

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 27 February 2018
in the School at 7.00 pm

Present: Councillors: A Gill (Chairman), P Joslin, B Skingle and D Wellbelove

In attendance: 1 member of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

1. To approve apologies for absence

Apologies had been received from District Cllr Chamberlain (attending another meeting), Cllrs Rose (out of parish) and Humphries (unwell).

Open public session including reports from the County and District Councillors

None at this point.

2. To consider any applications to fill the casual vacancy

None.

3. Declaration of interests

3.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Wellbelove declared an interest in item 5.1 as a member of HSSC.

Cllr Skingle declared an interest in item 7.1.3 as he knew the applicant.

Cllr Gill declared an interest in item 7.1.3 as he knew the applicant. He also declared an interest in item 8.1 as a member of the Community Room Trustees and the existence of his dispensation to speak and vote.

3.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

4. To approve the minutes of the previous meetings on 23 January and 6 February

RESOLVED that the minutes of the meeting on 23 January be approved and signed by the Chairman as a true record. (Prop BS, 2nd PJ, unanimous)

RESOLVED that the minutes of the meeting on 6 February be approved and signed by the Chairman as a true record, after amending “with” to “by” in item 2, paragraph 5, line 1. (Prop PJ, 2nd DW, carried with 3 in favour and 1 abstention)

5. Matters arising and carried forward from the last or previous meetings for discussion/decisions

5.1 (5.1) Pavilion guttering and to consider if works should be put in hand

RESOLVED, having received a verbal report from Cllr Gill on his meeting whilst there were no guarantees that the addition of extra downpipes and soakaways would solve the problem, to accept the quotation from C Jackson Builders for two downpipes and two soakaways at a cost of £1890.00 plus VAT, to prevent future deterioration.

RESOLVED that the contractors be asked to contact Cllr Gill before the works are due to commence, to meet on site and liaise with him so that he may brief them in detail on the requirements of the works, to be carried out at the direction of the Chairman. (Prop DW, 2nd PJ, unanimous)

5.2 (6.1 of 23.1.18) To consider quotations for speed stickers and the design of the stickers

RESOLVED to accept the quotation from SCDC of £1.00 per sticker for 120 x 30 mph stickers and 120 x 40 mph stickers with logos in accordance with the templates

supplied. ^(Prop AG, 2nd BS, unanimous) When distributed a note should be given to residents that the signs should only be used for bins, which should not be left out all the time.

5.3 (2 of 6.2.18) Debtors review

RESOLVED to note the Clerk's report that outstanding invoices were up to date.

5.4 (2 of 6.2.18) Bourn Parish Council's response regarding contribution for transport consultant

RESOLVED, given that the balance of the contribution may still be required, to leave the funds in the budget as they are.

5.5 (5 of 6.2.18) Renewal of Admin Support contract

The Minutes Secretary left the meeting at 7.28 pm and re-joined the meeting at 7.38 pm.

RESOLVED to accept the quotation for a three year contract with LGS Services. ^(Prop AG, 2nd DW, unanimous)

5.6 (9.4 of 28.11.17) General Data Protection Regulations Bill 2017 – to consider a draft policy and model templates, appointment of Data Protection Officer and if support or services are required from CAPALC and/or LCPAS

RESOLVED to adopt all the model policies and templates as presented (including those for Allotments and Cemetery in case of future need). ^(Prop BS, 2nd AG, unanimous)

RESOLVED that the Parish Council should instruct the Clerk not to email sensitive personal data to members, disclosure of which would cause a problem if it were to enter the public domain, and that all sensitive data should be kept on the Clerk's computers. ^(Prop BS, 2ndPJ, unanimous)

Data Protection Officer – RESOLVED to await further information, and to make enquiries of SCDC as to what arrangements they have in place for a Data Protection Officer, and whether the Parish Council would be able to seek advice from the SCDC Data Protection Officer if required, and whether there would be a charge for this service.

6. Correspondence/communications received

6.1 SCDC consultation on District Councillor engagement with Parish Councils after May 2018

RESOLVED to respond that the District Councillor need not attend every meeting but the Parish Council would like to receive a written report if the Councillor is unable to attend.

6.2 Hardwick Cricket Club request for leniency

At 7.50 pm on a proposition by the Chairman, the meeting was suspended to enable Chris Fuller to comment. Mr Fuller expanded on the request for leniency made in July. The meeting resumed a few minutes later.

