

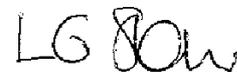
HARDWICK PARISH COUNCIL

**I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 16 December 2014 in the School at 7.45 pm**

The Public and Press are cordially invited to be present.

The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 10/12/14

AGENDA

Open Public Session including reports from the County & District Councillors

- 1. To approve apologies for absence**
- 2. Declaration of interests**
 - 2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held
 - 2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda
- 3. To approve the minutes of the last meeting on 25 November 2014**
- 4. Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 4.1 (4.1) Hardwick Pre-school – to consider alternative sites
 - 4.2 (4.4) Briar Security – to consider report on skate park and quotation if received
 - 4.3 (8.3) To consider non-payment of pitch fees for 2012-2013 and 2013-2014
 - 4.4 (7.1) Report on Cabinet and Parish Council liaison meeting on 6 October ^(PJ)
 - 4.5 (7.2) Report on P3 Networking meeting on 6 November ^(PJ)
- 5. To consider any correspondence / communications received**
 - 5.1 Webmaster offer
 - 5.2 Hardwick Harriers Football Club – recreation ground maintenance
- 6. Planning applications and decision notices and tree works applications**
 - 6.1 Planning applications received since the last meeting
 - 6.1.1 S/2769/14/FL – Hardwick Pre-School, Hardwick Primary School, Limes Road – Permanent retention of existing 5 bay modular building used as a pre-school
 - 6.2 SCDC Decision notices
 - 6.3 Tree Works applications
- 7. Members reports and items for information only**
 - 7.1 Report on Planning Forum meeting on 8 December ^(IS, AG)
- 8. Finance, risk assessment and procedural matters**
 - 8.1 To consider any quotes for urgent work required because of risk
 - 8.1 Litter picking arrangements ^(IS)
 - 8.2 To receive play areas and skate park inspection reports
 - 8.3 To receive the financial report and approve the payment of bills
- 9. Members items for the next agenda and for the Clerk's information and Closure of meeting**

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

Mrs Gail Stoehr, Clerk to Hardwick Parish Council
30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY
Tel & Fax: 01954 210241 Email: hardwickpc@lgs-services.co.uk

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 16 December 2014

1. Apologies for absence – None at the time of writing
3. To approve the minutes of the last meeting on 25 November 2014 – attached.
- 4.2 (4.4) Briar Security – to consider report on the CCTV if received
The report is still awaited (it has been chased twice) and will be brought to the meeting if received.
- 5.1 Webmaster offer
Robert Cassey has expressed an interest in the role of webmaster, asking what is involved and about the time commitment required. He has previously set up the Hardwick and Coton village church websites, and has indicated he would be able to commit to the role for the foreseeable future.
LGS Services has explained what is required. The PC to consider if it wishes to appoint him.
- 5.2 Hardwick Harriers Football Club – recreation ground maintenance – attached.
- 6.1 S/2769/14/FL – Hardwick Pre-School, Hardwick Primary School, Limes Road – Permanent retention of existing 5 bay modular building used as a pre-school
- 6.3 Tree Works applications – none at the time of writing
- 8.1 To consider any quotes for urgent work required because of risk – none at the time of writing.
- 8.4 To receive the financial report and approve the payment of bills – attached.

Hardwick Parish Council**Minutes of the Meeting held on Tuesday 25 November 2014 in the School at 7.45 pm**

Present: Councillors: I Storr (Chairman), A Gill, R Worland, C Oakes, P Joslin, J Humphries and T Bhachu.

In attendance: 23 members of the public including Claire Arber (Hardwick Pre-School), County Cllr S Frost, and Mrs K Baptie (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

None.

1. To approve apologies for absence

Apologies for absence were received from Cllrs Stewart (out of parish) and Freeman (out of parish).

2. Declaration of interests**2.1 To receive declarations of interests from councillors on items on the agenda**

None.

2.2 To receive written requests for dispensations (if any)

None.

2.3 To grant any requests for dispensations as appropriate

None.

3. To approve the minutes of the previous meeting on 28 October 2014

RESOLVED that the minutes of the meeting on 28 October 2014 be unanimously approved ^(Prop JH, 2nd RW) and signed by the Chairman, after an amendment under the open session, paragraph 2, to replace the words "Post Office" with "Royal Mail."

