

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 22 September 2015
in the Community Room at the School at 7.45 pm

Present: Councillors: S Rose (Chairman), J Humphries, J Coe, R Worland and T Bhachu.

In attendance: 13 members of the public, and Mrs C Newton (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

A resident of Limes Road asked whether the Parish Council would pay for a dropped kerb outside her house following the introduction of yellow lines, as the kerb was presently dropped for one car but not two. The cost would be £5000-6000 for the kerb and driveway, or £1000-£3000 for the kerb only. This will be considered under item 6.5. Other residents expressed the same concerns.

Cllr Chamberlain's thanks to the Parish Council for supporting the consultation on the St Neots Road development and delivering the village survey, and his thanks to the Village Plan team and Martin Cassey for getting the project underway, were noted in his absence.

1. To approve apologies for absence

Apologies were received from Cllr Cracknell (out of parish), Stewart, and District Cllr Chamberlain (out of parish)..

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Rose declared an interest in items 8.1 and 8.5 as a member of the HSSC, and also the existence of his dispensation allowing him to speak and vote.

Cllr Coe declared an interest in items 8.1 and 8.5 as a member of the HSSC, and also the existence of his dispensation allowing him to speak and vote. Cllr Coe also declared an interest in item 6.1 as his wife was a driver and co-ordinator for the Community Car Scheme.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 25 August 2015

RESOLVED that the minutes of the meeting on 25 August 2015 be approved and signed by the Chairman as a true record. (Prop JH, 2nd RW unanimous)

4. Co-option to fill casual vacancy – to consider any applications received

Two applications had been received for one vacancy. RESOLVED to defer this item to a future meeting as only one applicant was present, and to invite both applicants to a meeting when a decision will be reached. (Prop JH, 2nd JW unanimous)

5. Matters arising and carried forward from the last or previous meetings for discussion/decisions

5.1 (8.1.1) St Mary's play area swing end and central casting replacement

RESOLVED to accept the quotation from RPM for £760.00 plus VAT. (Prop RW, 2nd JH)

RESOLVED to release the payment of £216.00 to RPM which had been on hold pending clarification from the Company. (Prop RW, 2nd SR unanimous)

5.2 (4.7) Proposal that Finance be an earlier item

Deferred to a future meeting.

- 5.3 (4.8) Hardwick Happenings request that they become independent of the Parish Council
RESOLVED to agree to the request that Hardwick Happenings may become independent. (Prop SR, 2nd JH unanimous)
6. **Correspondence/communications received**
- 6.1 Caldecote and Hardwick Community Car Scheme – request for financial support
Cllr Coe, having previously declared an interest in this item, left the meeting at 8.20 pm.
RESOLVED, in accordance with its powers under Section 137 of the Local Government Act, 1972, that the Council donate £200 to the Caldecote and Hardwick Community Car Scheme, which, in the opinion of the Council is in the interests of the area and its inhabitants. (Prop JH, 2nd TB unanimous)
Cllr Coe re-joined the meeting at 8.25 pm.
- 6.2 Speedwatch Caldecote – request that they can share the Hardwick/Toft Speedwatch camera
On a proposition by the Chairman, the meeting was briefly suspended at 8.26 pm to enable the representatives to speak to the application.
The Caldecote Neighbourhood and Speedwatch Co-ordinator explained that the group had only three or four volunteers and shared the equipment with six other Parish Councils. The Hardwick equipment had been borrowed for three days in September. A proposal that Caldecote Parish Council contribute £500 towards Hardwick Parish Council's costs in return for sharing will be considered by Caldecote on 7 October.
The meeting re-opened at 8.30 pm.
RESOLVED to share the equipment with Caldecote Parish Council, subject to receipt of the donation and the prior agreement of Toft Parish Council. (Prop JH, 2nd TB, carried with 4 in favour and 1 abstention)
- 6.3 St Mary's Church request for land adjacent to the access road to facilitate their planning application
The Clerk had advised the Parish Council in the Clerk's report on disposal of land.
On a proposition by the Chairman, at 8.40 pm the meeting was briefly suspended to allow members of the public to comment. The access is to be locally widened to a minimum of 5m for the first 5m back from the road. The residents reported that the planning application would be granted provided the Parish Council had no objections.
The meeting re-opened at 8.41 pm.
RESOLVED after considering the map provided as the Council didn't actually know who owned, or had right of way for this road and as it only has to be widened by 1m for the first 5 meters i.e. 5 square meters of land and that Chivers Farms Ltd. will take care of this upgrade to write to St Mary's Parochial Church Council and say that HPC have no objections to the road being widened to meet the requirements of the planning department for the new church hall that the Parish Council agrees to the request. (Prop RW, 2nd JH unanimous)
- 6.4 Coton Ladies Netball Club request to use all weather courts for matches – to consider any terms and conditions
RESOLVED unanimously to respond that the Parish Council has no objections to the use of the courts by the Club, subject to a fee of £10 per fixture, and subject to one month's notice in the event of work being done in the area. (Prop JH, 2nd JC unanimous)
- 6.5 Resident request that the Parish Council fund her dropped kerb following the decision to install yellow lines outside her property

RESOLVED that the Parish Council keeps the kerbs as they are but has no objections to the residents arranging for the kerbs to be dropped at their own expense. (Prop JH, 2nd JC, carried with 4 in favour and 1 abstention)

6.6 CCC Rights of Way Improvement Plan review consultation

Noted. The Parish Council had no comments.

6.7 CCC Draft Flood and Water Supplementary Planning Document consultation

Noted. The Parish Council had no comments.

6.8 SCDC consultation on moving to all out elections

The deadline had now passed. Noted.

