

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 26 February 2019
in the School at 7.00 pm

Present: Councillors: A Gill (Chairman), P Joslin, S Rose, D Wellbelove, I Giddings and P Ashton.

In attendance: 7 members of the public, Laura Gates and Joe Baker (Greater Cambridge Partnership), District Cllr Grenville Chamberlain, County Cllr Lina Nieto and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

Two residents representing Hardwick Neighbourhood Watch reported that there had been an increase in burglaries and anti-social behaviour, and requested that CCTV be provided. They said that the Police had no objections as long as the CCTV was not intrusive or invasive. This will be an agenda item for the March meeting. Neighbourhood Watch were asked to supply more information on proposed locations, costs and suppliers, etc.

A resident outlined their objections to the planning application for 31 Cambridge Road and the proposal to create an access on to Sudeley Grove, which would result in extra traffic, parking problems and building site issues for elderly residents living there. Other objections included a lack of information on services, loss of open space for children to play, and windows overlooking the neighbouring properties. Furthermore, it would set a precedent in increasing the value of properties in Cambridge Road at the expense of the value of properties in Sudeley Grove. There were errors in the planning application which exaggerated the presence of other development there. Only one house had been notified by SCDC.

The Chairman indicated that the order of business would be varied to bring this item forward.

District Cllr Chamberlain reported that 31 Cambridge Road had been called in for the Planning Committee to consider. His report also covered:

- The CEO had taken early retirement with a pension of over £200,000.
- The SCDC budget ratio was to increase by a maximum of £5 due to a reduction in reserves, and planning consultancy service cuts; investment was required and a decision by four members on £100M borrowing was expected to increase debts and arrears. He had therefore voted against the budget.

The presentation from Greater Cambridge Partnership was deferred to later in the meeting as the guests had not yet arrived.

1. To approve apologies for absence

Apologies were received from Elise Croft.

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Joslin declared an interest in the item on traffic calming as a resident of St Neots Road.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meetings on 22 January and 29 January

RESOLVED that the minutes of the meeting on 22 January be approved and signed by the Chairman as a true record, ^(Prop DW, 2nd SR, unanimous) after amendments under item 5.3 to delete the last sentence commencing “The Council felt...;” ^(Prop SR, 2nd DW, unanimous) under item 7.1, line 2 to read “an architect who is a member of the group” and line 7 to read “interviewing external architects;” and under item 7.3, paragraph 2, line 3, to insert “for electronic signs” after “funding.” ^(Prop SR, 2nd AG, carried with 2 in favour and 4 abstentions)

County Cllr Lina Nieto arrived during this item at 7.21 pm.

RESOLVED that the minutes of the meeting on 29 January be approved and signed by the Chairman as a true record, after an amendment under item 3, bullet point 2, to replace “grass cutting contract” with “lands maintenance.” ^(Prop PJ, 2nd IG, unanimous)

On a proposition by the Chairman, the order of business was varied to take item 6.1.6 next.

6.1.6 S/0488/19/OL – Rear of 31 Cambridge Road – Outline planning permission for erection of 1 no. detached house with some matters reserved except for access and scale

RESOLVED that the Parish Council objects to the application and requests that the Planning Committee looks at the following:

- Overlooking of Sudeley Grove
- Problems with parking from visitors and construction vehicles, the problems of delivery vehicles turning in Sudeley Grove, and possibly parking there.

RESOLVED to highlight to SCDC that:

- The access land is owned by the Parish Council
- There is a covenant on the land “to erect and maintain a good and sufficient fence on the western and northern boundaries”

RESOLVED to request that the application be referred to the Planning Committee. ^(Prop AG, 2nd SR, unanimous)

RESOLVED to write to the residents of 31 Cambridge Road stating that it is not acceptable to have access across Parish Council owned land and to send the letter “recorded and signed for.” ^(Prop AG, 2nd PJ, unanimous)

At 7.45 pm the meeting was suspended for the presentation by the Greater Cambridge Partnership.

Laura Gates and Joe Baker spoke about the Cambourne to Cambridge busway better public transport project, and outlined the background and position to date. Phase 2 of the consultation, for the area west of Madingley Mulch to Cambourne, had commenced and there may be a separate consultation when Bourn Airfield is developed. Consultation leaflets were available detailing the maps and options, including three route options and two park and ride site options. Each route was outlined in detail along with the costs and changes to infrastructure required. Changes had been made to the park and ride site near Coton so they were re-consulting on both sites. The dates and times of public consultations were provided. The closing date is 31 March. The scheme will be considered by the Board in the autumn.

An opportunity was provided for questions.

The meeting re-opened at 8.26 pm and the guests left the meeting.

5.1 Greater Cambridge Partnership – Cambourne to Cambridge Phase 2 consultation

RESOLVED to set up a working group to consider the proposals further and to make a recommendation to the next meeting.

