

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 25 July 2017 in the School at 7.00 pm

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 19/07/17

AGENDA

Open Public Session including reports from the County & District Councillors

1. **To approve apologies for absence**
2. **To consider any applications to fill the casual vacancy**
3. **Declaration of interests**
 - 3.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 3.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
4. **To approve the minutes of the last meeting**
5. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 5.1 (5.3) Proposed community minibus report to consider how this is to be progressed ^(Martin Cassey)
 - 5.2 (5.7) Report to Parish Council on outstanding invoices from football clubs
 - 5.3 (7.1) Planning applications – to consider a procedure for late applications received
 - 5.4 (9.2) To consider quotations for the removal of concrete posts if received
 - 5.5 (9.2) Moss clearance Grenadier Walk
 - 5.6 (10) Hardwick Church - Query whether Hardwick Parish Council is an eligible Parish Council with regard to the Localism Act S8 and whether it can give money to the Church
6. **To consider any correspondence / communications received**
 - 6.1 Hardwick Cricket Club request for leniency over pitch fee
 - 6.2 Consultation on the governance of Cambridgeshire Fire & Rescue Service and Cambridgeshire Constabulary
7. **To consider any planning applications and decision notices and tree works applications ***
 - 7.1 Planning applications
 - 7.1.1 S/2289/17/FL – 22 Sudeley Grove – Side extension to garage
 - 7.1.2 S/2321/17/FL – 18 Hall Drive – Single storey front and rear extension
 - 7.1.3 S/2342/17/FL – Workshop rear of 303 St Neots Road – To convert the existing commercial unit to a two bed bungalow
 - 7.1.4 S/2212/17/FL – 11 Pershore Road – Proposed two storey extension to the side of the property with a single storey extension to the rear
 - 7.2 SCDC decision notices – to note
 - 7.3 Tree works applications
8. **Members reports and items for information only unless otherwise stated**
 - 8.1 New Housing Developments and Planning Obligations
 - 8.1.1 David Thompson, SCDC – effect of Supreme Court judgement and Planning Committee meeting
9. **Finance, risk assessment and procedural matters**
 - 9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
 - 9.2 To receive play areas and skate park inspection reports
 - 9.3 To receive the financial report and approve the payment of bills
10. **Closure of meeting and items for the next agenda**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 25 JULY 2017

1. Apologies for absence – Apologies have been received from Cllrs Skingle and Humphries.
2. To consider any applications to fill the casual vacancy – None received at the time of writing.
3. Declaration of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote.
4. To approve the minutes of the last meeting on 27 June 2017 (attached)
5. Matters arising and carried forward from the last or a previous meeting for discussion/decision
 - 5.1 (5.3) Proposed community minibus report and discussion

Martin Cassey has written:
“I spoke recently with David Thompson of SCDC about the proposed Section 106 funding for a Community mini-bus.
He informed that he needs a proposal from Hardwick on the subject of the Community Bus by the end of July.
This proposal will then form the basis for ongoing negotiations with the developers and ultimately for the relevant part of the section 106 agreements.
I have agreed with him that I will draft a brief paper for consideration by the Parish Council, which if accepted at the PC meeting on the 25th July will then be available to him in time to meet his deadline.
Therefore, I am writing to ask for an agenda item and ‘to consider the outline proposal for a community bus’ to be included for the July Parish Council meeting with the objective of securing a resolution in support of the proposal.
I will make the paper available to the Parish Council as soon as I can.”
 - 5.2 (5.7) Report to Parish Council on outstanding invoices from football clubs

Hardwick Harriers (outstanding FY16 and 17) have acknowledged that the invoices had been received but due to changes in their signatories they can’t at present make payments. They will settle their debt as soon as possible.
Hardwick Football Club (outstanding FY16 and 17) copies of outstanding invoices have been sent to a new contact at the Club and his response is awaited.
 - 5.3 (7.1) Planning applications – to consider a procedure for late applications received

If the planning application is out for consultation but not on the agenda the Council may consider it at its meeting. The agenda states “* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>”

If an application is received between meetings the Council could consider adopting the following policy -

PLANNING APPLICATIONS PROCEDURE FOR APPLICATIONS BETWEEN MEETINGS

The importance of making decisions in public is noted however if an application arrives requiring a decision between the meeting and a time extension has been refused by the Planning Authority, members will be invited to make individual comments to the Clerk, to whom in such circumstances the Parish Council lawfully delegates authority to submit the Parish Council’s response to the application (S101, LGA 1972). If this policy is applied the Clerk will notify the Council of the decision at its next meeting. The Chairman may decide to convene an extra-ordinary meeting or two members may ask him to do so if they think the application should be discussed at a full Council meeting.
 - 5.4 (9.2) To consider quotations for removal of concrete posts if received

Quotations will be brought to the meeting if received.
 - 5.5 (9.2) Moss clearance Grenadier Walk

Mr Giddings has declined to do this.

