

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 28 April 2015 in the School at 7.45 pm

Present: Councillors: I Storr (Chairman), A Gill, R Worland, J Humphries and P Joslin.

In attendance: 5 members of the public, including Mrs Ann Jones (Hardwick Community Association), Mr Grenville Chamberlain, Messrs A Campbell and T Bowman (Andrew Campbell Associates), Mr Peter Round (Grounds by Rounds) and Mrs C Newton (LGS Services).

Open public session including reports from the County and District Councillors

None at this point.

1. To approve apologies for absence

Apologies were received from Cllrs Freeman and Stewart.

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Joslin declared an interest in Item 6.1.4 as a neighbouring resident.

Cllr Worland declared an interest in Items 5.1 and 5.3 as a member of the voluntary working group.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 24 March 2015

RESOLVED that the minutes of the meeting on 24 March 2015 be approved ^(Prop RW, 2nd PJ) and signed by the Chairman, after amendments under Item 7.2 line 7 to read “look into” and under Item 8.3, outstanding debtors line 2, to delete the word “its”.

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions

4.1 (Open) Andrew Campbell Associates – update – to consider if any action is required

Mr Campbell provided an update about the development proposals. Final meetings will take place after the Bank Holidays. A formal agreement with Circle Housing is being negotiated. The S106 agreement is under discussion. There will be a meeting with Highways before the planning application is submitted. An application for a proposed Parish Centre will also be submitted, running side by side with the planning application. It is hoped that this will be made in June, subject to consultation.

On a proposition by the Chairman, at 7.55 pm the meeting was temporarily suspended to allow questions and comments from the public.

Mr Campbell explained that Circle Housing were an affordable housing provider. Approximately 200 houses were proposed, of which 90 would be affordable and 110 private housing. The access proposals for cycles and prams had been amended.

A question was asked about the proposed amenities. The Chairman explained that the NHS could not fund a doctors’ surgery but there was a plan to use the upper floor of the Scout Hut for a coffee shop and meeting rooms.

The access is to be via St Neots Road. A meeting with Highways is still to be held.

A resident asked whether the development would back onto Hall Drive. This will be screened by trees.

The time frame from start to finish is anticipated to be 3-4 years.

The increase in the number of houses was queried. The figure had risen from the 160 originally planned due to the requirement for affordable housing being increased to 44, which was a 40% increase.

Residents asked whether a plan would be available. It was explained that the plan would be as before except for the access which had been changed.

Concerns were expressed that congestion would occur in Hall Drive and Cambridge Road at school times.

Circle is to oversee all the housing with Choice base letting.

It was explained that the Parish Council would pay for the upkeep of the proposed new centre building, but rooms would be rented out.

At 8.20 pm the meeting was re-opened to the public.

4.2 (Open) To consider quotations for refurbishment of village sign

Two quotations had been received. A third quotation is to be pursued urgently for the next meeting on 19 May. It was noted that the cost was split three ways last time.

Members of the public, Andrew Campbell and Fiona Coulson left the meeting at 8.30 pm.

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 6.1.1 next.

6.1.1 S/0645/15/FL – 11 Cambridge Road – Erection of one 3-bed dwelling and two 2-bed dwellings, etc

Correspondence from neighbouring residents was considered, outlining reasons for objections. The development would overlook other properties and was not considered suitable for such a small plot. The accuracy of the measurements was queried as the development would extend to the edge of the pavement, using highways land, and within 45 metres of a blind corner.

RESOLVED to recommend refusal ^(Prop AG, 2nd RW) and to ask that the application be called in and that the Planning Committee visit the site. The Parish Council fully support the comments made in Mrs Jeary's letter of 11 April and Mr Denham's letter of 31 March, both sent to Mr Paul Sexton of SCDC. The Parish Council sees no reason to reiterate all the problems as they are fully set out in those two letters. The Parish Council is concerned that this would set a precedent.

On a proposition by the Chairman, the meeting was temporarily suspended to enable Mrs Ann Jones to speak. She expressed concerns that the County Council were only re-surfacing the roads and not the pavements. Copy correspondence regarding the road surface was received.

The meeting re-opened at 8.45 pm. Mr Round of Grounds by Rounds arrived. One member of the public left the meeting.

The meeting was again temporarily suspended to enable Mr Round to speak. The Chairman read an email from Hardwick Harriers and confirmed that the Parish Council had no problems with the work of Grounds by Rounds. RESOLVED to reply to Hardwick Harriers FC thanking them for the details which had been noted, and stating that the Parish Council have never had any problem with Grounds by Rounds. If the Football Club has any problems, they should raise them through the Parish Clerk, and let all members know this.

Mr Rounds left the meeting at 8.57 pm.

RESOLVED to write to the Cricket Club and Football Clubs asking them to contact the Clerk if there were any problems with contractors.

- 4.3 (5.2) To consider quotation for repairs to the bus shelter opposite Miller's Way
RESOLVED to accept the quotation from Shelter Solutions for £788.25 to repair the bus shelter. ^(Prop PJ, 2nd JH)

RESOLVED that panel on the other bus shelter in St Neots Road should also be carried out at the same time. ^(Prop IS, 2nd JH)

- 4.4 (7.1) Egremont Road play area improvements – to consider quotations if received and whether the Parish Council should apply for grant funding towards the costs

RESOLVED as quotations were still awaited from some companies to reply to Ameycespa thanking them for the application form and explaining that due to the forthcoming election and the need to carry out a public consultation about what residents want, their deadline for grant applications could not be met and to enquire when they will be running another Challenge.