6.9 Resident – litter problems in the village

RESOLVED to write to the Football Clubs that the litter had been brought to the Parish Council's attention, and reminding them that it is the village's recreation ground and asking that they endeavour to keep it tidy. (Prop JH, 2nd JC unanimous)

RESOLVED unanimously with regard to the skate park area to ask Cllr Cracknell to report and sweep litter when carrying out his inspection, in addition to the litter picker continuing to remove rubbish. (Prop SR, 2nd JH)

RESOLVED to ask Grounds by Rounds to strim the brambles over the winter. (Prop SR, 2nd JH unanimous)

7. **Planning Applications and Decision notices and tree works applications**

Mr Tony Gill was invited by the Chairman to outline the applications and make their recommendations for items 7.1.1 and 7.1.2.

7.1 Planning applications received since the last meeting

7.1.1 S/2166/15/FL – 44 Hall Drive – three bedroom bungalow

RESOLVED to recommend refusal. (Prop SR, 2nd TB, unanimous)

7.1.2 S/2222/15/FL – Land behind Meridian Close – Change of use of agricultural land to paddock land for the keeping of horses and the erection of a stable block

RESOLVED unanimously that the Parish council had no objections. (Prop SR, 2nd JH)

7.2 SCDC Decision Notices

Details of planning permissions granted by SCDC or refusal notices since the last meeting can be viewed on the SCDC Planning Portal at <http://plan.scams.gov.uk/>.

7.2.1 S/1794/15/FL – 325 St Neots Road – Single storey rear extension – withdrawn.

7.2.2 S/1630/15/FL – 17 Sudeley Grove – One and a half storey side extension – Permission granted by SCDC.

7.2.3 S/1462/15/FL – 38 Ellison Lane – Single storey rear extension and conversion of garage to habitable accommodation – Permission granted by SCDC.

7.2.4 S/0986/15/FL – The Old School – New ground floor bedroom with ensuite, extension and alterations to 3 existing windows – Permission granted by SCDC.

7.2.5 S/1150/11 – 18A Pippin Walk – Erection of detached single garage to the east of the property - withdrawn.

7.2.6 S/1917/15/PH – 3 Egremont Road – Demolition of existing conservatory and erection of rear single storey extension (application for prior approval) – Prior approval not required.

All noted.

7.3 Tree Works

None.

8. **Members reports and items for information only**

8.1 Proposal that the Council grants permission to HSSC to install a lockable bollard

A proposal by Cllr Coe that the Council grant permission to HSSC to proceed, was not seconded.

RESOLVED that the Club should take preliminary actions and consider the legal position. Before the Council would consider this again the Club should provide evidence that they have tried to prevent parking in the bays and explain why other measures have not been successful. (Prop JH, 2nd RW, carried with 3 in favour, 1 against and 1 abstention)

8.2 Village notice boards – proposal that the Council considers their condition and if any action is needed

RESOLVED to appoint Cllr Humphries to look at the boards and report back to the next meeting.

8.3 Street lights

RESOLVED, given the reports that lights were obscured by brambles, to appoint Cllr Humphries to check whether pruning was required.

8.4 Proposal that the Council increases the Webmaster's contractual hours

RESOLVED given the increased usage and visitors to the site, to agree a temporary increase in the Webmaster's hours up to 15 hours per month for a period of three months, then to review the position again. (Prop SR, 2nd JH unanimous)

8.5 Proposal that the Council reviews its decision not to allow the HSSC to install a water fountain

RESOLVED to defer a decision to a future meeting and to write to the HSSC asking where the proposed location would be, and whether they have considered the Health and Safety implications and issues if the fountain were not used in the correct way, the risk of infection, the cleanliness of the fountain and who would keep it clean, as children would be using it.

9. Finance, procedure and risk assessment

9.0.1 Audit conclusion

The outcome of the External Audit, which identified no problems, was noted.

9.0.2 Village Plan group – request that the Parish Council cover the cost of room hire

The Minute's Secretary raised on the Clerk's behalf that the Village Plan had requested that its room hire costs of £5 be covered again by the Council.

RESOLVED to approve a Special Projects Budget of up to £1,000 to cover the initial costs and sundry expenditure directly incurred for the Village Plan Project, in order to allow Martin Cassey and his team scope for expenditure, to be claimed from the Parish Council monthly. (Prop RW, 2nd JH unanimous)

9.1 To consider any quotes for urgent work required because of risk

9.0.1 Resident complaint that damage has been caused by tree at 33 Bramley Way

RESOLVED, in view of the complaint about a tree on Parish Council land, that Tony Gill should take a look and report back to the next meeting.

9.1.1 To consider Alarm Maintenance report on CCTV

RESOLVED to approve the cost of two new cameras at £530.00 plus VAT, and to seek clarification that the system would then be fully operational. (Prop RW, 2nd JH, carried with 4 in favour and 1 abstention)

9.2 To receive play areas and skate park inspection reports

RESOLVED if any works were needed to put them in hand.

9.3 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed. (Prop JH, 2nd RW unanimous)

RESOLVED that the payments as listed in the finance report should be paid, plus PKR Littlejohn LLP (external audit) £360.00, and LGS Services (St Neots Road development survey) £90.00. ^(Prop JH, 2nd RW unanimous)

R Cassey (Webmaster)	£50.00
LCPAS (Training)	£115.00
Alarm Maintenance (CCTV repair)	£970.80
Grounds by Rounds (Grass cutting)	£309.07
Bourn Parish Council (Share of Traffic consultant)	£106.17
Salary	£227.97
LGS Services (Admin support)	£1247.21

Credits, including a VAT reclaim, bank interest, wayleave payment, and advertising income, were noted.

10. Members' items for the next agenda and for the Clerk's information and Closure of meeting

There was no further business and the meeting closed at 10.15 pm.

SignedChairmandate.
