

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 23 October 2018
in the School at 7.00 pm

Present: Councillors: A Gill (Chairman), P Joslin, S Rose, D Wellbelove, M Cassey and Peter Ashton

In attendance: Clare McGowan (Hardwick Play Parks), Alastair Funge (SCDC Enforcement) and Mr Ben Stoehr (Acting Clerk).

Open public session including reports from the County and District Councillors

The Parish Council wished to thank the Hardwick Play Parks group for their contribution to the village.

1. To approve apologies for absence

Apologies were received from District Cllr Grenville Chamberlain.

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Joslin declared a pecuniary interest in item 6.1.4 as the applicant.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 25 September

RESOLVED that the minutes of the meeting on 25 September be approved and signed by the Chairman as a true record after amendments under items 5.4, to change “starting up again” to “continuing” and under item 5.12, to add “and request the format of the letter.” (Prop PJ, 2nd DW, unanimous)

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions

4.1 (Open) Bramley Way and Pippin Walk Anti-Social Behaviour – to consider response from the Police

The reply from the Police was noted. The Parish Council expressed disappointment that the response did not fully address the severity of the issue. RESOLVED to seek further information regarding the Anti-Social Behaviour survey referred to, and to invite the Police to the next meeting.

4.2 (Open) Fire damaged building – to consider any further action required

On a proposition by the Chairman the meeting was briefly suspended to enable Alastair Funge, Enforcement Officer, SCDC, to report on the SCDC powers for enforcement under S215 of the Planning Act, and the history of the enforcement visits on the site.

RESOLVED that the Parish Council should write to the landlord and tenant seeking their co-operation in removing the gas governor and that Cllr Rose should research the contact details.

Mr Funge left the meeting.

4.3 (5.1.2) Standing Orders – approval of final draft

RESOLVED to adopt the final draft of the Standing Orders including Cllr Cassey’s proposed change to section 26e. (Prop MC, 2nd AG, unanimous)

4.4 (5.2) Consideration of Risk Assessment Policy and Internal Controls Policy

RESOLVED to defer this item and item 4.11 to later in the meeting after item 8.

4.5 (5.4) Highway Safety Improvement proposals – to consider options

Cllr Joslin reported that she had opened dialogue with the Local Highways Improvement Group at Comberton Parish Council and would be commencing discussions with CCC shortly. Traffic surveys were being conducted. An LHI application for a movable speed sign had been submitted. Options for reducing speed and volume of traffic were discussed. Cllr Joslin will explore these with CCC Highways.

4.6 (5.4) To consider the Speedwatch results

The report was noted. The Speedwatch team were thanked for their efforts.

4.7 (5.5) Hardwick Play Parks update and acceptance of grant offer

Cllr Gill reported on the application process, and that the Parish Council had been offered the full amount applied for. Amey's terms and conditions were noted.

RESOLVED to accept the grant and quotation on the same payment terms as for the first project. Grants of £1000.00 from Tesco and £1000.00 from SCDC also received by Hardwick Play Parks will be paid to the Parish Council. (Prop DW, 2nd PJ, unanimous)

4.8 (5.8) S/3440/18/OL - Bourn Airfield Development application including report on public meeting

RESOLVED that the Parish Council objects to the application based broadly on the responses made at the Parish Meeting and specifically on the following grounds:

- There is no independent access onto the A428
- Bus route through development. Bus stops not near housing which will increase traffic
- Traffic calming is required on St Neots Road, Cambridge Road and Main Street.
- Concerns about safety for people accessing bus stops.
- Increased traffic on St Neots Road and Cambridge Road

RESOLVED to delegate to the Chairman to respond on behalf of the Parish Council. (Prop SR, 2nd MC, unanimous)

RESOLVED to thank District Cllr Tumi Hawkins for coming to the meeting.

4.9 (5.10) Internal Audit report – to consider response from LCPAS if received

The response was awaited.

4.10 (5.11) St Neots Road development – to consider response from Clarion Housing Group if received

The response was noted.

4.11 (6.2) SCDC – Emergency Plans

Deferred to later in the meeting after item 8.

4.12 (10) Footpath maintenance – footpath at rear of East Drive, Caldecote

RESOLVED to write to Peter Gaskin at CCC to have the path maintained.

4.13 (5.7) Unauthorised Occupation of Land – update and options for prevention

The response from Milton Parish Council was noted.

5. Correspondence/communications received

5.1 Resident – S/1538/18/DC – Condition 30 and Main Street Footway/cycleway safety assessment

RESOLVED to respond that the Parish Council notes the resident's comments and is working with Highways to improve safety. There is no current S106 money available for Highways works. The allocated funds can only be spent on specific projects. With

regard to the Discharge of Condition 30, the Parish Council has tried to have the stretch from the Church to Cahills Corner upgraded but that is not possible via the S106 agreement. The Chairman reported that the SCDC had managed to get the path extended further than initially planned.

RESOLVED to write to SCDC to thank them for extending the path on the application for Discharge of Condition 30.

