

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 26 August 2014 in the School at 7.45 pm**

Present: Councillors: I Storr (Chairman), R Worland, P Joslin, A Gill, C Oakes, J Humphries and T Bhachu.

In attendance: 5 members of the public, Keeley Russell (Balfour Beatty), County Cllr S Frost and Mrs A Griffiths (Minutes Secretary, LGS Services).

A resident had queried whether the discussion regarding the planning application for 27 St Neots Road had been included in the minutes. The approved minutes for the meeting of 24 June were shown to the resident and it was verified that they had been uploaded onto the website.

**1. To approve apologies for absence**

Apologies for absence were received from Cllr Stewart (out of parish).

**2. Declaration of interests**

**2.1 To receive declarations of interests from councillors on items on the agenda**

Cllr Oakes declared an interest in items 4.3 as her husband had submitted a quote, and in item 6.3 as her husband was the tree surgeon involved in the tree works application. Cllr Humphries declared an interest in Item 5.6.

**2.2 To receive written requests for dispensations (if any)**

None.

**2.3 To grant any requests for dispensations as appropriate**

None.

**3. To approve the minutes of the previous meeting on 22 July 2014**

RESOLVED that the minutes of the meeting on 22 July 2014 be unanimously approved <sup>(Prop AG, 2nd JH)</sup> and signed by the Chairman, after the following amendments were made:

Under item 5.1, paragraph 1, line 3, to read "Cllr Stewart and Cllr Gill"; under paragraph 2, line 4, to read "discussions to take place"; under item 8.3, to read "RPM (play area repairs)"; and on page 359, amend "purse" to "repair".

On a proposition by the Chairman, it was agreed to vary the order of business to take comments from the public at this point.

**Open public session including reports from the County and District Councillors**

The Chairman read out the letter to the planning department from Cllr Stewart in his capacity as District Councillor urging them to consider granting consent for the planning application for 27 St Neots Road. The Chairman explained how the planning system worked. A resident reiterated her objections to the application and expressed disquiet about the system. It was stressed that the Parish Council had done everything within its powers in recommending that the application be "called in", and the outcome of a site meeting with District Council members was awaited. Three residents left the meeting.

On a proposition by the Chairman, it was agreed to take Item 5.1 at this point.

**5.1 Resident 1 Bramley Way – Garage extension/boundary wall**

Correspondence from the resident was considered. The meeting was briefly suspended to enable the residents, who were present, to clarify their request to demolish part of the boundary wall and incorporate it into an enlarged garage. Cllrs Gill and Joslin are to carry out a site visit and report back to the next meeting. The

residents will also seek an indicative price from their builder for the replacement of the whole length of the wall (about 25 feet) through to Grenadier Walk. Deferred to the next meeting.

Two residents left the meeting.

County Cllr Frost was invited to report. His report included:

- Weeds in gullies. Cllr Frost has taken this matter up with CCC.
- CCC's preparation for next year's budget process and the likelihood of cuts.
- The City Deal, signed in June.
- Connecting Cambridgeshire is moving forward.
- Support for business
- The Libraries Summer Reading and Imagination challenges.

The Parish Council raised the Bourn Airfield traffic survey, and sought Cllr Frost's views. In response to a query, Cllr Frost explained that the selection process for a new parliamentary candidate would take place over the next couple of months.

Cllr Frost reported that a substantial proportion of A14 traffic found it more convenient to switch to the A428 to access Cambridge. He had suggested to the Highways Agency and CCC that a new road link from the A14 to the M11 direct would alleviate matters, and take some pressure off the Madingley Road.

Keeley Russell of Balfour Beatty provided information on the streetlighting upgrade programme, whereby the CCC streetlights in the village will be upgraded and replaced over the next few weeks to provide improved white lighting. The plans are available on the Balfour Beatty and CCC websites. Some columns are scheduled to be removed. A consultation will take place and Balfour Beatty will arrange for leaflets to be delivered to residents. It was suggested that a residents' meeting be held to seek their views. The format of the meeting was outlined. Keeley Russell will arrange the venue, publicity and the distribution of residents' letters and feedback cards, then report back to the next Parish Council meeting. The Parish Council indicated its willingness to cover the cost of room hire. Ms Russell was thanked for attending and left the meeting at 9.10 pm.

County Cllr Frost gave his apologies for the next meeting and left at 9.10 pm.

#### **4. Matters arising and carried forward from the last or previous meetings for discussion/decisions**

##### **4.1 (4.2) Recreation ground maintenance – vertidrainage and top dressing quotes**

Deferred pending receipt of further quotations.

##### **4.2 (4.3) To consider quotations for new swings at Worcester Avenue play area and if grants should be obtained**

A site meeting is to be arranged with one contractor to obtain further information regarding the suitability of the equipment for the site and the extent of the safety surfacing. A formal quotation for the whole project will also be sought, before reaching a decision at the next meeting.