RESOLVED, given that the Parish Council wishes cricket to continue to be played in the village, and given the reduced number of games played during the 2017 season, to reduce the fee for the 2017 season to £75.00, and to send a revised invoice. ^(Prop AG, 2nd PJ, unanimous)

The Parish Council explained that the Club would in future be billed just after the end of the season.

7. Planning Applications and Decision notices and tree works applications

7.1 Planning applications received since the last meeting

7.1.1 S/0283/18/DC – Old Victoria Farmhouse, 26 Main Street – Discharge of conditions 3 (Fireplace), and 4 (Structural statement) of listed building consent S/3677/17/LB

Noted for information.

7.1.2 S/0323/18/FL – 3 Laxton Avenue – Change of use from residential to a mixed use of residential and childminding business

RESOLVED to support the application, which provides a much needed service to the village. (Prop AG, 2nd PJ, unanimous)

- 7.1.3 S/0355/18/FL – 11 Ashmead Drive – Single storey extension and alterations
RESOLVED to support the application. (Prop AG, 2nd PJ, carried with 3 in favour and 1 abstention)

7.2 SCDC Decision Notices

- 7.2.1 S/4409/17/FL – 68 Limes Road – Erection of two storey dwelling and associated works to vehicular access – Permission granted.
- 7.2.2 S/4406/17/FL – 58 Laxton Avenue – Proposed two storey and part single storey side extension – Permission granted.
- 7.2.3 S/4510/17/NM – 44c Hall Drive – Non-material amendment of planning permission S/1886/17/FL – Permission granted.

7.3 Tree Works Applications

None.

8. Members reports and items for information only

- 8.1 New Housing Developments and Planning Obligations including Hill's public exhibition for detailed proposals in relation to the outline permission for the development at Grace Crescent

The application is still in the system with all matters reserved.

- 8.0.2 Cllrs Gill and Joslin reported on their attendance at the Planning Forum meeting. The Parish Council had queried the absence of the footpath at the northern side of the Grace Crescent development from the site plan at the time when the outline planning application was approved. A response is awaited.

The consultation responses to the Local Plan modifications are being studied. Some previously designated Green Spaces are no longer in that category. Work will start on the next Local Plan from 2021.

- 8.0.3 CCC Temporary diversion of bridleway, land belonging to Wallis Farm
RESOLVED that the Parish Council had no objections.

- 8.0.4 A letter from a resident regarding the path from the Church to Cahill's corner will be an agenda item for the March meeting. Cllr Rose is to be asked to provide an update on the S106 negotiations. Overhanging vegetation should be reported directly to CCC and can be reported on the website.

8.2 Report on LLF workshop on 25 January

Cllr Joslin reported on her attendance at which Focus Groups were asked by a group of consultants whether they supported the proposals or not. Concerns were expressed about what happened to the data, such as for vehicle movements, and whether the data or the outcome of discussions would be made public, as no information had been shared with parish councils.

Cllr Joslin will attend the forthcoming workshop on the bus route on 1 March.

9. Finance, procedure and risk assessment

- 9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED, given that the HSSC external lighting has been causing problems due to worn fittings, to accept the quotation of £30.00 per light given to HSSC for replacing the five lights with LED lights, and to obtain quotations from the same contractor and two others for two additional lights at the back where it is very dark, for consideration at the next meeting.

- 9.2 To receive play areas and skate park inspection reports

RESOLVED to receive the report for the skate park. Cllr Bhachu is to be asked to email his reports for Grenadier Walk and Worcester Avenue and to provide details of the address with branches overhanging the Grenadier Walk play area. Cllr Gill will take a look at Egremont Road.

9.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid, plus Pat Portlock (litter bin bag hoops) £63.92. (Prop PJ, 2nd DW, unanimous)

Kompan (Gate modification)	£720.00
Salary	£90.36
Salary	£112.00
NEST (Pension) (DD)	£166.75
SCDC (Clearance behind Scout Hut)	£72.00
LGS Services (Admin support)	£1362.31

Credits, including a play equipment contribution, loan repayment, pitch fees, rental income and bank interest, were noted.

10. **Members' items for the next agenda and for the Clerk's information and Closure of meeting**

Complaints had been received that the HSSC Wifi is unreliable and slow. This is to be an agenda item for the next meeting. The Parish Council will check whether there is any documentation to show whether it had paid for or supplied any of the equipment.

Pat Portlock had advised that if the snow was bad the litter pick might not take place on Saturday.

There was no further business and the meeting closed at 8.50 pm.

SignedChairmandate.

