Hardwick Parish Council
Meeting held on Tuesday 27 August 2013 in the School at 7.45 pm

Present: Councillors: I Storr (Chairman), P Joslin, A Gill, R Worland, and T Bhachu.
In attendance: 20 members of the public including Mark Deas (Cambridgeshire ACRE Rural Housing Enabler), Andrew Campbell (Andrew Campbell Associates), County Cllr S Frost and Mrs Gail Stoehr (Clerk).

1. Apologies for absence and declarations of interest
Apologies for absence were received from Cllrs Stewart, Humphries and Freeman (all out of parish). The resignation of Cllr Chamberlain was noted.

1.1 To receive declarations of interests from councillors on items on the agenda
None

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
None

1.3 To grant any requests for dispensations as appropriate
None

2. To approve the minutes of the previous meeting on 23 July 2013
The minutes of the previous meeting on 23 July 2013 were approved (Prop RW, 2nd PJ) and signed by the Chairman.

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 3.9 and public comments at this point.

Open public session including reports from the County and District Councillors
Mr Andrew Campbell spoke to his emails and proposals for development and provided an update for the Council.

Cllr Bhachu arrived.

Mr Campbell will be going to see all residents to explain that the development will leave Hall Drive as it is. He stated that the development would link the western part of the village to the rest of the village, and would consist of 125-150 dwellings and older people's dwellings. No 22 would be demolished to create a footpath and cycle link.

A resident commented on changes to the road into the woodland and additional housing. Mr Campbell explained that this was only a suggestion and he was not recommending anything that would increase traffic.

In response to a query about access rights and private gated access, it was confirmed that the access would be private.

A resident asked about tarmacing at the top end of Hall Drive. Mr Campbell replied that if Hall Drive was still to be used as a vehicular access, although this was unlikely, he would discuss this with CCC and the Parish Council as to whether vehicular access via Hall Drive should cease. The new scheme would link the development to the village without pressure on Hall Drive.

Mr Campbell was asked about the car park shown in the wooded walk area with no road shown leading to it. If the land was to be used by Hardwick residents car parking would not be necessary. Questions were also asked about the use of Hall Drive as a turning point and

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the importance of the placement of the gate. Mr Campbell explained that this was all a matter of detail.

The Parish Council indicated that in principle this was an improved scheme as having less impact on the residents of Hall Drive.

A question was asked about the layout of the site and where the houses would be situated. Mr Campbell replied that this would be discussed with SCDC and residents.

With regard to the removal of indigenous trees, it was stated that the detailed tree survey in the botanical report indicated the only trees worth keeping were at the bottom of the site.

Clarification was sought about the land designated for industry. Mr Campbell replied that this was lacking in the local plan and it was a good location for job creation, but this was only a suggestion.

Clarification was also sought on the practicalities of a doctors' surgery on the site. Mr Campbell replied that he had discussed this with the authorities and it was likely to be an offshoot of an existing practice.

Some residents present indicated that they were pleased with the changes to the plans and were pleased that the developers had listened to them whilst other expressed strong objection to the proposal and the impact on Hall Drive, stating that they had moved there because they wanted a quiet location.

3.9 Proposal for homes to the rear of St Neots Road

The Chairman's proposal that the Parish Council write to SCDC stating that the Parish Council was supportive of the proposal in principle, having seen adequate provision for old people's housing, and the benefits of the local centre with health centre and doctors' surgery, etc, subject to a S106 agreement being agreed between the parties and that the Parish Council would be happy if the development could be included on the Local Plan for the future, was withdrawn. This will be considered further under the item on the LDF.

3. Matters arising and carried forward from the last or previous meetings for discussion/decisions

3.0.1 Tractor sheds – the matter is now closed.

3.0.2 Anglian Water – the response that Anglian Water are seeking a quote for two replacement manhole covers, which should reduce run off into the manholes and sewers, was noted.

3.0.3 Millers Way – Camilla Haggett had undertaken to inform the Council when the new officer was appointed so that an invitation could be extended.

3.0.4 The defacement of signs in the village had not yet been rectified, and despite being told otherwise, the flashing school warning signs were still not working. Cllr Frost undertook to pursue these matters.