##### **4.3 (6.3) Laurel hedge outside 5 Egremont Road and 43 Cambridge Road – to consider quotes**

Cllr Oakes, having previously declared an interest in this item, left the meeting at 9.17 pm while it was discussed. RESOLVED to accept the quotation for £130.00 from Town & Country Tree Surgery. <sup>(Prop PJ, 2nd AG)</sup> Cllr Oakes re-joined the meeting.

##### **4.4 (7.2) Pond clearance – to consider quotes**

Deferred to the next meeting pending quotations being received. Cllr Stewart will be the contact for any site meetings required.

4.5 CCC Minor Highways Improvements Scheme

An update on the proposed works at Cahill Corner is to be obtained from Scanska.

**5. Correspondence/communications received**

5.1 Resident 1 Bramley Way Garage extension/boundary wall

Taken earlier.

5.2 Balfour Beatty – street lighting proposals for Hardwick

Taken earlier.

5.3 CCC proposed yellow lines plans

RESOLVED to note the email of support from the Police and their suggestions and to proceed with the plans as previously detailed and to notify the County Council and the Police. (Prop IS, 2nd PJ)

5.4 Coton ladies netball club request to use the floodlit all weather courts

RESOLVED to contact HSSC to inform them that the Council is considering allowing regular use of the all-weather courts in winter and seeking their confirmation that they will ensure the lights are switched on for them. When this is received RESOLVED to respond to the club confirming agreement at a cost of £10 per time, and enclosing conditions of hire to be drawn up by the Clerk. A list of dates/fixtures is to be requested.

5.5 Examination in public SCDC Local Plan

RESOLVED not to make written representations or attend the examination.

5.6 Saffron Development – land for residential and community development

At 9.40 pm, on a proposition by the Chairman, carried unopposed, in accordance with S1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, the request of the landowner that this remain confidential for the time being as the matter is commercially sensitive, the public were temporarily excluded from the meeting and were instructed to withdraw. No members of the public were present. The meeting was re-opened to the public at 9.45 pm.

**6. Planning Applications and Decision notices and tree works applications**

6.1 Planning applications received since the last meeting

6.1.1 S/721/14/FL – The Shielings, Highfields Caldecote – Extension to the kennels

RESOLVED unanimously to recommend approval. (Prop AG, 2nd PJ)

6.1.2 S/1604/14/FL – 303 St Neots Road – Formation of vehicular access

RESOLVED unanimously to recommend approval. (Prop AG, 2nd PJ)

6.1.3 S/1601/14/FL – 156 Main Street – Proposed single story part side extension and proposed garage to the side – to note decision made between meetings

Noted that the Parish Council made no comment.

6.1.4 S/1510/14/FL – 8 Ashmead Drive – single storey rear and side extension – amendment – change of window to doors in the north side elevation – to note decision made between meetings

Noted that the Parish Council made no response.

6.1.4 S/1249/14/FL – 49 Ashmead Drive – First floor extension above entrance hall and first floor extension above garage – amended drainage plans – to note decision made between meetings

Noted that the Parish Council made no response.

6.1.5 S/1658/14/LD – 347 St Neots Road – Lawful Development Certificate for proposed siting of a mobile home/caravan within the residential curtilage

Noted.

6.2 SCDC Decision Notices

6.2.1 S/1242/14/FL – 20 Pershore Road – Two storey side extension – Permission granted.  
Noted.

6.3 Tree Works

6.3.1 2 Ashmead Drive

RESOLVED to respond that the Parish Council had no objections. (Prop AG, 2nd PJ, carried with 1 abstention)

Following receipt of a letter from a resident, Cllr Gill will take a look at two trees in Laxton Avenue and report back to the next meeting when this will be an agenda item.

7. **Members reports and items for information only**

None.

8. **Finance, procedure and risk assessment**

8.1 To consider any quotes for urgent work required because of risk

None.

8.2 To receive play area and skate park inspection reports including RoSPA reports

Received. RESOLVED to obtain a price for repairing a loose fence panel at the Grenadier Walk play area.

8.3 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques were signed at the end of the meeting.

RESOLVED that the payments as listed in the finance report should be paid, plus HMRC (PAYE/NIC) £82.60. (Prop PJ, 2nd TB, carried with 1 abstention)

Salaries	£333.41
Victoire Press (Hardwick Happenings)	£641.00
S Marcus (Hardwick Happenings)	£40.00
G Wilson (Play area repairs)	£113.62
Peter Oakes (Hedge works)	£48.00
Grounds by Rounds (Grass cutting)	£662.05
Peter Oakes (Tree works)	£132.00
Briar Security Systems (CCTV Maintenance)	£414.00
LGS Services (Admin support)	£1407.71

Credits including pitch hire fees and waste collection reimbursement, bank interest and advertising income were noted.

9. **Members items for the next agenda and for the Clerk's information and Closure of meeting**

Compliments had been received about the new bus shelter. CCC is to be asked to cut back the hedge on the west side of the stop which is obstructing the view of the bus approaching.

An update is to be sought on the proposals for a hotel at the corner of St Neots Road and Cambridge Road.

There was no further business and the meeting closed at 10.08 pm.

Signed .....Chairman .....date.