

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 22 October 2019**  
**in the School at 7.00 pm**

Present: Councillors: A Gill (Chairman), P Joslin, P Ashton, S Rose, I Giddings, and E Croft.

In attendance: 36 members of the public including Lee Mellon (Hill) and Jennie Hainsworth (Barton Willmore); County Cllr Lina Nieto; Alan Everitt (Speedwatch) and Mrs Gail Stoehr (Clerk).

On a proposition by the Chairman, item 2.1 was brought forward.

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

Cllr Croft declared an interest in item 5.3 regarding the proposals for land east of Cambridge Road as she lives adjacent to the proposed development. Cllr Croft had been granted a dispensation to speak under the public session.

**Open public session including reports from the County and District Councillors**

Alan Everitt explained the Speedwatch data in reference to the last minutes, responded to the concerns expressed at the last meeting and outlined the merits of the MVAS equipment.

The representatives of Hill and Barton Willmore gave a presentation on the proposals for land east of Cambridge Road and outlined the background whereby the site had been put forward for development under the Greater Cambridge call for sites and broad locations 2019. Technical surveys were being undertaken and master planning papers and plans as submitted to SCDC had been copied to the Parish Council. They sought the Council's views on a public consultation and the design process. They answered questions from both Councillors and also the public on the process of the Local Plan Call for sites and the release of land from the green belt. They outlined: the mix of housing; some of the benefits that they felt development could bring to the village, including providing development around the heart of the village, due to its proximity to the hub of the village, the shop and school; and took into account the distance people would walk to get to services. If additional school facilities were required then they would have to facilitate that.

Concerns were expressed by the public over the proposals and the increase in the proposed number of dwellings over those envisaged in 2016; that in September 2017 the Inspector refused one house on the land east of Cambridge Road, why was it felt that they could now build over 400 dwellings. Concerns were also expressed as to the implications of more development in the village and with Bourn Airfield being developed and other housing developments in the District not as yet completed. Highway and traffic concerns on St Neots Road and Cambridge Road were outlined.

The Chairman explained that SCDC would publicise all the Call for Sites in December. The Parish Council would publish as much information as possible on the website to keep residents informed.

The representatives for the development were thanked for attending and making their plans known at an early stage.

Ashley Shepherd, the Neighbourhood Watch representative, asked the Parish Council to consider placing a barrier such as wooden posts around the Recreation Ground to prevent vehicles being driven onto the grass and causing damage.

A resident referred to a petition regarding tree removals in St Neots Road by the proposed busway and asked residents to sign it.

Cllr Joslin declared an interest as a resident of St Neots Road and declared that she had signed the petition.

Martin Cassey explained that he, on behalf of Hardwick and some other villages, was applying for a grant for time banking and requested Parish Council support by 1 November. It was explained that this would need to be an agenda item for the Parish Council to consider by which time it would be too late.

At 7.58 pm, on a proposition by the Chairman, the order of business was varied and item 5.3 was brought forward.

Cllr Croft, having previously declared an interest in this item, left the meeting at 7.58 pm.

### 5.3 Barton Willmore – land east of Cambridge Road

RESOLVED, given that the proposals were still in the early stages, to wait until SCDC consult on all Call for Sites proposals, expected in December, and then respond to that consultation. (Prop AG, 2nd SR, carried with 5 in favour)

RESOLVED that the Parish Council should continue to engage with Hill and Barton Willmore about their plans for the site and encourage them to engage in wider public consultation. (Prop SR, 2nd AG)

Cllr Rose left the meeting at 8.20 pm.

#### **Open session (continued)**

A member of the public thanked Stefan Haselwimmer for organising the Climate Change meeting.

Cllrs Croft and Rose re-joined the meeting at 8.20 pm.

County Cllr Lina Nieto reported that she would be opposing any Green Belt development and was applauded.

The majority of the members of the public left the meeting.

### 1. **To approve apologies for absence**

Apologies were received from Cllr Wellbelove (out of parish) and from District Cllr Grenville Chamberlain (out of parish).

### 2. **Declaration of interests**

#### 2.1 **To receive declarations of interests from councillors on items on the agenda and details of dispensations held**

Taken earlier.

