

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 26 March 2019
in the School at 7.00 pm

Present: Councillors: A Gill (Chairman), P Joslin, D Wellbelove, I Giddings and E Croft.

In attendance: 10 members of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

A resident spoke regarding the busway and cycleway options and expressed concern at the speed of traffic on St Neots Road. The Parish Council explained that it had not yet reached a decision on the options. The resident queried why all the traffic should travel along St Neots Road, and voiced fears that if the Park and Ride site was near Madingley Mulch, those who wished to use it from Cambourne, Bourn Airfield and Loves Farm would all go along St Neots Road to reach it. The huge amount of extra traffic would ruin Hardwick and people would not be able to get out of the village. The residents of St Neots Road asked the Parish Council to take the views of the residents on board. The Chairman reminded residents that their comments should be submitted to CCC by 31 March.

Pat Portlock reported on the village litter pick on 9 March, which had collected 32 bags of waste and two dumped bicycles. A resident of Hardwick had been seen independently clearing litter along St Neots Road and if seen again, a hi-vis jacket will be offered. The next litter pick will be in October. Thanks were expressed to Pat Portlock and the team for tidying up the village.

Clare McGowan reported on the plans for Phase 3 of the Play Parks project and the quote obtained. The options for sources of grant funding were outlined.

Another resident commented that if the bus was routed along St Neots Road it would not be safe for children to cross and the residents would have difficulty entering and exiting their own driveways if a bus lane was placed outside their houses. Concerns were expressed that the road would resemble an 8 lane motorway and devalue their houses.

Ashley Shepherd expanded on the request from Neighbourhood Watch for CCTV in the village to deter burglars. Suggested sites were at the entrances to the village in St Neots Road in both directions and in Main Street. The proposal involved the equipment being installed on residents' houses and using their broadband in return for a fee, with central recording where people could have access, in a location such as HSSC. The Parish Council explained that any Council owned system could only be accessed by a designated person, presently the Clerk, due to the requirements of the Data Protection Act, as the Parish Council would need to be responsible for the data. The Council's view was that it would be better to wait until the Community Hall was built in order to look at the system as a whole and install an integrated system that worked for the whole village.

Anne Jones provided an update on the Community Centre Working Group meeting and explained that Cllr Rose would report to the Council at its next meeting, as the Parish Council, being the client, had to agree the appointment of an architect.

1. To approve apologies for absence

Apologies were received from Cllrs Rose (out of parish) and Ashton (work commitment) and from District Cllr Grenville Chamberlain (clash of meetings). E Croft was welcomed as a member of the Parish Council.

2. Declaration of interests

- 2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held
Cllrs Giddings and Wellbelove declared an interest in the planning application for 114-116 Limes Road as the applicant was a neighbour.
Cllr Joslin declared an interest in any item affecting St Neots Road as a resident of St Neots Road.
- 2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda
None.
3. **To approve the minutes of the previous meeting on 26 February**
RESOLVED that the minutes of the meeting on 26 February be approved and signed by the Chairman as a true record. (Prop PJ, 2nd DW, unanimous)
4. **Matters arising and carried forward from the last or previous meetings for discussion/decisions**
- 4.1 (Open) Neighbourhood Watch – request for CCTV in the village
RESOLVED to seek further information from the Police Crime Prevention Officer including the effect of night-time lighting and the implications of the cameras being mounted on a residents' properties and using their broadband, as well as making enquiries about other parish councils' experience with CCTV.
- 4.2 (4.2) To consider quotation for re-painting of the old telephone kiosk in Main Street
RESOLVED having considered one quotation for the work, to seek more quotations and to defer this item to the next meeting for further consideration.
RESOLVED to place an item in Hardwick Happenings asking residents for suggestions for the use of the kiosk.
- 4.3 (4.3) Emergency Plan update
Cllr Giddings reported on his discussions with SCDC and the suggestion that a folder of useful information be compiled, to be passed to the emergency services in case of an incident. He felt it would be useful to identify the locations of drains, gas mains and power cables.
RESOLVED that Cllr Giddings should compile a list of contacts and seek their support, and to defer this item to the next meeting.
- 4.4 (4.5) Village Plan printing – to consider quotations
At 7.52 pm on a proposition by the Chairman, the meeting was briefly suspended to allow Martin Cassey to speak. The meeting resumed at 7.56 pm.
RESOLVED to accept a quotation from Victoire Press for £1250.00 plus VAT for 1200 copies, and to ask for an additional 50 copies making 1250 copies in total, for delivery around the village. Martin Cassey expressed his thanks to the Parish Council. (Prop DW, 2nd IG, unanimous)
- 4.5 (4.6 and 8.2) To consider quotation for repairs to Egremont Road Phase 1 and Worcester Avenue surfacing
RESOLVED to accept the quotation from RPM for the repairs at Egremont Road at a cost of £730.00 plus VAT. (Prop AG, 2nd DW, unanimous) The quotation for the repairs to the Worcester Avenue surfacing had already been accepted.
- 4.6 (4.11) To consider options for works to the pond
RESOLVED, noting that the trees at the back of the pond needed work, and that it was currently the bird nesting season, to continue to seek information on the ownership of the land, await a further quotation and advice from the Environment Agency, and to defer this item to a future meeting.