Mark Deas, Rural Housing Enabler for Cambridgeshire ACRE, outlined his role and responsibilities and spoke about exception sites for the delivery of affordable housing. The allocation of housing was based on need and eligibility. The conditions were that:

1) Exception housing was built for local need, namely for those with a Hardwick connection. It was first necessary to assess the need then build to that need.
2) Housing was allocated in perpetuity.
3) The site was outside but adjacent to the village envelope.

A Housing Needs survey would be undertaken to canvas opinion, provide an estimate of need, and identify the nature of the need, such as the size of dwellings required. There would be no cost to the Parish Council as it would be paid for by a Housing Association. Following the survey the next steps would be to look for sites with the Parish Council, and then to build.

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Mr Deas was asked how many houses in Grace Crescent were let to local people and he agreed to find out.

On a proposition by the Chairman, it was agreed to vary the order of business.

3.3 (4.4) Cambs ACRE – Housing Needs Survey
It was agreed (Prop PJ, 2nd AG) that the Parish Council was in support of the Housing Needs Survey. The Chairman was authorised to sign the letter which will accompany the survey.
Mr Deas was thanked and left the meeting.

County Councillor Frost reported that he had been attending to highways matters and cycle routes.

District Councillor Stewart's report detailing his opposition to the Bourn Airfield Development was noted.

3.2 (4.3) SCDC proposed submission of the Local Development Plan
The Chairman reported on a meeting at Caldecote. The joint parishes' letter was considered. Cllr Storr was appointed to sign the joint parishes' letter as it represented the Parish Council's views on the proposed development.

3.8 (3.3) CCC – Minor Highways Improvements
The Chairman reported on a meeting with Steve Thulbourn. It was agreed (Prop AG, 2nd TB) that the Parish Council should use the £500 awarded to clear the pavement and carry out exploratory work. It was noted that the Parish Council's contribution as agreed was £50.

3.7 (4.2) Proposal for yellow lines in the village and report on discussions with CCC Highways
The estimated costs and the local consultation requirements were noted. The Parish Council will consult with resident on proposed yellow lines in three locations, namely the School to Ellison Lane, Egremont Road to the first cul-de-sac turning before Sudeley Grove, and Cambridge Road to the BT premises. The Chairman will deliver the consultation letters by hand.

3.4 (6.2) Parking outside shop – report on meeting with CCC Highways
It was agreed to defer this until the matter of Cahill's Corner had been resolved.

3.1 6 Sudeley Grove
The Parish Council had no objections.

3.5 (3.1) Cambridge & Counties 90 day account withdrawn – to reconsider options
It was agreed to pursue the 60 day notice account with Cambridge & Counties Bank, the current rate being 1.45%. Cllrs Joslin and Gill are to be new signatories for the Lloyds Bank account and Cllr Chamberlain is to be removed as a signatory.

3.6 To consider new quotation for repairs to Pavilion roof and guttering
It was agreed (Prop IS, 2nd AG) to accept the quotation from CGM in the sum of £186.00 plus VAT and the Clerk was given some discretion to accept an increase for the replacement of 10 broken tiles.

3.7 HSSC Lease
In response to the letter from DVS regarding the new lease for the Pavilion the Council did not agree with the terms and conditions 2, 6 and 10 but the other terms were acceptable.

Legionella testing to remain the Parish Council's responsibility.

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4. Correspondence/communications received

4.1 Cambridge Past Present and Future River Cam strategy invite to stakeholders meeting
Noted.

4.2 Hardwick Happenings
The Clerk declared an interest in the quote submitted by her company.
It was agreed (Prop PJ, 2nd IS) to accept the quotation from LGS Services for an average of seven hours per month at £17 per hour to cover the advertising role. A letter is to be sent to Clare Lyon thanking her for all the work she and her volunteers do, and informing her that as the Parish Council does not wish Hardwick Happenings to end, the advertising role will be taken on by LGS Services.

4.3 Hardwick Cricket Club – request for financial support to repair roller
The request from the Cricket Club was considered. It was agreed (Prop IS, 2nd AG) to loan the Cricket Club £2000 interest free over five years, which may be repaid earlier, with minimum repayments of £200 every six months.

