

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 15 December 2015
in the Community Room at the School at 7.45 pm

Present: Councillors: S Rose (Chairman), T Bhachu, J Humphries, A Gill, P Joslin, C Cracknell, R Worland, J Stewart and B Skingle.

In attendance: 3 members of the public including Martin Cassey; District Cllr G Chamberlain, and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

District Cllr Chamberlain reported on:

- The Local Plan and ongoing consultation.
- Cambridge to Cambourne travel. A further consultation will take place next year.
- The South Cambs magazine. Cllr Chamberlain asked that he be informed if this was not delivered.

Details of the Local Plan would be available on the SCDC website. Cllr Chamberlain expressed concerns at the potential pressure of additional traffic on the A428 roundabout.

Martin Cassey apologised that an incorrect date had been given for the Village Plan meeting. Cllr Joslin will attend the January meeting.

In response to a query, Cllr Chamberlain reported that letters had been delivered to start the process regarding the burned out building on the corner of St Neots Road, but the response was not as yet known.

1. To approve apologies for absence

None.

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Cracknell declared an interest in item 4.2 as a committee member of the HSSC, and also the existence of his dispensation allowing him to speak and vote. He also declared an interest in item 5.1 as an honorary life member of the Football Club.

Cllrs Stewart and Rose declared an interest in item 4.2 as members of the HSSC, and also the existence of their dispensations allowing them to speak and vote.

Cllr Rose declared an interest in item 5.1 as a life member of the Football Club.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

A dispensation request was received from Cllr Gill in respect of the precept consultation and setting the precept. All members were reminded to submit dispensation requests for this topic. Forms are to be emailed to members.

3. To approve the minutes of the previous meeting on 24 November 2015

RESOLVED that the minutes of the meeting on 24 November 2015 be approved and signed by the Chairman as a true record. (Prop CC, 2nd AG, carried with 1 abstention)

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions

4.1 Co-option to fill casual vacancy – to consider any applications received

Cllr Bhachu arrived at 7.58 pm.

The following nominations were received:

Tim Tack (Prop JH, 2nd RW)

Barry Skingle ^(Prop CC, 2nd JS)

Tom Fletcher ^(Prop TB, 2nd JH)

A secret ballot was held. Tom Fletcher was eliminated in the first ballot. Following a second ballot, the votes were tied with each candidate receiving four votes the Chairman used his casting vote and Barry Skingle was co-opted. Cllr Skingle took his seat after signing the Declaration of Acceptance of Office in the presence of a member.

4.2 (4.3) HSSC – pavilion guttering problems – to consider what work is required

RESOLVED following consideration of three quotations, to accept the quotation from Giove Builders in the sum of £1650.00 plus VAT as the cheapest quote. ^(Prop AG, 2nd PJ, carried with 1 abstention)

The street light outside the Pavilion and the one by the skate park had both been reported the County Council.

4.3 (5.4) Village Plan committee request that the Parish Council nominates up to two Cllrs for co-option onto the Steering Committee and to receive a report on the Steering Committee meeting

RESOLVED, given the request that two Councillors be appointed, that Cllr Joslin should attend the next Steering Committee meeting and report back to the January Parish Council meeting when this will be an agenda item.

4.4 (5.3) Resident – comments to the Council and request for a fully documented/more detailed response to his correspondence

RESOLVED to respond to the resident that the Parish Council does regard the proposed Village Centre as very important, and is not in any way disregarding his comments, but until an application is received, the Council does not consider that it is yet the right time to discuss the details. ^(Prop SR, 2nd JS, unanimous)

RESOLVED to inform the resident that the Parish Council values the points raised regarding the Village Plan and that they will be forwarded to the Chairman of the Village Plan Steering Committee, who it understands has already been in contact with him to discuss his concerns. ^(Prop SR, 2nd JH, unanimous)

RESOLVED to acknowledge that the Council agrees that meetings lasting until 11 pm are too long, and that the Council's target is to conclude meetings before 10 pm. ^(Prop SR, 2nd RW, unanimous) A response had already been made about attendance at meetings.