5.7 (10) Query whether Hardwick Parish Council is an eligible Parish Council with regard to the Localism Act S8

The enquiry has been passed to the NALC Legal Advisors. A response is awaited and will be reported to the meeting if received.

Other for info only

The Awards for All application to National Lottery has been unsuccessful. Clare McGowan reports that she is going to increase the grant application to wren to cover the whole amount needed for the play equipment.

(9.2) The Council's insurers say that spikes not suitable for a children's play area pc needs to consider other measures such as leaving the grass longer round the equipment as birds avoid areas with long grass as they cannot see if prey is hiding or paint the top of the swings frame with slippy paint so that they cannot perch or consider scarecrows or remove any droppings.. See 9.1 below.

6.1 Hardwick Cricket Club – invoice for pitch hire -request for leniency

The Cricket Club has written:

“The cricket club has received an invoice from the parish clerk for £250 towards the use of the recreation ground for cricket. This cost was originally based on two Saturday teams, a midweek team and three junior teams totalling 50 home games which equates to £5 per game played. To date we have played 4 midweek games with 3 more to come and one Saturday game with no more planned. This equates to over £30 per game played, which is considerably more per game. We have just had to fold our second team and we have no juniors playing matches. At the end of this season it is very possible that the cricket square will not be used in the future unless things improve. We are still paying off our loan to the Parish Council for the roller and we have been sent a hefty fine for withdrawing our team from the league. Can the Parish Council be sympathetic to reducing this invoice to reflect the usage by the cricket club as our finances will be hit hard with no second team income?”

I thought I had better put together the games that had been played as an example of usage over the past 10 years. so it can be viewed at the next meeting. I plan to attend

2006

55 games played

2010

9 1st XI

9 2nd XI

3 midweek

25 junior

46 games

2015

8 2nd XI

5 midweek

2 sunday

10 junior

25 games

2016

7 2nd XI

4 midweek

6 junior games
17 games

2017
1 1st XI
0 2nd XI
7 midweek
0 junior
8 games

6.2 Consultation on the governance of Cambridgeshire Fire & Rescue Service and Cambridgeshire Constabulary

The Office of Police and Crime Commissioner (OPCC) has proposed that the Police and Crime Commissioner should become the Police, Fire and Crime Commissioner (PFCC) with overall responsibility for the governance of both Cambridgeshire Fire and Rescue Service as well as the Cambridgeshire Constabulary.

Representatives from Cambridgeshire Constabulary, Cambridgeshire & Peterborough Fire Authority, Cambridgeshire County Council, Peterborough City Council, East of England Ambulance Service NHS Trust and various Unions developed a business case looking at four options: no change, representation model, governance model or a single employer model.

A governance model has been proposed and can be summarised as follows:

- Operational responsibility for fire and police services in Cambridgeshire would remain with the Chief Fire Officer and the Chief Constable.
- The PFCC would continue to be responsible for setting policing priorities through the Police and Crime Plan, and have responsibility for controlling police assets.
- The PFCC would become the holder of fire assets and contracts.
- The PFCC would become the employer of all fire and rescue staff (the Chief Constable of Cambridgeshire Constabulary would continue to employ police officers and staff).
- The PFCC would be responsible for such things as decisions on how the Fire and Rescue Service spend their budget and whether new fire service facilities should be built or shared with other emergency services.

The survey is very brief; one question plus the opportunity for separate comments and can be found alongside the business case here:

<http://www.cambridgeshire-pcc.gov.uk/get-involved/fire-governance-consultation>

Message from the Chairman of Cambridgeshire & Peterborough Fire Authority, Cambridgeshire County Councillor Kevin Reynolds:

Dear colleagues

You will be aware that the Police & Crime Commissioner (P&CC) for Cambridgeshire & Peterborough, Jason Ablewhite, has recently launched a consultation about changing the governance of the Fire & Rescue Service in Cambridgeshire & Peterborough. He proposes that the Police & Crime Commissioner becomes the Police, Fire & Crime Commissioner and has overall responsibility for the governance of both Cambridgeshire & Peterborough Fire & Rescue Service and Cambridgeshire Constabulary.

Cambridgeshire County Council and Peterborough City Council, as upper tier authorities, are the statutory consultees in this process. The County Council and Peterborough City Council will be considering their responses at their full Council meetings next Tuesday, 18th July, and Wednesday, 19th July respectively.

The 17 Cambridgeshire and Peterborough Fire Authority Members have met over recent weeks to examine the Police & Crime Commissioner's consultation document, the Local Business Case, in depth. At a special meeting of the Fire Authority yesterday, they finalised the attached response, evaluating the P&CC's Local Business Case, which I hope you will take time to consider. Please note that this response was unanimously approved by the Fire Authority Members, and crucially it questions and negates many of the arguments put forward by the Police & Crime Commissioner.

I do hope you will take time to read it, and please feel free to incorporate any part of it in your response to the consultation. If you have any specific questions, please do not hesitate to contact either me or one of my [Fire Authority colleagues](#) directly.

