
    - 5.12.1 Proposal that the Council check that Speedwatch signs have been installed correctly
    - 5.12.2 Proposal that the messy signs at the entrance of the village are addressed
    - 5.12.3 Proposal that the gate at the entrance of the village is repaired
  - 5.13 (6.1 June) Resident – request that the tennis courts/all weather facility is refurbished – to consider the village's response
  - 5.14 LHI 2020-21 Cambridge Road – to consider CCC's suggestions for a modified bid including a raised table at Limes Road and Give Way features in Main Street and on Cambridge Road and to consider the additional costs
6. Finance, risk assessment and procedural matters
  - 6.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers

\* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

Mrs Gail Stoehr, Clerk to Hardwick Parish Council, 30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY  
Tel: 01954 210241 Email: [hardwickpc@lgs-services.co.uk](mailto:hardwickpc@lgs-services.co.uk)

- 6.2 To receive play areas and skate park inspection reports and consider if any work is required
- 6.3 To receive the financial report and approve the payment of bills
- 6.4 To consider quotations for Insurance cover if received
- 7. To consider any correspondence/communications received requiring a decision of the Council**
  - 7.1 Resident – request that the Council purchases and installs a permanent screen on the Recreation Ground
  - 7.2 Hardwick School – lettings update and to consider appointment of a named Covid-19 representative for the School and that a Covid-19 safety risk assessment and protocols are in place
  - 7.3 Resident – request for free dog poo bag waste stations
  - 7.4 Resident – request for a dog bin on Portway public right of way
  - 7.5 CCC – Community Gritting Scheme invitation to apply
  - 7.6 Resident – request that the Parish Council consider a cyclepath on the north of the St Neots Road and continue all the way to Madingley Mulch
- 8. To consider any planning applications and decision notices and tree works applications \***
  - 8.1 Planning applications and appeals
    - 8.1.1 20/03157/HFUL – 128 Main Street – Single storey front extension
    - 8.1.2 20/3064/16/CONDS A - J – Land south of St Neots Road – Approval of details reserved by condition - to note for information only
      - Condition 8 (investigation of contamination); Condition 15 (waste management); Condition 13 (acoustic fencing); Condition 11 (energy statement); Condition 9 (phasing programme); Condition 27 (electronic vehicle charging); Condition 24 (ecological enhancement plan); Condition 16 (boundary treatment); Condition 29 (badger protection strategy); Conditions 10 (foul water) and 12 (surface water)
  - 8.2 SCDC and appeal decision notices - to note
  - 8.3 Tree works applications
    - 8.3.1 20/1775/TTCA – 10 Sadlers Close
    - 8.3.2 20/1735/TTPO – Hardwick Community Primary School – to note that this application has been determined by the District Council and to consider procedure for approval of tree works applications
- 9. Members reports and items for information only unless otherwise stated**
  - 9.1 New Housing Developments and Planning Obligations <sup>(SR)</sup>
  - 9.2 Village Plan report and to consider any actions
  - 9.3 To receive feedback on the Condition 28 discussion on S/3064/16/OL 155 houses project so that we can ensure co-ordination with other St Neots Road highways activities <sup>(PJ)</sup>
- 10. Closure of meeting and items for the next agenda**

*Notice is hereby given that the Council may close the meeting to the public to any agenda item if it is deemed that they relate to legal negotiations or legal disputes.*

---

\* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

Mrs Gail Stoehr, Clerk to Hardwick Parish Council, 30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY  
Tel: 01954 210241 Email: [hardwickpc@lgs-services.co.uk](mailto:hardwickpc@lgs-services.co.uk)

**Open Public Session including reports from the County & District Councillors**

1. Apologies for absence
2. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.
3. To approve the minutes of the last meeting on 28 July 2020 (attached)
4. To consider application for co-option – Alan Everitt, 2 Sadlers Close, Hardwick, CB23 7YE  
Application form attached.
5. Matters arising or deferred from the last or a previous meeting for discussion/decision
  - 5.1 (Public meeting) To consider any matters arising from the discussion with Countryside Properties
  - 5.2 (4.2) Millers Way transfer – to consider the draft transfer agreement and the funding
  - 5.2.1 To consider quotations for lighting

UKPN own the infrastructure and it will not permit anyone else to do the cable work. Their quote was considered at the last meeting.