5. Correspondence/communications received

5.1 Recreation Ground maintenance – to consider the request from the Sports Clubs

The Chairman conveyed apologies for absence from Chris Fuller of the Cricket Club. Consideration was given to the proposed maintenance programme as drawn up by the Clubs, on a two-year cycle. RESOLVED, given the economies arising from the use of specialist machinery, and the need for work to be carried out on the pitch to keep it playable, to accept the costs as detailed amounting to an average of £4500 per annum over a two-year cycle, for the next three years, subject to confirmation of compliance with the Financial Regulations, but if this was not possible, to seek further quotes from contractors including Mel Pooley. ^(Prop AG, 2nd JS, carried with 1 against)

5.2 SCDC Local Plan – proposed modifications consultation

RESOLVED to bring forward the next meeting by a week to 19 January to enable members to study the modifications in greater detail and respond before the deadline of 25 January. ^(Prop JH, 2nd CC, carried with 1 abstention) Cllr Stewart gave his apologies as he would be on holiday on that date. RESOLVED to hold the budget meeting on 26 January. ^(Prop AG, 2nd PJ, carried with 1 abstention) Cllr Skingle gave his apologies for this meeting.

- 5.3 SCDC Precept payments consultation
Noted. The Parish Council had no comments.
- 5.4 Hardwick play parks – request that the Council photocopies their survey forms
RESOLVED that the Parish Council will pay for a further 100 copies of the survey forms at a cost of approximately £10-£20. (Prop RW, 2nd PJ, unanimous)
RESOLVED that Cllr Humphries should place a Survey Monkey link on the Parish Council website.
- 5.5 Resident complaint – trees adjacent to 18 Sudeley Grove
RESOLVED to consider Cllr Gill's verbal report and to defer the matter to the next meeting to allow further investigations.
- 6. Planning Applications and Decision notices and tree works applications**
- 6.1 Planning applications received since the last meeting
None received.
It was reported that residents had asked how long two containers would remain in St Neots Road. It was suggested that the residents contact the SCDC planning department direct.
- 6.2 SCDC Decision Notices
Details of planning permissions granted by SCDC or refusal notices since the last meeting can be viewed on the SCDC Planning Portal at <http://plan.scams.gov.uk/>.
- 6.2.1 S/ S/2564/15/VC – Little Acres, 345 St Neots Road – Variation of condition 2 of planning consent S/2564/15VC for demolition of existing outbuildings/garages, erection of a single dwelling garage and stables/office building and retention of mobile home to allow change to plans from velux windows to dormer windows on front elevation -Permission granted.
- 6.3 Tree Works
None.
- 7. Members reports and items for information only**
- 7.1 Proposal that the Council considers if the bottom panel should be replaced on the St Neots Road bus shelter
RESOLVED that Cllr Humphries should take a look at the green panel which had become detached from the bus shelter nearest the Dry Drayton turn and report back to the Clerk with a view to having the panel replaced with a solid panel at an approximate cost of £250.00. (Prop JH, 2nd PJ, unanimous)
- 8. Finance, procedure and risk assessment**
- 8.1 To consider any quotes for urgent work required because of risk
It was noted that the broken fence at the Egremont Road play area had already been repaired.
- 8.2 To receive play areas and skate park inspection reports
Reports were received and considered.
RESOLVED that the owner is to be asked to remove within 7 days the car which had been left in the car park outside the Social Club for several weeks.
- 8.3 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed.
RESOLVED that the payments as listed in the finance report should be paid, plus R Cassey (Webmaster) £20.00, and Hardwick School (room hire) £101.50. (Prop SR, 2nd TB, unanimous)
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| Salary | £121.33 |
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Salary	£227.97
LGS Services (Admin support)	£1233.93
Grounds by Rounds (Grass cutting)	£675.30
Victoire Press (Hardwick Happenings)	£589.00

RESOLVED on the grounds that the responsibility for Legionella testing at the Pavilion lay with HSSC under the lease, to cancel the contract if possible with Primece and withhold payment of the invoice unless the check had already been carried out. (Prop SR, 2nd TB, unanimous)

10. Members’ items for the next agenda and for the Clerk’s information and Closure of meeting

There was no further business and the meeting closed at 9.40 pm.

SignedChairmandate.

