

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 27 March 2018
in the School at 7.00 pm

Present: Councillors: A Gill (Chairman), P Joslin, J Humphries, B Skingle, D Wellbelove, T Bhachu and S Rose.

In attendance: 4 parishioners including District Cllr Grenville Chamberlain, and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

District Cllr Chamberlain apologised for his absence at recent meetings due to other commitments.

Cllr Bhachu arrived at 7.05 pm.

Cllr Chamberlain reported on:

- The results of the Cambourne to Cambridge transport consultation had been published.
- The fire damaged building – the site had been partly cleared and efforts were being made to contact the owners of the part of the building which was in separate ownership.
- The increase in District Council rates had been kept to a minimum. The District Council endeavours to generate income through Ermine Street Housing involving rentals at a market rate.
- The forthcoming elections on 3 May.

The Chairman informed Cllr Chamberlain of the Parish Council's response to the consultation on engagement with District Councillors.

Martin Cassey spoke with reference to the Grace Crescent application. He and other residents had expressed concerns about the public footpath behind Sadlers Close and had understood that the developers were intending to remove this from the plans, but it was still shown in the latest application. He asked that the Parish Council raise this as an issue.

Cllr Rose arrived at 7.10 pm.

1. To approve apologies for absence

Apologies had been received from Cllr Rose for his anticipated lateness.

2. To consider any applications to fill the casual vacancy

None.

3. Declaration of interests

3.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Rose declared a non-pecuniary interest in items 5.1 and 5.2 as a life member of HSSC.

Cllr Wellbelove declared an interest in items 5.1 and 5.2 as a member of HSSC.

Cllr Skingle declared an interest in items 5.1 and 5.2 as a member of HSSC and in 6.1 as his road was adjacent to the footpath route.

Cllr Gill declared an interest in item 8.1 as a member of the Community Room Trustees and the existence of his dispensation to speak and vote.

3.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

4. To approve the minutes of the previous meeting on 27 February

RESOLVED that the minutes of the meeting on 27 February be approved and signed by the Chairman as a true record. (Prop PJ, 2nd BS, unanimous)

5. Matters arising and carried forward from the last or previous meetings for discussion/decisions

5.1 (9.2) To consider quotations for two additional external lights at the Pavilion if received

RESOLVED, as the quotations requested had not been received, to defer this item to the next meeting.

5.2 (10) HSSC Wifi – to consider what action the Parish Council should take, if any

RESOLVED to note the Clerk's report on the background, namely that the equipment had been installed by the County Council and the Parish Council had never been responsible nor paid for any of the running costs apart from paper. The lease showed the tenant to be responsible for all services to the premises. On a proposition by the Chairman, the meeting was briefly suspended at 7.20 pm to enable Chris Cracknell to comment. It was explained that the situation had now been resolved after HSSC had installed a booster to improve the Wifi performance.

5.3 SCDC street lighting installation update and request to attend meeting

RESOLVED to contact Helen Taylor of SCDC to confirm that she can attend the May meeting. Work on the street lights has commenced.

5.4 (5.6) (9.4 of 28.11.17) General Data Protection Regulations Bill 2017 – to consider if additional policies are required from LCPAS and appointment of Data Protection Officer

RESOLVED to note that an SCDC Data Protection Officer had been appointed and would respond to the Parish Council's query in due course.

RESOLVED to purchase LCPAS document pack Part Two for the sum of £30.00.

6. Correspondence/communications received

6.1 Resident – request for a reassessment of the Main Street footway between North and South of the village

Cllr Rose outlined the background and current status relating to the footpath. The concerns of residents about pedestrian safety and the narrowness of the path on Main Street were noted.

RESOLVED, given that CCC had since undertaken to make improvements to the footpath between the Blue Lion and the Church, which had originally been agreed by the developers, that the Parish Council should follow the recommendation of the District Councillor to involve County Cllr Lina Joseph, and that the Chairman should contact her as soon as possible to explain the Parish Council's wish for a two metre wide footpath from Grace Crescent to Cahills Corner, and seek her support in pressing for the developers to effect improvements to the footpath under planning condition 30, for the whole length of Main Street from the Grace Crescent development to Cahills Corner, on the grounds of safety.

At 7.46 pm the meeting was suspended to enable a resident to comment. Safety concerns about the footpath were reiterated and the Parish Council was asked to convey the need for safety improvements to the County Council.

The meeting re-opened at 7.57 pm.

On a proposition by the Chairman, the order of business was varied.

5.0.5 Speed stickers

RESOLVED that a note to accompany the stickers should be issued, reading "The Parish Council is providing these stickers for use on wheelie bins only, in an effort to reduce speeding in the village."

RESOLVED that 4 stickers should be distributed per household as follows: 40 mph – both ends of St Neots Road; 30 mph – on the approaches to Cahills Corner in both directions; at the Toft end of Main Street. Cllrs Humphries and Gill are to deliver the stickers.

7. Planning Applications and Decision notices and tree works applications

7.1 Planning applications received since the last meeting

On a proposition by the Chairman, the order of business was varied:

7.1.2 S/0553/18/LD – 13 Pump Lane – Lawful development certificate for a single storey rear extension

Noted for information only.