#### 2.2 **To receive written and grant any requests for dispensation as appropriate for items on this agenda**

A dispensation had been granted by the Clerk to Cllr Croft to speak, ask questions and make representations under the public session at the start of the meeting, but dispensation was refused for Cllr Croft to vote on matters relating to the Barton Willmore proposals for the land east of Cambridge Road under the agenda item.

Cllr Ashton left the meeting at 8.24 pm.

### 3. **To approve the minutes of the previous meeting on 24 September 2019**

RESOLVED that the minutes of the meeting on 24 September be approved and signed by the Chairman as a true record. (Prop PJ, 2nd AG, unanimous)

### 4. **Matters arising and carried forward from the last or previous meetings for discussion/decisions**

#### 4.1 **(4.6) Zero Carbon communities grant scheme – to consider whether to make an application next year**

RESOLVED to continue to work with the Hardwick Climate Action Group. (Prop EC, 2nd PJ, unanimous)

Cllr Ashton re-joined the meeting at 8.26 pm.

- 4.2 (4.4) Proposal that a Working Group be set up for Highways/Road Safety  
The proposal was withdrawn by Cllr Croft.

- 4.3 (5.4) Trees in Sudeley Grove and to consider if to commission a tree survey report  
RESOLVED to commission a tree survey for all Parish Council trees and to delegate to the Clerk to accept the best value quotation for the survey and to seek quotations for any works required arising from the trees survey.  
RESOLVED to seek quotes for suitable replacement trees if any trees need to be felled to a future meeting. (Prop PA, 2nd PJ, unanimous)

- 4.4 (5.6) Request for Tree Protection Order – to consider plan if received  
RESOLVED, in response to the further information received, to ask SCDC to review the trees and consider whether a TPO is appropriate for the trees in that area. (Prop SR, 2nd IG, unanimous)

- 4.5 (8.2) To consider quotation for bird spikes at Egremont Road swings if received  
RESOLVED to accept the quotation from RPM for the sum of £65.00. (Prop AG, 2nd PJ, carried with 4 in favour, 1 against and 1 abstention)

## **5. Correspondence/communications received**

- 5.1 Resident – suggestion that the Parish Council acquire additional land for tree planting  
RESOLVED to consider opportunities for planting on existing Parish Council land and re-plant as trees are removed. (Prop AG, 2nd EC, unanimous)

- 5.2 Climate Change and Cambridgeshire Climate Emergency  
Discussed at the last meeting.

- 5.3 Barton Willmore – land east of Cambridge Road  
Taken earlier.

- 5.4 SCDC S106 Agreement for Land at Grace Crescent – to consider signing the indemnity agreements  
RESOLVED that Cllrs Ashton and Croft be appointed to sign the S106 indemnity agreements for the Community Facilities contribution and the Community Transport contribution. (Prop AG, 2nd PJ, unanimous)

RESOLVED to note that James Fisher of SCDC had told Cllr Ashton in principle Parish Councils may have reallocated money but the bus stop money was going to the County Council. However, it would be possible to look at the other S106 money and possibly reallocate it.

RESOLVED that Cllr Ashton should continue to discuss diversion of CCC funds to pay for the St Neots Road traffic calming. (Prop AG, 2nd PJ, unanimous)

- 5.5 Hardwick Pre-School – Request for financial support  
RESOLVED to approve a grant of £750.00 for repairs to the mobile building. (Prop IG, 2nd EC, unanimous)

## **6. Planning Applications and Decision notices and tree works applications**

- 6.1 Planning applications received since the last meeting

- 6.1.1 S/3296/19/FL – 121 Limes Road – Single storey rear extension, single storey front and side extension, garage conversion  
RESOLVED to support the application. (Prop AG, 2nd PJ, unanimous)