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions**4.0 (4.0) Work on the pond clearance has not taken place and is to be followed up.**

On a proposition by the Chairman, at 7.50 pm the meeting was briefly suspended to allow the representative of the Pre-School and members of the public to speak.

The Chairman explained the background to the consultation. Claire Arber, the Chair of the Pre-School voluntary management committee, explained that Sharon Griffiths had been pre-school manager for ten years, and an outstanding Ofsted report had been achieved. She was keen to move forward with the scheme for Forest Schools, using outdoor areas for learning, and was asking permission to use the site for one afternoon a week. Clarification was provided on car parking and toilet arrangements. The children would be walked to the site. A paddock fence would be erected and a natural hedge planted around the area.

A resident commented that the Vicarage would be willing to accommodate the children. He observed that the proposed access would be down two cul-de-sacs, with potential disturbance to residents. Another resident suggested that an area nearer the school be considered, and that the Vicarage would be a more suitable site. Whilst he had no objections to the use of the area, he would not wish to see it fenced and altered. An alternative site between the Social Club and Egremont Road, would be nearer and would not involve roads or noise. This had been considered but it was felt too difficult to enclose.

A resident of Sudeley Grove, whilst in favour of the idea of Forest Schools, felt that this was not the right area. Concerns were expressed about access to prepare the area, about wildlife, brambles and nettles, and at the possibility of use by other groups. An adjacent resident, whilst also supportive in principle of Forest Schools, was concerned that if the natural area was made into a permanent area with seating, it would attract other age groups. The area opposite the Egremont Road car park was proposed as an alternative.

The meeting re-opened at 8.20 pm.

4.1 (4.1) Hardwick Pre-school use of wooded area off Egremont Road – to consider consultation responses and quotations received

RESOLVED that the Parish Council had listened to the concerns of residents and, although it felt the idea was wonderful, considered that the proposed site was not a suitable position.

4.2 (4.2) Cahills Corner proposed improvements – to consider designs if received

RESOLVED to ask Skanska to send more information, including a detailed design rather than an engineer's drawing.

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 5.2 at this point.

5.2 Andrew Campbell Associates – proposal for land south of St Neots Road

The meeting was suspended at 8.30 pm to enable residents to express their views.

It was observed that Hall Drive had recently been re-surfaced which made the road a very smooth rat-run. The Chairman suggested that residents contact Highways to enquire whether a "Private Road" sign could be erected.

The meeting re-opened at 8.35 pm.

At 8.35 pm, on a proposition by the Chairman, carried unopposed, in accordance with S1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, the proposals for development (commercially sensitive and pre-contractual), the public were temporarily excluded from the meeting and were instructed to withdraw. Members of the public left the meeting and did not return. The Minutes Secretary was invited to remain.

The meeting was re-opened to the public at 8.55 pm.

County Cllr Frost was invited to report. His report covered:

- Street lights – Cllr Frost was constantly in touch with Balfour Beatty and has asked for a timetable for completion.
- The County Council budget - £38M savings are to be made.

4.3 (4.3) Worcester Avenue play area swings – to consider quotation from Sovereign

RESOLVED unanimously to accept the quotation for £2283.66 from Sovereign for the supply and installation of a log swing and wet pour surfacing. (Prop PJ, 2nd CO)

4.4 (5.1) Briar Security – to consider report on skate park if received

The quotation had not been received. This is to be followed up again.

5. Correspondence/communications received

5.1 CCC Electoral Review of Cambridgeshire

Noted.

5.2 Andrew Campbell Associates – proposal for land south of St Neots Road

Taken earlier.