RESOLVED to appoint Cllrs Gill, Joslin and Rose to the Working Group.

- 4. Matters arising and carried forward from the last or previous meetings for discussion/decisions**
- 4.1 To consider an application to fill a vacancy on the Council – Elise Croft, 2 Kesters Close
RESOLVED to co-opt Elise Croft in her absence and that Ms Croft is to sign her declaration of acceptance of office in the presence of a member or the Clerk before the start of the next meeting. (Prop SR, 2nd AG, unanimous)
- 4.2 (4.2) To consider re-painting of the old telephone kiosk in Main Street
RESOLVED having considered the quotation for materials, to seek a quotation from Cambourne Parish Council to carry out the work, and to defer this item to the next meeting for further consideration. (Prop PJ, 2nd PA, unanimous)
- 4.3 (4.4) Emergency Plan update
Cllr Giddings reported on the response from various agencies.
RESOLVED to defer this item to the next meeting.
- 4.4 (4.5) Village Plan printing
RESOLVED to defer this item to the next meeting so that quotations could be obtained now the specification had been received.
- 4.5 (7.4) Graffiti on bus shelters – to consider quotations if received
RESOLVED to accept Cllr Giddings's kind offer to try to remove the graffiti.
- 4.6 (8.2) Play area repairs – update following site meeting
Cllr Gill reported on a site meeting with Kompan regarding damage to the Phase 1 work. Kompan had said that Grasscrete was a cheap option and required routine annual maintenance. This needed to be lifted in spring, underfilled and grass seeded, due to the dry summer. Paving slabs next to the benches were suggested. It would cost approximately £2000-£3000 to install another safety surface if this were left until Phase 3.
RESOLVED to seek a quotation from RPM to lift the grass crete, underfill and reseed and lay the slabs in May.
RESOLVED to ask Clare McGowan for the up to date position regarding Phase 3.
- 4.7 (8.2) Church play area muddy ruts – to note response and request for tree works
RESOLVED to note the response from Chivers and that a letter had been sent to an adjacent farmer as suggested by Chivers.
RESOLVED that the Parish Council has no objection to the tree works but will need to apply to SCDC for them to be carried out as the trees are in the conservation area.
RESOLVED to write to Chivers regarding access to the play area by young children, highlighting health and safety issues given the surfacing in its current state.
County Cllr Nieto was thanked for her assistance regarding the footpath.
- 4.8 Millers Way – CCC confirmation of Definitive Map modification
RESOLVED to note the Definitive Map Modification Order and to ask the officer, why certain parts were only shown at 1.7 metres wide which would cause possible problems with buggies, when the 1926 plan showed a width of 10 feet.
- 4.9 Cllr Rose – question on LCPAS outstanding clarification on donations to the Church
The Parish Council expressed disappointment that no response had been forthcoming from LCPAS, as this was not as expected from their service agreement.
- 4.10 (4.2) Defibrillator – update and to consider the next steps
RESOLVED to note that HSSC were only expecting the Parish Council to pay for consumables.

4.11 Pond maintenance

RESOLVED to check the Land Registry title for the adjacent property to ascertain who is responsible for the boundary trees and vegetation.

RESOLVED to ask Pond Life for support in drawing up a specification of what maintenance works should be undertaken to the pond, to include the removal of the sediment and reducing the overhanging trees.

4.12 Options for the Skate Park are to be an agenda item for the next meeting.

5. Correspondence/communications received**5.1 Greater Cambridge Partnership – Cambourne to Cambridge Phase 2 consultation**

Taken earlier.

5.2 East-West Rail Cambridge to Oxford rail link consultation including Chairmen's consultation

RESOLVED to support Route B with a station at Cambourne and Cambridge South, as this will help take traffic off local roads and service people travelling to the Biomedical site from Cambourne and Bourn. (Prop SR, 2nd AG, unanimous)

5.3 CamBed RailRoad proposals for Cambridge to Bedford rail link

Noted.

5.4 Resident concerns about house disrepair and infestation

RESOLVED to note that SCDC are dealing with this.

5.5 SCDC and Cambridge City Council – Greater Cambridge Statement of Community Involvement consultation

Noted.

5.6 SCDC and Cambridge City Council – Greater Cambridge Local Plan – Call for sites

Noted.

5.7 SCDC and Cambridge City Council – North East Cambridge Area Action Plan – Issues and Options 2019 consultation

Noted.

6. Planning Applications and Decision notices and tree works applications**6.1 Planning applications received since the last meeting****6.1.1 S/0040/19/DC – Land south of 279 St Neots Road – Discharge of condition 5 (Landscaping) of planning consent S/3064/16/OL for residential development of up to 155 dwellings following demolition of 2 existing dwellings, with areas of landscaping and public open space, and associated infrastructure works with all matters reserved except access**

Noted for information.