- 4.7 (4.12) To consider options for the skate park
RESOLVED to defer this item until S106 funding was available.
- 4.8 Hardwick Play Parks project Phase 3 - update
On a proposition by the Chairman, the meeting was briefly suspended to enable Clare McGowan to outline the equipment available for use by younger children, which reflected the outcome of the survey.
RESOLVED, given that the S106 money was not expected to be received until 20 market valuation homes were occupied, that Ms McGowan should prepare an application to WREN for a grant for the full cost of £47,000 by June 2019.
RESOLVED that the Parish Council supports a suggestion that picnic benches be put in by the path to the school and around the play area and that a natural maze should be included in the plan, and that Ms McGowan be authorised to progress this. (Prop AG, 2nd IG, unanimous)
- Ms McGowan sought the Parish Council's views on the group carrying out a similar project at the Church play area.
RESOLVED, given that some of the equipment was becoming quite old, that the Parish Council supports Ms McGowan obtaining quotes and progressing the proposal.
- 4.9 Amey plaque for Play Park – to authorise wording and determine location
RESOLVED to approve the wording as provided and to ask that the plaque be sent to the Clerk, to be erected on the fence by the gate. (Prop AG, 2nd PJ, unanimous)
- 4.10 Internal Auditor appointment
RESOLVED to note the correspondence with the Clerk and await a response from LCPAS.
- 4.11 (4.9) Response from LCPAS on giving to the Church
RESOLVED to note the response from LCPAS and to continue to follow the advice previously given that the Parish Council cannot give funds for the fabric of churches.
- 4.12 (5.1) Greater Cambridge Partnership – Cambourne to Cambridge Phase 2 consultation
RESOLVED having considered the route options and the concerns of residents, including that the route options along St Neots Road were hazardous due to insufficient width and that noise mitigation would be required, and given that many people in the village would be badly affected by the proposals, to respond as follows:
“Hardwick Parish Council does not support any of the Phase 2 options 1-3 set out, but of the three, considers Option 1 to be the “least worst” option.
If the scheme is to proceed, the Parish Council wishes to be fully consulted and involved in determining mitigation of the damage arising from the impact of the scheme on the village, to include:
- *acoustic fencing to be put in place at the eastern end of the A1303, to lessen the impact of the A428 on the eastern end of St Neots Road;*
 - *landscaping with as many replacement trees as possible between the A428 and the carriageways to mitigate against noise;*
 - *to maintain a gap between the main carriageway and the cycleway, to protect cyclists; and to remove 2.2m illustrative planting on stretches of the A1303 where property drives exit onto the carriageway, to make exiting safe;*
 - *and not excluding further possible mitigation by other means, such as traffic calming of the A1303 to cope with the extra traffic produced by vehicles travelling to either of the Park and Ride sites chosen.”* (Prop AG, 2nd DW, carried with 4 in favour and 1 against)
- RESOLVED that the Parish Council supports Scotland Farm as the site for the Park and Ride. (Prop DW, 2nd PJ, unanimous)

4.13 Millers Way

RESOLVED to note the response from James Stringer of CCC to the query about the width that it had to be based on user evidence which had not been supplied to support the full width being registered.

