

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 12 December 2017 at the School at 7.00 pm

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 05/12/17

AGENDA

Open Public Session including reports from the County & District Councillors Hills Grace Crescent Development

1. **To approve apologies for absence**
2. **To consider any applications to fill the casual vacancy**
3. **Declaration of interests**
 - 3.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 3.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
4. **To approve the minutes of the last meeting**
5. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 5.1 (5.1) Pavilion downpipes and soakaways – to consider quotations received
 - 5.2 (6.2) Greater Cambridge Partnership Cambourne to Cambridge Phase One Consultation
 - 5.3 Millers Way update and to consider any action required
6. **To consider any correspondence / communications received**
 - 6.1 Resident – maintenance of fencing between 99 Bramley Way
 - 6.2 Resident – request for speed limit reduction in St Neots Road
 - 6.3 SCDC Taxi consultation – Licensing policy and conditions
 - 6.4 Cllr Chamberlain – SCDC street lighting
7. **To consider any planning applications and decision notices and tree works applications ***
 - 7.1 Planning applications
 - 7.1.1 S/3911/17/FL – 59 Ellison Lane – Two storey extension to the side of dwelling
 - 7.2 SCDC and appeal decision notices - to note
 - 7.3 Tree works applications
8. **Members reports and items for information only unless otherwise stated**
 - 8.1 New Housing Developments and Planning Obligations including Hill's public exhibition for detailed proposals in relation to the outline permission for the development at Grace Crescent ^(SR, AG)
9. **Finance, risk assessment and procedural matters**
 - 9.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
 - 9.2 To receive play areas and skate park inspection reports
 - 9.3 To receive the financial report and approve the payment of bills
10. **Closure of meeting and items for the next agenda**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 12 DECEMBER 2017

1. Apologies for absence – to be reported at the meeting.
2. To consider any applications to fill the casual vacancy – None received at the time of writing.
3. Declaration of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote.
4. To approve the minutes of the last meeting on 28 November 2017 (attached)
5. Matters arising and carried forward from the last or a previous meeting for discussion/decision
 - 5.1 (5.1) Pavilion downpipes and soakaways – to consider quotations received

Quotations will be brought to the meeting if received.
 - 5.2 (6.2) Greater Cambridge Partnership Cambourne to Cambridge Phase One Consultation

Deferred at the last meeting.
 - 5.3 Millers Way update and to consider any action required

A response from James Fisher is awaited as to whether Millers Way has been now added to the Definitive Map.
6. To consider any correspondence/communications received
 - 6.1 Resident – maintenance of fencing between Limes Road and Laxton Avenue

A resident of Bramley Way has written as follows:
“It has come to our attention after doing some chasing that you own the wall at the bottom of our garden. and the wall is falling apart which is deemed unsafe. I was just wondering if someone could come out and asses the wall to see what necessary actions can be taken to make the wall safe again.”
 - 6.2 Resident – request for speed limit reduction in St Neots Road

A resident has written:
“Would it be possible to put the speed limit of St Neots Road, Hardwick on the agenda of a Hardwick Parish Council meeting. We would like to propose that the speed limit be reduced from 40mph to 30 mph.
On Thursday 23 November 2017 we visited the Greater Cambridge Partnership information bus at Hardwick School.
The representatives of the GCP didn’t seem to think that St Neots Road will be affected by the increase in traffic on the A428 or the position of the park and ride at the water tower site rather than Scotland farm.
We have noticed that there is an increase in the amount of traffic on St Neots Road and it’s not just in the morning and evening.
Other residents agree. It is often difficult to get out of our drives and this is before more houses are built in Hardwick, Bourn airfield, Cambourne and St Neots.
We feel if the speed limit is lowered that more cars are less likely to use St Neots Road as a rat run to get to Madingley Mulch roundabout rather than use the A428 which often tails back at the slip road to the roundabout.”

Another resident has written in support as follows:
“This would appear to be a very good suggestion in the event of the proposed guided bus way which is expected to include a new cycle path and pedestrian access adjacent to an ever increasing busy road.”
 - 6.3 SCDC Taxi consultation – Licensing policy and conditions

“Re: Taxi Consultation Licensing Policy and Conditions
We are proposing to introduce a licensing policy and conditions that will apply to all Private Hire and Hackney Carriage drivers, vehicle proprietors and operators holding or wishing to obtain a licence.