Quotes for the supply and installation of the lighting columns, if received, will be sent to the Chairman to make a recommendation to the meeting.
  - 5.3 (4.11) Communications Working Group – to consider membership and Terms of Reference

The Clerk advises that the Council may set up a working group of named Cllrs and residents to meet and discuss the matter but the Council may not lawfully set up a working group that contains all members of the Council to discuss matters by email or any other method between meetings. When all members discuss a matter it is the Parish Council and must be done in public. The Council's previous working groups have always contained less than a majority to ensure that effective debate takes place at a Council meeting which is held in public and so that the decision is not taken outside a meeting.
  - 5.4 (4.12) Installation of bollards at Recreation Ground – to consider quotations if received

Quotations have been sought and will be circulated if received.
  - 5.5 (6.1) Trees at Blenheim Way – to consider professional advice if received

Advice has been sought from NALC, the Council's insurers and the SCDC Trees Officer, and is awaited at the time of writing.
  - 5.6 (6.2) Pump refurbishment – to consider quotations if received

Quotations have been sought and will be circulated if received.
  - 5.7 (9) Speedwatch and consideration of the signage at the entrance to the village

Information on this item was circulated with the meeting papers for the June meeting.
  - 5.8 (9) Problems with the structure of the Pavilion – to consider correspondence received and report on site meeting

The Chairman to report on the site meeting.

Chris Cracknell, Chairman of HSSC has written:

“As Chairman of the Hardwick Sports and Social Club I undertake regular inspections of the building in order to monitor its general condition. This duty is performed in order that the Club complies with the requirements of our lease namely to advise of any issues that need to be brought to the attention of the Parish Council.

The latest check has revealed a potential problem with damp ingress, the areas are mostly confined to the rear of the building and specifically the eaves and rear wall. The eaves are showing signs of mould and two areas of wall are darker than their surrounding brickwork. I have spoken to a Club Member, a retired builder, and he takes the view that a full inspection should be carried out as soon as practicable as the problem will only get worse, and should ideally be remedied before the onset of wetter conditions in the autumn and winter. He speculated that some of the underlaying roof felt had perhaps deteriorated, or the problem could be linked to the defective guttering that has been a problem for many years?

Additionally, the changing room doors at the rear are in a very poor state of repair having been kicked and generally vandalised over many years, they really need to be replaced in order to smarten up the building's appearance.

I will happily meet anybody for a site visit, at a mutually agreeable time, if any assistance is needed to identify the areas of concern.

I respectfully invite the Parish Council to discuss the maintenance issues I have identified and take such further action as they deem necessary.”

5.9 (9) Zero Carbon Grants – invitation to apply

This is to let you know that round 2 of the Zero Carbon Communities Grant is now open. This year the grant is focusing on three main themes- **cycling, community buildings and tree planting and other ‘nature-based solutions’**.

Applications invited from	parish councils and community groups
Total available	£100,000
Min/max grant	£1,000 - £15,000
Grant scheme open	Wednesday 1st July 2020
Application deadline	5pm Wednesday 30 September 2020

Please click [here](#) to find out more information and apply.

If you would like to find out more about the grant please join us at our free [online briefing and Q&A session](#) on **Monday 6th July 5-6:30pm** for details of this year’s scheme and how to apply. We are delighted that PECT and Cambridge Electric Transport will be joining us to present. Following presentations there will be a chance to ask questions and find out more information about the grant. (Information previously circulated to members)

5.10 Emergency Plan update

This is a standing item for Cllr Giddings to report.

Other to note:

(8.3) Proposed cycle scheme for Hardwick and to consider correspondence from residents  
County Cllr Nieto has replied:

“I assume because of this letter that the officer has not been in touch with you?

Apologies as I assumed you had and I mainly focused on talking directly with residents.

Let me chase the officer and make sure he communicates with you.”