Many thanks

Cambridgeshire County Councillor Kevin Reynolds
Chairman of Cambridgeshire & Peterborough Fire Authority

7.1 Planning applications

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 7.1.1 S/2289/17/FL – 22 Sudeley Grove – Side extension to garage
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- 7.1.4 S/2212/17/FL – 11 Pershore Road – Proposed two storey extension to the side of the property with a single storey extension to the rear

7.2 SCDC decision notices

- 7.2.1 S/1648/17/FL – 50 Hall Drive – Single storey side extension, two storey rear extension and conversion of garage – Permission granted.
- 7.2.2 S/1704/17/FL – 23 Laxton Avenue – Two storey side extension and single storey rear extension to dwelling - Permission granted.

7.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

8. Members' reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning Obligations

8.1.1 David Thompson, SCDC – effect of Supreme Court judgement and Planning Committee meeting

“A situation has developed on an application we approved at Cottenham where the Parish Council has judicially reviewed the committee resolution to grant and the courts have allowed the JR to advance on the basis that (one of the reasons) the decision notice was issued after the date of the Supreme Court judgement regarding the definition of housing supply policies but the resolution to grant had been made prior to that decision - on the basis of a report which stated that a number of policies including DP/7 and the core strategy policies relating to the settlement hierarchy are out of date - as was the position before the Supreme Court judgement. This meant that the decision was issued following a material change in circumstance which had not been referred to In the decision making process.

A number of applications are in the this position (including the schemes at Grace Crescent and South of St. Neots Rd) - where committee made a resolution to grant permission was made prior to the

Supreme Court decision on 10 May but the decision has not yet been issued due to the time taken to negotiate and complete Section 106 Agreements. The Supreme Court judgement does not change things dramatically but it does mean that a number of policies that were considered to affect the supply of housing now do not - including DP/7 which defines development frameworks and ST/6 which defines settlements such as Hardwick as Group Villages. The overriding issue however is that the Council cannot demonstrate a five year housing land supply and therefore the weight that should be attached to these policies is reduced - a position that has been confirmed by Inspectors dealing with appeals in Orwell, Caldecote and Bar Hill recently.

A committee has been arranged for 02 August to deal with this application and the others that are in the same boat. The committee will operate in the usual way, local members and the parish will have an opportunity to speak, officers will be e-mailing your parish later today to advise them of the situation. Anyone who commented on the above scheme will be notified by letter of the new committee date in the normal manner at least a week before committee.

An email will be sent to Cllr Grenville Chamberlain explaining the situation to him. The agents of the two applications have been made aware and will communicate this to the applicants.

If you have any queries please come back to me.”

9. Finance and risk assessment and procedural matters

9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

(9.1) Quotes for urgent work tree branch between Ashmead Drive and Sudeley Grove – the Clerk used her delegated powers to contract Oakes tree surgery to dispose of the fallen branch.

(9.2) The Clerk accepted a quote for the repairs to the play equipment £1690 and asked them to clean off the bird droppings at St Mary's play area at no cost to the Council.

9.2 To receive play areas and skate park inspection reports

9.3 To receive the financial report and approve the payment of bills – attached

10. Closure of Meeting and items for the next agenda

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jul-17

Summary of previous month

Balance brought forward		£149,279.64
Adjusts/transfs/inc during period		
CHQ 508	CANCELLED	759.00

Expenditure approved at last meeting/between meetings

COMPLETE WEED CONTROL	REC WEED TREATMENT	-480.00
I GIDDINGS	EXPENSES	-20.20
HERTS AND CAMBS GROUND MAINT.	GRASSCUTTING	-282.00
COULSON	PAVILION FASCIAS	-5,232.00
PLAY PARKS GROUPS	S137	-250.00
HARDWICK MOTHERS & TODDLERS	S137	-250.00
HARDWICK PRE SCHOOL	S137	-250.00
HARDWICK BROWNIES	S137	-250.00

Misc credits

NS&I	INTEREST	17.84
HSSC	RENT	875.00

<i>Total Adjustments</i>		<u>-5362.36</u>
Balance revised after adjustments		<u><u>£143,917.28</u></u>

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	23,596.92	35759.61	-12,162.69
Business Account	546.44	546.44	
Cambridge Counties Bank	91,773.92	91,773.92	
Bonds	28,000.00	28,000.00	
Total	143,917.28	156,079.97	-12,162.69

Expenditure for approval

£

HERTS AND CAMBS GROUND MAINT.	GRASSCUTTING	846.00	
HARDWICK SCHOOL	ROOM HIRE	119.00	
DYNO ROD	PAVILION DRAINS	336.00	
	SALARY	90.36	
	SALARY	109.90	
LGS SERVICES	ADMIN SUPPORT	1305.53	
NEST	PENSION	166.75	DD

<i>Total expenditure</i>		<u>2973.54</u>
Balance c/f		<u><u>£140,943.74</u></u>

Notes:

Late invoices will be brought to the meeting