The new policy proposes to adopt a stringent standard for new and existing license holders. The key changes being proposed include:

- A more stringent convictions policy for all applicants and existing drivers
- A new Hackney Carriage policy so all vehicles are wheelchair accessible
- Introduction of CCTV in all licensed vehicles
- A new knowledge test for all applicants and existing drivers
- Changes to the frequency in which medical examinations are required for all drivers
- Introduction of a new Disclosure and Barring process so we are informed quickly if a licensed driver receives a conviction

Our proposed policy puts public safety at its heart and sets one of the highest bars that vehicles and drivers must pass before being granted a licence.

We want to hear your views.

The policy and attached conditions (Appendices A to H) can be viewed in full in either of the following ways:

1. By visiting the South Cambridgeshire District Council website at:
<https://www.scambs.gov.uk/consultations> and follow the link to submit your comments
2. By visiting the Council office in normal working hours where a hard copy of the consultation may be viewed

The deadline for receiving views is no later than Friday 5 January 2018 at 23:59 hrs.”

6.4 Cllr Chamberlain - SCDC's Street lighting

Cllr Chamberlain reports “I had a meeting with Helen Taylor (Development Officer, Environment Commissioning) regarding the new lighting to be installed along Main Street near the Church as part of the Section 106 Agreement and the possible replacement of some or all of the SCDC lamps in Hardwick with LED lamps potentially saving the Parish Council up to 70% of the present cost of electricity.

As here are approximately 150 SCDC lamps in the village the saving could be quite significant and having seen the light emission area I suspect they will give a much better spread of light into the required areas. They can also be dipped to a lower level overnight.” Helen Taylor will attend the meeting.

7.1 Planning applications

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

7.1.1 S/3911/17/FL – 59 Ellison Lane – Two storey extension to the side of the dwelling

7.2 SCDC decision notices and Planning Inspectorate Appeal Decision

7.2.1 S/1694/16/OL – Agricultural field west of Grace Crescent – Outline planning permission with all matters reserved except for access for the erection of up to 98 dwellings (use Class C3) and associated works, including access, car and cycle parking, open space and landscaping – Permission granted.

7.2.2 S/1945/17/FL – Old Victoria Farmhouse, 26 Main Street – New rear extension and work around existing bread oven – Permission granted.

7.2.3 S/1946/17/LB – As above, listed building permission – Permission granted.

7.2.4 S/2342/17/FL – Workshop rear of 303 St Neots Road – To convert the existing commercial unit to a two bed bungalow – Withdrawn.

7.2.5 S/2665/17/FL – 339 St Neots Road – Erection of two family dwellings – Permission granted.

7.2.6 S/2895/17/FL – 3 Worcester Avenue – New detached dwelling – Permission granted.

7.2.7 S/3490/17/FL – 68 Limes Road – Erection of two storey dwelling and associated works to vehicular access – Permission refused.

7.2.8 S/3492/17/FL – 52 Main Street – Resubmission or previously approved timber frame double garage with minor alteration – Permission granted.

7.2.9 S/3677/17/LB – The Old Victoria Farmhouse, 26 Main Street – Works to reinstate inglenook fireplace (current dining room) and installation of a wood burner. Installation of chimney liner and wood burning stove (study) – Permission granted.

7.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on

<http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

8. Members' reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning

Cllr Rose to report.

9. Finance and risk assessment and procedural matters

9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

The Clerk used her delegated powers to contract SCDC to clear up the area behind the Scout Hut at an approximate cost of £60.

9.2 To receive play areas and skate park inspection reports

9.3 To receive the financial report and approve the payment of bills – attached

10. Closure of Meeting and items for the next agenda

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Dec-17

Summary of previous month

Balance brought forward **£146,543.48**

Adjusts/transfs/inc during period

CHQ 2612 ADJUSTMENT -46.44

Expenditure approved at last meeting/between meetings

LGS SERVICES WEBSITE RENEWAL -73.74

HERTS AND CAMBS GROUND MAINT. GRASSCUTTING -282.00

Misc credits

NS&I INTEREST 17.84

HARDWICK HARRIERS PITCH FEES 14/15 & 15/16 500.00

LLOYDS INTEREST 0.02

Total Adjustments

115.68

Balance revised after adjustments

£146,659.16

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	25,198.13	28876.20	-3,678.07
Business Account	546.44	546.44	
Cambridge Counties Bank	92,914.59	92,914.59	
Bonds	28,000.00	28,000.00	
Total	146,659.16	150,337.23	-3,678.07

Expenditure for approval

£

LGS SERVICES ADMIN SUPPORT 1309.15

SALARY 90.36

SALARY 112.00

HMRC PAYE/NIC 165.60

NEST PENSION 166.75

Total expenditure

1843.86

Balance c/f

£144,815.30

Notes:

Late invoices will be brought to the meeting