5.11 Litter and clearance of the area to the rear of the Scout Hut update<sup>(SR)</sup>

Cllr Rose writes “[redacted] tidied up round the “tree house” behind the scout hut last Saturday. I wasn’t needed and [redacted] did it all on his own. Thanks. I did a quick inspection later. There must be a lot of traffic through the site – the path has considerably widened since I last looked in there.

[redacted] may wish to give a fuller report but he let me know that he found no evidence of drug use and very little evidence of any alcohol consumption. Apparently the tree house is used by the latest generation of youngsters. Most of the litter was of confectionery packaging and non alcoholic drink bottles and cans.

I have left an old dustbin next to the tree house for them to use. I don’t need it any more.

As I have suggested in the past I see no reason why our litter picker cannot tend to this site. Its main problem appears to be that there is litter!! For now at least fears of dangerous litter appear

exaggerated and if there was any dangerous litter eg drug related it would be helpful to know about it so that we can act to safeguard our youngsters”

5.12 (4.0.2) Proposal that the Council considers signage in St Neots Way

As background correspondence from the Speedwatch Co-ordinator was published with the June agenda.

5.12.1 Proposal that the Council check that Speedwatch signs have been installed correctly

5.12.2 Proposal that the messy signs at the entrance of the village are addressed

5.12.3 Proposal that the gate at the entrance of the village is repaired

5.13 (6.1 June) Resident – request that the tennis courts/all weather facility is refurbished – to consider the village’s response including requests that basketball and football nets are also installed

To date four families have written and fourteen on Facebook support the idea and saying that they would use the facility. There has been no negative feedback. One resident suggested basketball and football nets also.

5.14 LHI 2020-21 Cambridge Road – to consider CCC’s suggestions for a modified bid including a raised table at Limes Road and Give Way features in Main Street and on Cambridge Road and to consider the additional costs

John O’Donnell has written “I have conducted further site visits to assess what could be achievable and still provide effective traffic calming within the change scope. This has included ensuring the proposed footway widening scheme doesn’t conflict with any of the LHI proposals. There are a couple of options I have looked at;

1. A raised table at Limes Rd (as previously suggested by the PC) including tightening corner radii and improvement to informal pedestrian crossing. Initial estimates for this scheme are in the region of £40k comparing with recent similar scheme costs. The project budget of £17k with a PC contribution of £2k- for this to proceed the PC contribution would need to increase to £25k. There may also be similar objections to speed cushions.
2. Give way features- these are usually used as gateway features to slow vehicles on approach to a village, village centre or point of conflict. When traffic flows are light, or predominantly in one direction these have only a limited influence on speeds.
  - a. Main Street- there are several locations to install give way features, however due to the road environment it is likely the effect of the traffic calming feature will have diminished by the time vehicles reach Cambridge Road/Hardwick Primary School.
  - b. Give way features on Cambridge Road.
    - i. North of the School it is difficult to find a safe location for a Give way feature for Southbound traffic on Cambridge Road due to; proximity to the junction (to allow for queuing back), property accesses, and the on street parking in the vicinity of the shop. The only suitable location is between the access of 117 and 119 on the eastern verge. There is insufficient width here for a cycle bypass so it might also delay cyclists using the route.
    - ii. South of the school- the best location would be utilising part of the layby area adjacent 41/43 for a give way feature. There is sufficient width to allow for a cycle bypass and this is close enough to the school to have provide a traffic calming effect past this area.

I still envisage this scheme in its modified format is deliverable in this financial year. I will share further preliminary designs to allow for an informal consultation in due course. If you can provide any early feedback on the options being considered that would be appreciated.”

6. Finance and risk assessment and procedural matters

6.1 To consider any quotes for urgent work required because of risk and Clerk’s use of delegated powers  
The Clerk used delegated powers to:

- Ask the Pest Control company to return to deal with the wasps' nest under the slide at St Mary's play area, as this had not been eradicated.
- Contract RPM to repair the concrete edges at the bottom of the flat bank and fun box at the skate park at a cost of £350.00 plus VAT.

6.2 To receive play areas and skate park inspection reports and to consider if any work is required  
Following discussions at the last meeting, revised playground signs have been erected.