6.1.2 S/0210/19/FL – 93 Cambridge Road – Side and front extension with first floor side extension – to note the response made by the Clerk using delegated powers

RESOLVED to note the response made between meetings. The Parish Council supports the application.

6.1.3 S/0320/19/DC – 11 Cambridge Road – Discharge of conditions 2(i) (Materials), 3(i) (Boundary treatment), 4(i) (Hard and soft landscaping), 6(i) (Surface water drainage), 7(i) (Plan sowing finished floor levels), 8(i) (Details for the construction of the parking and turning area) and 13 (Hedges) pursuant to planning permission S/4392/18/VC

Noted.

- 6.1.4 S/0343/19/FL – 12 Merton Walk – Front porch extension – to note the response made by the Clerk using delegated powers
RESOLVED to note the response made between meetings. The Parish Council supported the application.
- 6.1.5 S/0477/19/FL – Redruth Hall Drive – Front entrance, automatic gates and fence
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, unanimous)
- 6.1.6 S/0488/19/OL – Rear of 31 Cambridge Road – Outline planning permission for erection of 1 no. detached house with some matters reserved except for access and scale
Taken earlier.
- 6.1.7 S/0584/19/DC – 26 Main Street – Discharge of condition 5 (Method statement for repair of the Bressemer beam, 6 (Mortars, plaster and render), 7 (Methodology for cleaning brickwork and repair of any new or replacement bricks), and 9 (Recording of works with drawings and photographs) pursuant to listed building consent S/0584/19/DC
Noted.
- 6.2 SCDC Decision Notices
- 6.2.1 S/4367/18/FL – 28 Bramley Way – Two storey front extension - Permission granted.
- 6.2.2 S/4392/18/VC – 11 Cambridge Road – Variation of condition 8 (Traffic management plan) of planning permission S/1686/15/FL – Permission granted.
- 6.2.3 S/4790/18/DC – 26 Main Street – Discharge of condition 5 (a) (Precise details of all proposed windows and doors) – Permission granted.
- 6.2.4 S/4838/18/NM – 2 Laxton Avenue – Non-material amendment sought to replace the existing boundary brick wall with 1.8 m high cross board fence on an application for a new dwelling (S/1879/17/FL) – Permission granted.
- 6.3 Tree Works Applications
- 6.3.1 16 Main Street
RESOLVED the Parish Council has no comments.
- 7. Members reports and items for information only**
- 7.1 New Housing Developments and Planning Obligations
Cllr Rose reported that illustrative plans would be available to the public on 19 May and the Parish Council was invited to view them. The choice of architect had been narrowed down to two. The working group will make a recommendation to the next meeting. Corrections to the report were noted.
- 7.2 Main Street footway/cycleway safety – report on site meeting on 30 January
The reports from Stewart Rushby and County Highways were considered. An email had been received from WSP regarding Wallis Farm, seeking the Parish Council's support for the street lighting.
RESOLVED to respond that WSP should consult with residents and ensure they are aware.
- 7.3 Speedwatch report
The Speedwatch team were thanked for their efforts.
- 7.4 Traffic calming on St Neots Road – update and outcome of discussion with SCDC
Cllr Joslin reported that a response was awaited from the CCC officer. Cllr Joslin is to notify the Council of the date of the meeting in due course. The implications of the proposed busway and how and where funding might come from were considered. The traffic calming measures were required because of increased traffic movements.

RESOLVED that the Parish Council should keep in mind funding opportunities such as the Bourn Airfield S106 money.

7.5 Grace Crescent development walk around arrangements

Showhomes will be opening in early April and the Parish Council has been invited to take a look around. District Cllr Chamberlain is to provide the date.

8. **Finance, procedure and risk assessment**

8.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED to note that the Clerk had used her delegated powers to purchase the Land Registry Title deed for 31 Cambridge Road at a cost of £6.00, to check for any covenants.

8.2 To receive play areas and skate park inspection reports

The play inspection reports were received. There is a hole of approximately 10-12 inches in the safety surface under the swing at Worcester Avenue play area. RESOLVED to seek a quotation from RPM for its repair and to ask them to attend to this as soon as possible.

8.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid, plus Cambridgeshire Cricket Ltd (Sports pitch work) £950.00. (Prop AG, 2nd PJ, unanimous)

Parish Online (Online mapping)	£54.00
Oakes and Watson (Bramble clearance)	£2784.00
Salary	£135.72
Salary	£90.36
NEST (Pension contributions) (DD)	£166.75
LGS Services (Acting Clerk)	£125.14
LGS Service (Admin support)	£1380.61

Credits, including HSSC rent, interest and third party funding for the Play Parks project, were noted.

9. **Members' items for the next agenda and for the Clerk's information and Closure of meeting**

Cllr Rose gave his apologies for the next meeting.

There was no further business and the meeting closed at 10.27 pm.

SignedChairmandate