- 4.5 (8.1) To consider quotes for guttering at the Pavilion and decide the scope of works
RESOLVED to accept the quotation from WJ Lumb for £425.00. ^(Prop AG, 2nd PJ)

- 4.6 (4.0.2) Report on meeting with Skanska and the next steps

The Chairman reported on the meeting. There will be a two metre wide footpath and half a metre of grasscrete. It is not thought likely that more drains or services will be needed. The word "Slow" is to be painted on the road. The contractors will make good on top with grass. It is proposed to carry out the works during the summer holidays. Quotes and a commencement date are being sought.

RESOLVED to write to asking them to provide a copy of the quotations and details in due course.

- 4.7 (8.3) CCTV maintenance arrangements

RESOLVED as no response to the Council's complaint had been received and works were still outstanding to the CCTV and all weather lights to pursue receipt of further quotations from Quantumatic and Alarm Maintenance, and to bring details of the current contract to the next meeting for comparison.

- 4.8 (8.4) Litter picker vacancy

Unfortunately the litter picker was unable to take up the post until September due to work permit issues.. Another interested resident is to be asked to contact the Clerk.

5. Correspondence/communications received

- 5.1 St Mary's Church Voluntary Working Group – request for Parish Council support for SCDC Community Chest grant application

The meeting was briefly suspended to allow Cllr Worland, who had previously declared an interest as a member to speak in support of the request. Cllr Worland, left the meeting at 9.24 pm.

RESOLVED that the Parish Council write to SCDC affirming the Council's 100% support for the St Mary's Church voluntary group, and expressing appreciation for the Church as a wonderful asset to the village.

- 5.2 St Mary's Church PCC – Request for a \$137 donation towards insurance costs

RESOLVED in accordance with powers under Section 137 of the Local Government Act, 1972, to donate the sum of £1451.13 to meet the costs of insurance, which in the opinion of the Council is in the interests of the area and its inhabitants. ^(Prop IS, 2nd PJ)

- 5.3 St Mary's Church PCC – Request for financial support towards a shed

RESOLVED in accordance with powers under Section 137 of the Local Government Act, 1972, to donate £500 which in the opinion of the Council is in the interests of the area and its inhabitants. ^(Prop PJ, 2nd JH)

5.4 Police – crime prevention awareness evening 29 April 6.30pm to 8.30pm in the School

The Parish Council was pleased this was being held. Cllr Joslin is to assist on the night.

6. Planning Applications and Decision notices and tree works applications

6.1 Planning applications received since the last meeting

6.1.1 S/0645/15/FL – 11 Cambridge Road – Erection of one 3-bed dwelling and two 2-bed dwellings, etc

Taken earlier.

6.1.2 S/0664/15/FL – 31 Ellison Lane – Two storey side extension

RESOLVED that there were no objections. ^(Prop PJ, 2nd AG)

6.1.4 S/0728/15/FL – 345 St Neots Road – Change to roof and height, rear balcony, front porch, etc

RESOLVED that there were no objections.

6.1.3 S/0842/15/FL – 37 St Neots Road – Removal of mobile home caravan and outbuildings, erection of a single dwelling and construction of stables

Cllr Joslin, having previously declared an interest as a neighbour of the applicant, left the meeting at 9.34 pm. RESOLVED to respond that the Parish Council has no objections but suggesting that there is a screen on the balcony on the west side to prevent overlooking the neighbouring property at 39 St Neots Road.

Cllr Joslin re-joined the meeting at 9.40 pm.

6.2 SCDC Decision Notices

6.2.1 S/0299/15/FL – 158 Limes Road – Garage conversion – Permission granted.

6.2.2 S/0234/15/FL – 197 St Neots Road – Single Storey rear extension – Permission granted.

6.2.3 S/0119/15/FL – 2 Pershore Road – Single storey front extension – Permission granted.

6.2.4 S/2246/14/FL – New Haven, Hall Drive – Erection of detached single storey dwelling with detached garage – Permission granted.

6.2.5 S/0770/14/FL – Land rear of 303 St Neots Road – Extension and alteration to existing business premises and erection of new dwelling – Permission granted.

6.3 Tree Works

Cllr Gill reported that a resident had complained about branches overhanging her property in Laxton Avenue. As the tree was healthy and there were no plans to carry out work on the tree, the resident may cut back the branches to her boundary if she wishes.

7. Members reports and items for information only

Cllr Joslin reported that the A428 roundabouts were overgrown at the Meridian Close end.

8. Finance, procedure and risk assessment

8.1 To consider any quotes for urgent work required because of risk

RESOLVED to receive the reports for the skate park. The safety matting has shrunk leaving a large gap up to the concrete.

Egremont Road play area –Sections of matting have been removed. Quotations for repair are to be obtained for the next meeting.

8.2 To receive play area and skate park inspection reports including RoSPA reports
RESOLVED to receive the reports for the skate park, Worcester Avenue and Grenadier Walk play areas. Three street lights from the skate park to the Social Club are not working and are to be reported.

8.3 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques were signed at the end of the meeting.
RESOLVED unanimously that the payments as listed in the finance report should be paid^(Prop PJ, 2nd JH)

Grounds by Rounds (grass cutting)	£303.01
Briar Security (CCTV repair)	£144.00
LGS Services (Admin support)	£1273.92
Hardwick School (Room hire)	£70.00
CAPALC (Affiliation fee)	£464.20
Victoire Press (Hardwick Happenings)	£641.00
S Marcus (Hardwick Happenings)	£40.00
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Salary	£227.97

Credits including receipt of the precept, a cricket club loan repayment, and court hire fees, were noted. A cheque in favour of Bourn Parish Council which was lost in the post was re-issued.

9. **Members items for the next agenda and for the Clerk’s information and Closure of meeting**

Thanks and appreciation was expressed to Cllr Oakes for her work as a member of the Council.

There was no further business and the meeting closed at 10.01 pm.

SignedChairmandate.