6.3 To receive the financial report and approve the payment of bills – attached.

6.4 To consider quotations for insurance cover if received  
Quotations will be circulated if received.

7. To consider any correspondence/communications received

7.1 Resident – request that the Council purchases and installs a permanent screen on the Recreation Ground

A resident has written:

“I would like to put a proposal to the PC to have a large permanent screen on the sports ground to show films or live performances, so that the people of Hardwick can come together and have a social occasion. It would be like the American style of drive in movie, but without the cars. People could bring their own seating and a picnic. The idea would be to show a variety of films for all ages. Especially for the ones that say there's nothing in the village for them. I feel that the village would appreciate a morale booster.

They could also use the Sports and Social club facilities.”

7.2 Hardwick School – lettings update and to consider appointment of a named Covid-19 representative for the School and that a Covid-19 safety risk assessment and protocols are in place

“We are getting in touch to advise that unfortunately we won't be able to resume lettings until September at the earliest. We are still awaiting guidance from the government with regard to lettings. However, we are aware that your group will require a named COVID-19 representative to be a contact point for the school. You should also ensure that you have a COVID-19 safety risk assessment and protocols in place for your group. This is likely to become a requirement for any groups using the school in the near future.

We hope you are keeping safe and well and we will be back in touch when we are able to advise further.”

7.3 Resident – request for free dog poo bag waste stations

I have recently noticed a rising number of dog mess dotted around the village , and also across the blue bridge towards Dry Drayton.

There are many new dogs in the village maybe due to lock down and I am thinking maybe new owners come unprepared.

I used to live in Godmanchester and still walk my dog there whilst visiting my parents They have a few free dog poo bag stations dotted around which has helped that village massively .

I am not sure how to proceed but I think it would be a benefit to the village ? I am also very willing to help to make this happen”

The Clerk advises the dispensers are approximately £110 plus delivery and installation.

7.4 Resident – request for a dog bin on Portway public right of way

A resident has written “I have lived in Hardwick around 46 years.

During that time I have seen a lot of changes and many new houses being built. Which means many more people.

However-due to the virus a lot of village people can't return to work yet for various reasons. This means more walkers , cyclists , hikers and joggers etc There are also many more □ dog walkers ... me being one of them.

So why isn't there enough dog Poo bins .?

I have seen walkers letting their Dog do it's business everywhere as they carry on walking ahead ignoring it. Why ! Poo. Bags are available and cost a little.

We badly need a bin at the BridleWay Which is at the back of Portway Road.

It's not just dog walkers who use this Footpath, often family's with small children enjoy walking there . But it is now a challenge and eyes down so you avoid the inevitable.

Please..... can the Parish Council do something about this problem as it can only get worse."

The Clerk advises that in addition to the cost of a dog waste bin, 25ltr approx £110 or 50ltr £287 both plus fixings, delivery and installation, at present the District Council charge approximately £3 per week to empty a waste bin. <https://uk.glasdon.com/litter-bins/dog-waste-bins>

#### 7.5 CCC – Community Gritting Scheme invitation to apply

This is a request for winter volunteers for this winter season 2020-2021.

We would like to take this opportunity to thank the volunteers that took part in our Community Gritting Scheme last winter.

For those hearing about the Community Gritting Scheme for the first time it is a scheme where Local volunteers can help to keep their community moving in freezing weather. Under this scheme, the parish or town council agrees specific routes in their area which are important to the local community and agrees them with the county council.

If you are a parish or town council looking to join the scheme, please send your completed form by 31<sup>st</sup> October 2020 by reply to this email or speak to your local highway officer.

I will need a form for all of your volunteers by the end of October, this includes those who have volunteered before. The form is required annually ensure our health and safety standards are being met.

For further information please see our web page:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/help-with-gritting-and-clearing-snow/>

<https://www.cambridgeshire.gov.uk/search?term=community%20gritting>

#### 7.6 Resident – request that the Parish Council consider a cyclepath on the north of the St Neots Road and continue all the way to Madingley Mulch

During the public meeting with Countryside last week, we were informed they had a scheme pencilled in for an S.278 funded cycle path for St Neots Road. This may have been news for the meeting and it got me thinking about other plans for St Neots Road in the pipeline, some of which overlap and conflict and maybe the Parish Council might want to consider these options when discussing with developers or approving strategy for this road going forward?