- 5.2 Dry Drayton Parish Council – proposed cycle link from Bar Hill to Cambridge
RESOLVED to respond that the Parish Council was supportive of the proposal, and to ask for a plan of the proposal. (Prop PJ, 2nd PA, unanimous)
- 5.3 CCC Millers Way – Made Definitive Map Modification Order
Noted. RESOLVED to ask Peter Gaskin if the Parish Council would be able to carry out works, once Millers Way is a Public Right of Way, or whether CCC can require the landowner to do anything.
- 5.4 CCC – Consultation proposal on Change of Catchment Area for Everton Heath Primary School to Comberton Village College
Noted.
- 5.5 CCC – Parish Council Energy Scheme pilot
RESOLVED that Cllr Cassey should investigate this with SCDC.
- 5.6 CCC – Draft Cambridgeshire Statement of Community Involvement consultation
Noted.
- 5.7 CCC – Greenways consultation
The consultation venues were noted. This will be discussed when the Parish Council is consulted.
- 6. Planning Applications and Decision notices and tree works applications**
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/3407/18/PO – Land adj 3 Lark Rise – Removal of affordable housing contribution
RESOLVED to object to the application as, subject to legalities, the Parish Council would prefer that the Affordable Housing contribution remain in place to support Affordable Housing in Hardwick. (Prop SR, 2nd MC, unanimous)
- 6.1.2 S/3669/18/DC – Agricultural field west of Grace Crescent – Discharge of condition 21 (Cycle parking) of planning permission S/1694/16/OL
Noted.
- 6.1.3 S/3497/18/FL – 105 Bramley Way – Garage extension, single storey rear extension and first floor side extension over garage and entrance porch
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, unanimous)
- 6.1.4 S/3716/18/FL – 39 St Neots Road – Car port
Cllr Joslin, having previously declared an interest in this item, left the meeting.
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd DW, unanimous)
Cllr Joslin re-joined the meeting.
- 6.1.5 S/3768/18/DC – 11 Cambridge Road – Discharge of conditions 3 (Materials), 4 (Boundary treatment), 5 (Hard and soft landscaping), 6 (Hard and soft landscaping), 7 (Surface water drainage), 8 (Traffic management plan), 9 (Floor levels), 10 (Construction of parking and turning), 15 (Hedge) and 16 (Forecourt) of planning permission S/1686/15/FL
Noted.
- 6.1.6 S/3782/18/LD – 5 Kesters Close – Certificate of Lawful Development - certificate for proposed conversion of garage

RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, unanimous)

6.2 SCDC Decision Notices

6.2.1 S/1510/18/FL – 6 Egremont Road – Extensions following demolition and removal of existing garage/storage - Permission granted.

Noted.

6.2.2 S/1719/18/FL – Plot of land behind St Mary's Church, off Main Street and adjacent to the Rectory and The Old School House (48), Hardwick – Church Hall - Permission granted.

Noted. RESOLVED to check whether the condition relating to access is still included.

6.2.3 S/2580/18/FL – 31 Cambridge Road – Two storey rear extension and front dormer – Permission granted.

Noted.

6.2.4 S/2853/18/DC – 26 Main Street – Discharge of condition 5(a) (Precise details of all proposed windows and doors) – Permission refused.

Noted.

6.2.5 S/3137/18/VC – 175 St Neots Road – Removal of Condition 4 (No of users) of planning consent S/1256/18/FL for change of use of part of commercial unit A1 pet store to D2 gym/personal and small group fitness training business – Permission granted.

Noted.

6.2.6 S/2996/18/FL – 132 Limes Road – Single storey garage extension – Permission granted.

Noted.

6.3 Tree Works Applications

6.3.1 S/3899/18/TC – 16 Main Street

RESOLVED that the Parish Council had no objections.

7. Members reports and items for information only

7.1 New Housing Developments and Planning Obligations including consideration of correspondence from James Fisher of SCDC and from Hill on the transfer of POS at Grace Crescent

RESOLVED that the Parish Council should accept the transfer of the Public Open Space at Grace Crescent. (Prop SR, 2nd AG, unanimous)

7.2 Hardwick Happenings – October 2018 issue – editorial and a resident's letter

Cllr Gill reported on the article in Hardwick Happenings. The Editor had said that the Chairman's response would be published and that they would publish an apology.

7.3 Outdoor gym equipment – report on village interest

Cllr Rose reported that a number of people in the village had indicated that they would like some outdoor gym equipment. RESOLVED that the Parish Council would like the interested parties to draw up a proposal for consideration by the Council, and that Cllr Rose should ask them to do so.

7.4 Communication with the wider community

RESOLVED that the Parish Council would like to see more publicity on social media on the Parish Council account. RESOLVED that Social Media policy and training should be considered at a future meeting. RESOLVED that Cllr Ashton should set up a Hardwick Parish Council profile.

8. Finance, procedure and risk assessment

8.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED to note that a resident had written with concerns about the grass surface of the Egremont Road play area. There are a number of humps and holes where the ground has moved over summer which is a trip hazard.

The Clerk has requested quotes from contractors to rectify this but have not yet been received.

RESOLVED that Cllr Wellbelove would meet CGM. There is also a hole near the old swing. RESOLVED that the Parish Council authorises the work to be put in hand.

8.2 To receive play areas and skate park inspection reports

RESOLVED to note that the grass at St Mary’s Church had not been cut and was now about 8-12 inches deep.

8.4 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid, plus Hardwick School (Room hire) £84.00.. (Prop PJ, 2nd SR, unanimous)

LGS Services (Admin support)	£1321.17
Salary	£90.36
Salary	£135.72
LGS Services (Acting Clerk)	£250.27
NEST (Pension contributions) (DD)	£166.75

Credits, including bank interest, pitch fees, a loan repayment and receipt of the precept, were noted.

9. **Members’ items for the next agenda and for the Clerk’s information and Closure of meeting**

Items 4.4 and 4.11 were deferred to the next meeting.

There was no further business and the meeting closed at 10:23 pm.

SignedChairmandate.