- 5.3 CCC – consultation documents relating to proposed double yellow lines in Hardwick
Noted.
- 5.4 Coton Parish Council – planning improvements
RESOLVED to respond that the Parish Council agrees with them and would be willing to join them. It was noted that approximately 18 months ago the Chief Executive Jean Hunter promised to arrange for small local groups of parishes to meet with planners for discussions.
- 6. Planning Applications and Decision notices and tree works applications**
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/2607/14/FL – Victoria Farm, Cambridge Street – Provision of a temporary modular building for use as a farm office for up to 2 years
RESOLVED to recommend approval. (Prop PJ, 2nd AG)
- 6.1.2 S/2353/14/FL – 1 Bramley Way – Single storey replacement attached garage
RESOLVED to recommend approval. (Prop PJ, 2nd AG)
- 6.2 SCDC Decision Notices
- 6.2.1 S/0641/14/FL – 353 St Neots Road – Erection of single storey dwelling – Appeal noted.
- 6.3 Tree Works
None.
- On a proposition by the Chairman, in view of the time, it was agreed to defer consideration of Items 7.1, 7.2 and 8.3 to the next meeting.
- 7. Members reports and items for information only**
- 7.1 Report on Cabinet and Parish Council liaison meeting on 6 October
Deferred to the next meeting.
- 7.2 Report on P3 Networking meeting on 6 November
Deferred to the next meeting.
- 7.3 To consider whether any work is required to brambles at Sudeley Grove
RESOLVED to seek quotes for the cutting back, but not to chop completely back, the brambles at Sudeley Grove at the first turning on the right and at the bottom of Sudeley Grove. The Chairman is willing to attend a site meeting if required.
- 8. Finance, procedure and risk assessment**
- 8.1 To consider any quotes for urgent work required because of risk
None.
- 8.2 To receive play area and skate park inspection reports including RoSPA reports
A footplate on the skate park is still loose. This is to be pursued.
- 8.3 To consider non-payment of pitch fees for 2012-2013 and 2013-2014
Deferred to the next meeting.
- 8.4 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques were signed at the end of the meeting.
RESOLVED unanimously that the payments as listed in the finance report should be paid. (Prop PJ, 2nd TB)
- | | |
|---|---------|
| Victoire Press (Hardwick Happenings) | £608.00 |
| S Marcus (Hardwick Happenings) | £40.00 |
| S Marcus (Hardwick Happenings expenses) | £79.00 |
| Grounds by Rounds (Grass cutting) | £303.01 |

Salaries	£333.41
LGS Services (Admin support)	£1575.76

Credits including bank interest and advertising income were noted.

9. Members items for the next agenda and for the Clerk’s information and Closure of meeting

Further consideration of alternative sites for the Forest School proposal will be an agenda item for the next meeting.

There was no further business and the meeting closed at 10.00 pm.

SignedChairmandate.

DRAFT

Hardwick Harriers Football Club



Dear Sir/Madam,

I am writing to you today to express the concerns that Hardwick Harriers FC (HHFC) have in relation to the state of the recreation ground and overall use of the football pitches that are located there.

As I understand it this isn't the first time that this issue has been raised with all interested parties and particularly the Parish Council. However, it has now come to a point where as a club we need to escalate our concerns and request that immediate action be taken and responsibilities taken seriously.

There are ongoing issues that are most concerning to us:

- a) There has been an increase in the number of adult teams using the x 2 full size football pitches. These are one Sunday men's team and more recently a ladies football team, the later we understand are not associated to either the Hardwick men's or HHFC.
- b) As we understand it the above additional teams make no financial contribution for the use of the Hardwick Recreation Ground's football pitches., but given the state that we found both pitches to be in on 17/11, there has been a negative impact by the extra teams playing on them
- c) If we cannot cope now, the situation will only be compounded next season, any team found to have abused the recreation ground pitches, or any team using the facilities that have no affiliation (and indeed no financial input) to the village assets, should be removed from their utilisation, or at very least be put to the bottom of the priority list.
- d) HHFC colts/mini league teams cancel their morning games due to the pitches being unplayable but the men's teams ignore this and still play their fixtures on the same day. This approach is starting to build resentment amongst players and parents alike and will only result in driving people away from sport in Hardwick. HHFC will not retaliate by simply continuing to destroy the village assets, but equally our teams/leagues are just as important to us as the men's are to them. More so in our view as the HHFC teams will/should be the recruiting ground for the future of men's football in Hardwick.
- e) Continual refusal to move goals away from the more sensitive playing areas and failure to lock the goals to avoid use/misuse by non club members. HHFC have recently addressed this point also