5. Correspondence/communications received5.1 Cambridge and Peterborough Minerals and Waste Local Plan – further draft consultation

Noted.

5.2 CCC Local Validation List consultation

Noted.

6. Planning Applications and Decision notices and tree works applications6.1 Planning applications received since the last meeting6.1.1 S/0264/19/FL – 114-116 Limes Road – Conversion of the two dwellings into one to enable home disability adaptations with single storey rear extension

RESOLVED to support the application. (Prop AG, 2nd PJ, carried with 4 in favour and 1 abstention)

6.1.2 S/0568/19/AD – 175 St Neots Road – Erection of a single illuminated fascia sign

RESOLVED no objections. (Prop AG, 2nd PJ, unanimous)

6.1.3 S/0884/19/VC – 339 St Neots Road – Variation of condition 2 (approved plans) of planning permission S/2665/17/FL for erection of two family dwellings

RESOLVED no comments. (Prop AG, 2nd PJ, unanimous)

6.2 SCDC Decision Notices6.2.1 S/0210/19/FL – 93 Cambridge Road – Side and front extension with first floor side extension – Permission granted.6.2.2 S/4648/18/RM – Land south of 279 St Neots Road – Approval of matters reserved for appearance, landscaping, layout and scale following outline planning permission S/3064/16/OL for residential development of up to 155 dwellings following demolition of two existing dwellings with areas of landscaping and public open space and associated infrastructure works – Withdrawn.6.3 Tree Works Applications

None.

A member had heard that SCDC were asking parishes to plant trees. RESOLVED that further information should be sought.

7. Members reports and items for information only7.1 New Housing Developments and Planning Obligations

RESOLVED to note Anne Jones's comments. An architect had not yet been chosen.

7.2 Speedwatch report including purchase of new speedwatch equipment and to consider the next steps

RESOLVED having considered the information provided by the manufacturer to order in the new financial year a radar speed sign from Morelock at a total cost of £3082.00 plus VAT, to include the optional rotary switch. (Prop AG, 2nd PJ, unanimous)

7.3 Traffic calming on St Neots Road and LHI application outcome

RESOLVED to note the successful outcome of the application under the LHI scheme and to accept the offer of funds towards the MVAD camera and to pay a contribution of £1250.00. (Prop AG, 2nd DW, unanimous)

RESOLVED to take on ownership and full responsibility for the equipment once installed. (Prop AG, 2nd DW, unanimous)

RESOLVED to approve a payment of the £500.00 fee payable to CCC for the survey.

- 7.4 To consider date and arrangements for the Annual Parish Meeting
RESOLVED that the Annual Parish Meeting should be held on 21 May at 7.00 pm subject to the availability of the School hall, to be in the same format as last year, and that the Council approves the sum of £1000.00 for grant applications, to be shared between community groups.

8. Finance, procedure and risk assessment

- 8.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

Maintenance of the benches in Egremont Road is to be an agenda item for the next meeting.

- 8.2 To receive play areas and skate park inspection reports

The play inspection reports were received.

- 8.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid, plus Luke R Hamill (Grass cutting) £624.00, Cambourne Parish Council (Bins) £117.30, Nicky Kerr (Printing expenses) £42.10, Anne Jones (Refreshments) £13.00, and Betty Grimes (Velcro) £5.99. (Prop PJ, 2nd IG, unanimous)

Salary	£90.36
Salary	£135.72
LGS Services (Admin support)	£1353.10
RPM (Play area repair)	£288.00
Glasdon (Bin opposite Meridian Court)	£214.13
HMRC (PAYE)	£135.60
NEST (Pension contributions) (DD)	£166.75

Credits, including investment interest and receipt of a grant for the Play Parks project, were noted.

9. Members' items for the next agenda and for the Clerk's information and Closure of meeting

Volunteering under the Duke of Edinburgh scheme, the condition of village notice boards, fly posting and surplus sports equipment on the recreation ground are to be agenda items for the next meeting. Cllr Giddings offered to tidy up the notice boards and remove out of date notices.

There was no further business and the meeting closed at 10.30 pm.

SignedChairmandate