7.1.3 S/0493/18/DC – Old Victoria Farmhouse, 26 Main Street – Discharge of conditions 5 (Method statement), 6 (Specifications of mortars, plasters and render), 7 (Methodology for cleaning bricks and details of repair), and 8 (Flue liners and details of new chimney pots and cowls of listed building consent S/3677/17/LB

Noted.

7.1.1 S/0922/18/NM – Agricultural field west of Grace Crescent – Non-material amendment of planning permission S/1694/16/OL

RESOLVED to support the application. (Prop AG, 2nd PJ, unanimous)

At 8.12 pm, on a proposition by the Chairman, the meeting was briefly suspended to enable Martin Cassey to speak. He said there was a need to improve the main footpath access onto the development to remove the footpath accessing Sadlers Close. The meeting resumed at 8.14 pm.

7.1.4 S/1022/18/DC – Agricultural field west of Grace Crescent – Discharge of conditions 25 (Housing mix) and 36 (Storey heights) of planning permission S/1694/16/OL

RESOLVED that the Parish Council had no comments. (Prop AG, 2nd PJ, unanimous)

The Chairman reported that at the Planning Forum meeting, he had queried whether the planning permission was binding, since the decision in October included a footpath to the north which had not been shown on the previously submitted plans. A reply was still awaited. RESOLVED that the Chairman should follow this up.

7.2 SCDC Decision Notices

7.2.1 S/4514/17/FL – 5 Laxton Avenue – Extension to ground floor entrance/cloakroom and first floor/front/side extension – Permission granted.

7.2.2 S/0283/18/DC – Old Victoria Farmhouse, 26 Main Street – Discharge of conditions 3 (Fireplace) and 4 (Structural statement) of listed building consent S/3677/17/LB – Permission granted.

7.2.3 S/0001/18/FL – 56 Laxton Avenue – Single storey rear extension after demolition of existing conservatory – Permission granted.

7.3 Tree Works Applications

None.

8. Members reports and items for information only

8.1 New Housing Developments and Planning Obligations including Hill's public exhibition for detailed proposals in relation to the outline permission for the development at Grace Crescent

Cllr Rose spoke to his previously circulated written report and his email of 26 March regarding the forthcoming meeting of the newly formed Village Working Group suggested by Hill, and its membership. He clarified that he had proposed the agenda to the Village Working Group, and not to “the Trustees” as stated in his email.

Cllr Rose explained that the Scout and Guides had been asked for confirmation on their plans regarding the lease, details of the facilities they would need within the new community centre, and an indication of their contribution to the project.

He also reported that there would be a funding gap, given that any S106 money would come in stages over a period, and the work could not begin until it was all received. This aspect will also be considered by the Working Group.

These aspects would need to be resolved to enable the project to move forward.

8.2 Report on Cambourne to Cambridge Workshop on 1 March

Cllr Joslin reported on her attendance at the workshop. Discussions took place about the route for the buses to enter Cambridge.

Adrian Shepherd of CCC had not attended and is to be invited again to the next meeting.

9. Finance, procedure and risk assessment

9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED to note that the Clerk had used her delegated powers to extend the temporary Litter Picker's contract to the end of March.

9.2 To receive play areas and skate park inspection reports

RESOLVED to receive the reports for the skate park, Grenadier Walk, Worcester Avenue, Church and Egremont Road play areas.

RESOLVED that the two missing wooden slats on the house with slide at Egremont Road should be repaired as soon as possible.

9.3 Zurich Insurance – to note increased premium and consider quotation for additional cover for play area railings and to consider obtaining a quotation for associated costs

RESOLVED to extend the cover for the play parks to cover the new metal railings. (Prop AG, 2nd PJ, unanimous)

RESOLVED not to obtain a further quotation for cover for associated costs. (Prop SR, 2nd JH, unanimous)

9.4 Litter picker vacancy following resignation

RESOLVED to ask the temporary litter picker if he wishes the position to be made permanent, and if not, to approach previous candidates. (Prop SR, 2nd DW, unanimous)

9.5 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid. (Prop PJ, 2nd DW, unanimous)

Salary	£90.36
Salary	£112.00
HMRC (PAYE/NIC)	£165.60
LGS Services (Admin support)	£1296.63
Shelter Solutions (Bus shelter repair)	£288.00
SCDC (Litter clearance)	£60.00
Hardwick Community Association (Affiliation fee)	£45.00
Zurich (Insurance)	£66.64

Credits, including a play equipment grant, bank interest and a VAT reclaim, were noted.

10. Members' items for the next agenda and for the Clerk's information and Closure of meeting

The Bourn Airfield development is to be an agenda item for the next meeting.

RESOLVED that the Annual Parish Meeting should be held on 17 April in the School hall and that the format is to be the same as in previous year, with small grants available for village organisations. Cllr Humphries is to place a note in Hardwick Happenings and Cllr Rose will publicise the meeting on the website and on Facebook.

Cllr Skingle offered to bring a draft GDPR compliant privacy notice for consideration at the next meeting, when this will be an agenda item.

There was no further business and the meeting closed at 9.00 pm.

SignedChairmandate.

APPROVED