- 6.1.2 S/3318/19/DC – Land at the Rectory, 50 Main Street – Discharge of Conditions 3 (Scheme of biodiversity enhancement), 4 (Arboricultural method statement and tree protection strategy), 5 (Materials), 6 (Foul water drainage) and 7 (Surface water drainage) pursuant to planning permission S/1719/18/FL  
RESOLVED to make no recommendation. (Prop AG, 2nd PJ, unanimous)
- 6.1.3 S/3541/19/FL – 45 Meridian Close – Single storey rear, side and front extension  
RESOLVED to make no recommendation. (Prop AG, 2nd PJ, unanimous)
- 6.2 SCDC Decision Notices
- 6.2.1 S/2413/19/FL – 4 Portway Road - Demolition of existing conservatory and removal of single storey covered area and erection of two storey rear extension and installation of solar panels to the new roof – Permission granted.
- 6.2.2 S/2944/19/FL – 35 Ellison Lane – Single storey front extension – Permission granted.
- 6.3 Tree Works Applications
- 6.3.1 S/3606/19/TC – 86 Main Street  
RESOLVED to delegate to Cllrs Gill and Joslin and the Clerk to request a copy of the survey report for Parish Council trees referred to in the application and respond to the tree works application. (Prop AG, 2nd PJ, unanimous)
- 7. Members reports and items for information only**
- 7.1 New Housing Developments and Planning Obligations  
Cllr Rose reported that the architects had produced concept plans for a public consultation meeting on 8 November.  
The first properties had been sold at Meridian Fields.  
There was no change to when the St Neots Road building funds were expected, i.e. 2021.  
There were problems finding space for the Community Centre. It was suggested that this could be raised with Barton Willmore.  
PEM given indication of £1750 for VAT advice which could be covered out of S106 funds.
- 7.2 Speedwatch  
RESOLVED as the Speedwatch report was not published on the Speedwatch page of the website there was no need for it to also be sent to the Council as members could look at it on the website. (Prop AG, 2nd EC, unanimous)  
Cllr Rose left the meeting at 9.14 pm and re-joined at 9.15 pm.  
On a proposition by the Chairman, items 7.3 and 7.4 were taken together.
- 7.3 Village Plan report and to consider any action  
Taken earlier.
- 7.4 Proposal that the Parish Council discuss, in light of the village plan, what views the Council might want to put forward as important for the village in the next local plan  
RESOLVED to defer these items to the next meeting for consideration of what views the Parish Council might wish to put forward.
- 7.5 Proposal that the Council considers joining Cambridgeshire and Peterborough Against Scams Partnership  
RESOLVED to delegate to the Webmaster to decide what should be published.
- 8. Finance, procedure and risk assessment**
- 8.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED, given that a resident of Bramley Way had cleared overgrown weeds and left heaps which needed to be disposed of, that Cllr Giddings should ask James Wakeling whether he is able to clear the waste, if he has the appropriate licence.

RESOLVED to note that the Clerk used her delegated powers to:

- Contract Town & Country Tree Surgery to remove a dead tree in the woodland between Sudeley Grove and Ashmead Drive, at a cost of £160.00 plus VAT. This was the cheapest quotation received.
- Contract RPM to repair the loose side skirts at the skate park at a cost of £150.00 and to fix a bird deterrent to the swings at the Church play area at a cost of £65.00.

8.2 To receive play areas and skate park inspection reports continued

The play inspection reports were received.

RESOLVED to take up with SCDC that the litter bin had not been emptied at the play area by the Church since July.

8.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid. <sup>(Prop AG, 2nd PJ, unanimous)</sup>

Salaries and Pensions	£405.00
LGS Services (Admin support)	£1345.05
RH Landscapes (Laxton Ave hedge & Worcs Ave play area)	£480.00
RH Landscapes (Grass cutting)	£804.00
Huws Gray (Notice board materials)	£45.17
PKF Littlejohn LLP (External Audit)	£480.00

Credits, including bank and investment interest, a wayleave payment, residual village plan funds, reimbursement of an advertising error, and receipt of the precept, were noted.

8.4 Completion of External Audit

RESOLVED to note that the External Audit had been completed by PKF Littlejohn LLP. Quotations are still being sought for next year's internal audit. LCPAS are hoping to handover to someone else.

9. Members' items for the next agenda and for the Clerk's information and Closure of meeting

A proposal for a Climate meeting <sup>(IG)</sup> and a proposal that the Council considers a request for brambles clearance <sup>(IG)</sup> are to be agenda items for the next meeting.

There was no further business and the meeting closed at 9.34 pm.

Signed .....Chairman .....date

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