I attach a list of 8 schemes I am aware of and you may know of more.

When you decide to discuss this, I would add a 9<sup>th</sup> scheme which might prove popular with St Neots Road residents which is to put a cycle path on the **North** of the St Neots Road and continue it all the way to Madingley Mulch. This could go adjacent to the current carriageway and would reduce some of the jeopardy for cyclists using the on-road advisory section and at the Long Road, Comberton/St Neots Road junction. This would go hand in glove with safe crossing islands. Currently, commuter cyclists using the on-road section to Madingley and beyond travel on the North of St Neots Road and then have an unprotected road crossing to the south side of the road either before or after Long Road Comberton. I believe this was part of the intended solution for the original Scheme 8 on the attached.

#### 8.1 Planning applications and appeals



NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

8.1.1 20/03157/HFUL – 128 Main Street – Single storey front extension

8.1.2 20/3064/16/CONDS A - J – Land south of St Neots Road – Approval of details reserved by condition - to note for information only

Condition 8 (investigation of contamination); Condition 15 (waste management); Condition 13 (acoustic fencing); Condition 11 (energy statement); Condition 9 (phasing programme); Condition 27 (electronic vehicle charging); Condition 24 (ecological enhancement plan); Condition 16 (boundary treatment); Condition 29 (badger protection strategy); Conditions 10 (foul water) and 12 (surface water)

8.2 SCDC and appeal decision notices - to note

8.2.1 20/02573/HFUL – 2 Sudeley Grove – Two storey, part single storey, side extension – Permission granted.

8.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on

<http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

8.3.1 20/1775/TTCA – 10 Sadlers Close

8.3.2 20/1735/TTPO – Hardwick Community Primary School – to note that the application has been determined by the District Council and to consider procedure for approval of tree works applications

It has been noticed that SCDC seems to have changed its policy about timescales for consultation on tree applications, as there have been a few instances lately where the Council has been notified of a tree works application only to find it has been approved within a couple of days or even the next day, even when a time extension until the meeting has been requested. Because of the timescales that SCDC are now working to, if the Parish Council wishes to comment on tree works, the Clerk will need to send any responses/comments using delegated powers and report to the next meeting.

Please could the Parish Council confirm this procedure when tree applications are received.

9. Members' reports and items for information only unless otherwise stated

9.1 New Housing Developments and Planning Obligations including St Neots Road development update

9.2 Village Plan report and to consider any actions

9.3 To receive feedback on the Condition 28 discussion on S/3064/16/OL 155 houses project so that we can ensure co-ordination with other St Neots Road highways activities

Attached.

10. Closure of Meeting and items for the next agenda



# HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Aug-20

## Summary of previous month

Balance brought forward **£371,456.98**

## Adjustments and amendments

SSE STREETLIGHT DD JULY 2.51

## Expenditure approved at last meeting/between meetings

KOMPAN PLAY EQUIPMENT SPARES -62.40

CAPALC TRAINING -75.00

## Misc credits

LLOYDS INTEREST 0.02

*Total Adjustments*

**-134.87**

Balance revised after adjustments

**£371,322.11**

## Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Acc	247,140.58	252084.94	-4944.36
Lloyds Current Account	0.00	0.00	
Lloyds Business Account	546.44	546.44	
Cambridge Counties Bank	95,635.09	95,635.09	
NS&I Bonds	28,000.00	28,000.00	
<b>Total</b>	<b>371,322.11</b>	<b>376,266.47</b>	<b>-4,944.36</b>