4.4 A428 Improvements from Hardwick to Caxton – Post Opening Project Evaluation
It was agreed to respond as follows:
Emissions (air and noise) - Noise pollution has improved except by 37 St Neots Road where the road is higher but fencing is low (by the junction exit sign).
Landscape - 2a All good, 2b As expected, 2c Planting has not been maintained and failed planting has not been replaced, especially on the roundabout. Environmental screening barriers are all as expected apart from noise emissions by 37 St Neots Road.
Biodiversity – No comments
Rights of Way – All good
Heritage – No comments
Water – The underpass at Cambourne still floods.

4.5 Recreation Ground – Football Club request for further work and pitch orientation
The Parish Council agreed with the email from the Cricket Club to the Football Club, objecting to the larger pitch being turned around, which would entail the cricket square being within the football area, requiring expensive maintenance and preventing the playing of cricket during the football season. In addition the rotation of the larger pitch would create a substantial danger to traffic on Limes Road. It had been suggested that a mound of topsoil could be transferred to the football pitch to raise the sunken area, which should be undertaken by the football clubs.

4.6 CCC Gritting routes
The road between Hardwick and Toft should be gritted.

5. Planning Applications and Decision notices

5.1 Planning applications received since the last meeting

5.1.1 S/1632/13/VC – 307 St Neots Road – Variation of condition 15 of Planning consent S/1204/04/O
The Parish Council recommended approval.

5.1.2 S/1633/13/VC – 1 Meridian Close – Variation of condition 15 of Planning consent S/1204/04/O – to enable property to be used as a residential dwelling (Class C3)
The Parish Council recommended approval.

5.1.3 S/1607/13/FL – 21 Cambridge Road – extensions and replacement garage
The Parish Council recommended approval.

5.2 SCDC Decision Notices
None.

5.3 Tree Works applications

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None.

6. Members reports and items for information only

6.1 Proposal to consider if the Parish Council should charge for use of the all weather/tennis courts

It was agreed to enquire about the letting charges at Comberton Village College and consider this further at the next meeting.

6.2 Transport consultation

The consultation will be circulated if a response is required before the next meeting so that members can respond.

6.3 Report on Cambourne Neighbourhood meeting on 21 August

Cllr Joslin's verbal report was noted. The written report will be circulated for information.

6.4 Report on Hardwick to Comberton Cycle Path and correspondence from CCC

Cllr Joslin reported on her discussions with Peter Gaskin and will continue to liaise with him and also the Comberton Parish Council representative.

7. Finance, procedure and risk assessment

7.1 To receive the financial report and approve the payment of bills

The financial report was received and considered and the invoices and bank statements were checked before the cheques were signed at the end of the meeting. The payments as listed in the finance report, plus Briar Security Systems (CCTV Maintenance) £414.00 and Valuation Office Agency (Lease negotiations) £1200.00, were approved for payment (Prop PJ, 2nd AG). A replacement cheque for £4080.00 to HC Courts was noted.

Salaries	£314.80
Grounds by Rounds (Grounds maintenance)	£303.01
LGS Services (Admin Support)	£1292.74

Credits including a VAT reclaim, bank interest and advertising income were noted.

7.2 Play areas and skate park inspection reports

It was noted that the grind seat had not been removed as requested and this is to be taken up with the contractors.

7.3 To consider any quotes for urgent work required because of risk

None.

8. Members items for the next agenda and for the Clerk's information and Closure of meeting

The proposal for development on land to the rear of Rectory Farm, Main Street, will be an agenda item for the next meeting.

Residents had reported to Cllr Bhachu that they were unable to find Papworth Hospital. A letter is to be sent to the Highways Agency outlining the problem.

A resident's request for a dog bin near Meridian Close will be an agenda item for the next meeting.

3.2 (4.2) SCDC proposed submission of the Local Development Plan – to consider the Parish Council's formal response, report on meeting at Caldecote and joint parishes letter

The Chairman was appointed to sign the joint parishes letter and Hardwick Parish Council will make its own representations to SCDC on the Proposed Submission document..

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There was no further business and the meeting closed at 10.16 pm.

Signed …….Chairman ……date.

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