Hardwick Harriers Football Club



- f) There is a flagrant disregard for a) the health and safety of the players involved in Sunday's matches b) the common facilities on the recreation ground and a lack of acceptance of youth football in Hardwick.
- g) There needs to be an impartial person/grounds man selected who can make a decision on the Friday before any games are played; on whether the pitches are playable or not. All clubs must abide by this final decision and not take it upon themselves to ignore it. Other villages have taken this approach and the results have been that pitches remain playable over a longer period having been given the opportunity to recover after games
- h) There is a clear message from the men's team that they feel they have priority over the pitches. The recreation ground is a community facility and all parties have an equal right to use this facility. This message needs to be reinforced so that the message sinks in.
- i) Activities are often taking place on the recreation ground with no interaction with other effected parties. Much clearer communications need to be maintained to ensure there is no negative impact on either clubs.
- j) The recreation ground continues to flood even though there were minor works conducted to try and resolve the problem. These works have failed and a permanent solution needs to be sourced. In our opinion the Parish Council have not taken this ongoing problem seriously and proper action needs to be taken promptly so as to ensure teams can play throughout a season.
- k) HHFC pays a fee to the parish council for use of the recreation ground. If the pitches are not fit for purpose; Hardwick Harriers FC may consider relocating its teams to a more suitable location. As such HHFC would also consider removing the fee that they currently provide to the Parish Council and up until the recreation ground is fit for long-term use. This is obviously because we will incur a cost in regard to charges for alternative venue hire.
- l) We would ask how much contributions to the Parish Council over the last 10 years have been made by all the clubs who use the recreation ground and how this money has been reinvested to improve these facilities. We would also like to know how much each club contributes and how any reinvestment back to the recreation ground was made by year and by cost
- m) Does the Parish Council have an investment plan for the recreation ground? If so, how long is this and what budget allocation is held for ongoing maintenance and repair?



Hardwick Harriers Football Club

- n) From our observations very little time or effort has been put in by the Parish Council to resolve the matters we have raised and more often than not, any actions have been reactive rather than proactive.
- o) A much more cohesive approach needs to be taken by all members who make use of the recreation ground and community facilities. Currently this is far too disjointed. A collective approach in dealing with all matters will only enhance the local communities and draw further interest that can only benefit all parties and Hardwick village as a whole

As a club we are very concerned about the future and substandard facilities that are currently being made available to parents and children who want to be involved in grass roots sporting initiatives such as ones organised by HHFC. As it stands the current situation is more likely to drive players out of Hardwick as there are currently no U14/U15/U16 teams associated with our club. This could mean there is no direct feed into the Hardwick men's teams over a 3 year period.

Next season HHFC will have U9, U10, U12, U13, U14 teams who will rightfully be demanding the use of the main pitches on the village recreation ground. To add to this there is an expectation from other clubs that the HHFC U7 and U8 teams play off the main grounds; which is becoming a problem due to the state of the school grounds and the misuse of the equipment held there. As such, we may well decide that these age groups should also have access to the recreation ground and not be penalised purely because of their ages.

Taking all the above into account, HHFC would like to propose that the Parish Council pick up the reins with this and organise a face-to-face meeting with the stakeholders involved; Hardwick Parish Council Chairman, Hardwick FC Men's chairman, Hardwick Cricket Club chairman and the HHFC chairman to debate and resolve the above points along with any other points that you may have to raise with ourselves.

I look forward to your timely reply.

Yours sincerely,

Richard Rowell
Chairman Hardwick Harriers FC

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

MEETING

Dec-14

Summary of previous month

Balance brought forward £175,717.15
Adjusts/transfs/inc during period

Expenditure approved at last meeting/between meetings

CCC STREETLIGHT ENERGY -1,436.24

Misc credits

Total Adjustments -1436.24
 Balance revised after adjustments £174,280.91

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	56,567.92	68,019.04	-11,451.12
Business Account	546.44	546.44	
Cambridge Counties Bank	89,166.55	89,166.55	
Bonds	28,000.00	28,000.00	
Total	<u>174,280.91</u>	<u>185,732.03</u>	<u>-11,451.12</u>

Expenditure for approval

	£	Chq #
PRIMEC	156.00	154
LEGIONELLA TESTING		
GRASSCUTTING	303.01	155
GROUND BY ROUNDS		
TREE SURVEY WORKS B	5576.40	156
ACACIA TREE SURGERY		
SALARY	223.21	157
LG STOEHR		
SALARY	110.20	158
J DYER		
ADMIN SUPPORT	1421.90	159
LGS SERVICES		

Total expenditure 7790.72
 Balance c/f £166,490.19

Notes:

Late invoices will be brought to the meeting
November bank statement has not been received