## Expenditure for approval

£

SALARIES & PENSIONS

395.22

SSE

STREETLIGHT ELECTRICITY

87.47 DD

ARD PLAYGROUNDS

PLAY EQUIPMENT REPAIRS

1810.92

LGS SERVICES

ADMIN SUPPORT - JULY

1402.95

*Total expenditure*

**3696.56**

Balance c/f

**£367,625.55**

## Notes:

*Late invoices will be brought to the meeting*

	Who – service Providers	What	Funded	Road	Cycle-path	Footpaths	Lighting
1	GCP	Busway- is it officially dead?	Assume	Adjacent	x	x	
2	West Cambourne – Bovis Homes	Upgrade Cycle route Cambourne to Cambridge	S/2903/14/OL S.106 Dec 2017 E&EC TIP 123		x	x	
3	Bourn Airfield Development	Provision of a cycle path from BAD through Hardwick	S/3440/18/OL Announcement at Hardwick public meeting this was S278 funds		x		
4	Latimer Hill 155 Homes	Upgrade Footpaths and Lighting – probably only west end	S/3064/16/OL Condition 28 (PC also asked for Traffic Calming considerations)	(x)		x	x
5	Hardwick PC – Highways Projects	PFHI in outline designed by Highways	S/1694/16/OL S106 money from Bus Signs initially from Meridian Fields	X Pedestrian safety islands		X (north by bus stops)	x
6	Hardwick PC – Highways Projects	PFHI in outline and/or LHI 2021/22 New village entrance east	S/1694/16/OL S 106 money from Bus Signs and/or successful LHI	x			x
7	Hardwick – initiated by PC	Request sent to Highways to lower speed limit into the village	Unclear -not in Hardwick Parish – would enable safe cycle paths throughout St Neots Road	x	x		
8	DfT Experimental Temporary Cycle Initiatives	Await County proposal from County Councillor	DfT Central Govt funding through County		x		

To	HPC for Meeting 22 <sup>nd</sup> January 2019
From	Pauline Joslin, Councillor for Highways Projects and Road Safety
Date	9 <sup>th</sup> January 2019
Subject	Road Safety Strategy on St Neots Road
Purpose	For HPC consideration and action please

**The Calming Hardwick Document reviewed with Highways contains several suggestions for the St Neots Road Traffic Calming which require decision and agreement which may save both Highways and the Village £100k spend but we need to take some decisions quickly.**

The strategy suggested is to **save the Village and Highways money as far as possible**. This we believe can be done in two ways.

1. Flesh out Condition 28, in absence of details to date from SCDC, Developer or CCC, and use Developers funds to provide remedial works in the vicinity of the new development – call this Phase 1
2. Divert funds from S106 money to fund more important safety issues. SCDC S106 manager says this is not impossible to initiate. There are several options that could be considered but glaringly the £54k for bus display times in the Grace Crescent S106 could be postponed and the money used for Road Safety instead – call this Phase 2
3. Phase 3 would be the lowering of the Speed Limit from 40 to 30 but this will not be considered by Highways until the traffic speed has been reduced by calming measures to a consistent average 85<sup>th</sup> percentile measurement in both directions of 33mph (Source: Highways)

### **Phase 1**

Outline proposal for the following for which costs have been mostly taken from the Appendix 1 to Calming Hardwick Document (CHD)

Upgrade of footway from village west entrance to Millers way to provide a 1.8m wide smooth surface. Attached shows current poor state. 300m length	£20000
Provision of keep left/pedestrian refuges near the bus stops opposite 293 St Neots Road near the access to the new development and Millers Way, which is the most used stop by the village at present accessed through Millers Way. Attached shows locations and examples. 2 refuge islands @ £10000 each, specification to be agreed with Highways	£20000
Provision of lighting at each of these bus stops. There is only one street light on the whole of St Neots Road on the north side of the road and that is opposite Cambridge Road junction. 2 lamp posts @ £2500 each location and specification to be agreed	£5000
Provision of a programmable SID speed to display speeds and other data of vehicles entering from this end of the village. This should be post mounted suitably placed in the 100m between 279 St Neots Road and Mark Weatherheads. This will be used to slow traffic and provide data on average speeds.	£5000
<b>Total</b>	<b>£50000</b>

The Village Plan interim Survey results show that the number 2 complaint regarding safety in the village is poor lighting. There may be other initiated for upgrading the lighting which always looks dim on this stretch but presumably there are quality measurements that would take away the subjectivity and advise any remedial action required. We do not have that capacity.

**It is important to take a stance on Condition 28 before the developer and invoke a fait accompli. In the Transport Assessment for St Neots Road, the developer has inserted the following which seems not to have been challenged.**

**4.3.6 The site is therefore well connected to the local road network and also the wider highway network, with no known capacity problems. Indeed, South Cambridgeshire District Council's aforementioned pre-application advice letter states:**  
**"During the course of the pre-application discussions it has been made evident by the County Council that the site would not require significant contributions in relation to improvements in the highway network"**

**In the circumstances what we are suggesting a claim for £50k will be a surprise for them and HPC is urged to take a pre-emptive position. Act without delay to get these details and costs into the Condition 28 detail.** We did not do this on Main Street Footway for Grace Crescent Condition 30.

## Phase 2

To address the rest of St Neots Road, we should re-examine S106 individual measures for both our developments and consider alternatives that relate to more immediate needs. For example the £54k designated in Grace Crescent S.106 for the Bus Displays could be postponed in favour of more immediate village concerns. The S.106 Manager has confirmed that this is not impossible to do.

The following suggestion for consideration of the HPC and review by Highways for effectiveness and costs

Buffer at Village Entry from Madingley, 60 to 40mph. Narrowing carriageway both sides (like Caxton and Comberton), white lining, renew entry signing, 40 on road. Specification and costs to be confirmed with highways Attached shows examples	£24000
Provision of keep left/pedestrian refuges near bus stops west of Cambridge Road junction and opposite no. 33. 2 @£10000 each	£20000
Provision of a programmable SID display on the stretch near DVSA facing westbound traffic. This will be used to slow traffic 24 hrs a day and collect data on average speeds	£5000
Provision of Street Lights at the bus stops 2 street lights @£2500 each	£5000
Total	£54000

As well as the above, the St Neots Road footpath needs maintenance attention from Hall Drive to village entrance east – perhaps work on this would be part of Highways routine Maintenance.

We have only provided recommendations for 4 of the 5 bus stops and propose further discussion on whether the bus stop just east of Cambridge Road Junction is actually used

### Phase 3

The intention to calm St Neots Road to 30mph must await the calming measures in Phases 1 and 2. **Highways have made it very clear that the Speed Limit on St Neots Road will not be considered for reduction to 30 UNLESS the average 85<sup>th</sup> Percentile Speed in both directions has been reduced through Calming Measures to 33 mph.** Last measured over 7 days and reported October 2016 in the Transport Assessment for the Development, it was 48.3mph westbound and 48.4mph east bound. There is very little variation on this. It did not fall below 48mph on any day in either direction. Quite some way to go then.

Measuring and reporting the effectiveness of the measures referred to in Phases 1 and 2 would be done using the Speed Flashers (SID or MVAS) included. If the average 85<sup>th</sup> percentile figures not consistently 33mph or below then other calming measures must be examined.

Please confirm HPC will debate these proposals and vote action to be taken.

Pauline Joslin

Deputy Parish Chairman with Responsibilities for Highways Projects and Road Safety

### Attached Images

Footpaths near development – Figures 1 to 5

Bus Stops – Figures 6 to 10

Example Refuge Islands – Figures 11 and 12

Examples slowing traffic at Village entrances – 13 to 16

Footpaths near access to new development



*Figure 1 Footpath looking west from 277*





*Figure 2 Footpath looking west from Weatherheads*





*Figure 3 Footpath looking east from 279*



*Figure 5 Footpath looking west from 279*

Bus Stops Numbered 1 to 5, 1 being furthest west



*Figure 6 Stop 1 near village west entrance*





*Figure 7 Stop 2 by Millers Way*



*Figure 8 Stop 3 west of Cambridge Road Junction*



*Figure 9 Stop 4 east of Cambridge Road Junction*



*Figure 10 Stop 5 by DVSA (village east entrance)*



## Example refuge Islands



*Figure 11 Refuge Island Comberton*



*Figure 12 Large refuge island off CCC website*



## Village Entrance Calming



*Figure 13 Entrance to Caxton from east*



Figure 14 Entrance to Comberton from west





Figure 15 Horningsea Village entrance from south road markings, gating and narrowing



Figure 16 Calming village entry using white lining only?