

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 28th November 2017 at the School at 7.00 pm

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 21/11/17

AGENDA

Open Public Session including reports from the County & District Councillors

Hills Grace Crescent Development

1. **To approve apologies for absence**
2. **To consider any applications to fill the casual vacancy**
3. **Declaration of interests**
 - 3.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 3.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
4. **To approve the minutes of the last meeting**
5. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 5.1 (5.3) Pavilion downpipes and soakaways – to consider quotations received
 - 5.2 (5.4) Toft Lions request for permission for regular use of Recreation Ground and changing rooms – to consider responses if received
 - 5.3 (6.2) Cambridge United Women's Reserves – request for use of Recreation Ground
 - 5.4 (6.1) Resident – access to the School by parents/carers with triple buggies – to consider quotation for wider gateway if received
 - 5.5 (10) Webmaster recruitment
 - 5.6 (10) Report on back up procedures and practice^(Clerk)
6. **To consider any correspondence / communications received**
 - 6.1 Resident – maintenance of fencing between Limes Road and Laxton Ave
 - 6.2 Greater Cambridge Partnership Cambourne to Cambridge Consultation
 - 6.3 Resident – Speedwatch including his resignation as a volunteer and his suggestions for appropriate traffic calming measures and interactive speed signs and that speedwatch is taken outside of the Parish Council
 - 6.4 Hardwick Village Plan request for funding
 - 6.5 Hardwick Litter Picking Group – request for litter picking tools
7. **To consider any planning applications and decision notices and tree works applications ***
 - 7.1 Planning applications
 - 7.1.1 S/3749/17/DC 303 St Neots Road – discharge of conditions
 - 7.2 SCDC and appeal decision notices - to note
 - 7.3 Tree works applications
8. **Members reports and items for information only unless otherwise stated**
 - 8.1 New Housing Developments and Planning Obligations including Hill's public exhibition for detailed proposals in relation to the outline permission for the development at Grace Crescent^(SR, AG)
 - 8.2 Report on LLF meeting on 30th October^(AG,PJ)
 - 8.3 Village Plan report^(PJ)
9. **Finance, risk assessment and procedural matters**
 - 9.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
 - 9.2 To receive play areas and skate park inspection reports
 - 9.2.1 Grenadier Walk play area fencing – to consider quotation
 - 9.3 To receive the financial report and approve the payment of bills
 - 9.4 To consider the General Data Protection Regulations Bill 2017 and its requirements
10. **Closure of meeting and items for the next agenda**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

Clerk report to Hardwick Parish Council meeting on 28th November 2017

1. To approve apologies for absence – will be reported to the meeting
2. To consider any applications to fill the casual vacancy – none received at the time of writing. The next elections for all seats is in May 2018.
3. Declaration of interests
 - 3.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 3.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
4. To approve the minutes of the last meeting – attached
5. Matters arising and carried forward from the last or previous meetings for discussion/decision
 - 5.1 (5.3) Pavilion downpipes and soakaways – to consider quotations received – will be brought to the meeting
 - 5.2 (5.4) Toft Lions request for permission for regular use of Recreation Ground and changing rooms – to consider responses if received – will be brought to the meeting
 - 5.3 (6.2) Cambridge United Women’s Reserves – request for use of Recreation Ground – as above
 - 5.4 (6.1) Resident – access to the School by parents/carers with triple buggies – to consider quotation for wider gateway if received
 - 5.5 (10) Webmaster recruitment
 - 5.6 (10) Report on back up procedures and practice^(Clerk) – the Clerk will report to the meeting.
6. To consider any correspondence / communications received
 - 6.1 Resident – maintenance of fencing between Limes Road and Laxton Ave
A Resident has written “About 10 years ago the fence between our property and the footpath through to Laxton Avenue was replaced by yourselves. Unfortunately due to the quality of timber used this is now in need of further attention. Please see attached pics.
Hopefully you can advise us of the procedure in dealing with this issue, as I’m led to believe that fence is not ours”
 - 6.2 Greater Cambridge Partnership Cambourne to Cambridge Consultation
“We are writing to inform you that public consultation on the Cambourne to Cambridge better bus journeys scheme will formally open on Monday 13 November 2017. The consultation will last 10 weeks coming to a close on 23:59 on 22 January 2018.

The consultation will focus on the first phase of the scheme, a bus route between a new Park and Ride site and Cambridge.

A range of public events will be held across the area from 20 November with GCP officers available to discuss the options in more detail with people in the community. Full details of the events taking place will be published later this week.

The consultation web page can be found at www.greatercambridge.org.uk/C2C where the consultation survey will go live on 13 November.

For more information please email us at contactus@greatercambridge.org.uk”

- 6.3 Resident – Speedwatch including his resignation as a volunteer and his suggestions for appropriate traffic calming measures and interactive speed signs and that speedwatch is taken outside of the Parish Council

“I can see clearly that there is no appetite to operate Speedwatch in Hardwick and so I would like to formally lodge my resignation from the Speedwatch Team – though maybe Team is a misnomer. If there is a serious accident in the village caused by speeding, I do not want to be part of the recriminations about why Hardwick Speedwatch did not do more to help.

I did my Speedwatch training with the Police in September 2015 but since then, apart from a couple of hours (in April 2017!) trying out the equipment with Tony Gill and Tom Roy, nothing has happened. I offered to take over the organisation and reporting from Tony Gill but sadly this is not interesting. Hardwick purchased the equipment some years ago but it is used by Toft who clearly appreciate the benefits.

If you want suggestions going forward I recommend

1. the use of appropriate traffic calming measures
2. interactive speed signs to remind inconsiderate drivers of their responsibilities
3. the organisation of Speedwatch is taken outside of the Parish Council and then it might have more success.”

- 6.4 Hardwick Village Plan request for funding

Malcolm Farmer HVP Treasurer has written “We are now in the process of writing up the plan in readiness for printing and presentation to Hardwick Village residents, hopefully early in the New Year. However before we proceed further, we need to know if we still have the full support of the Parish Council in completing this work. Whilst we are not yet able to give final costing to complete the plan, as this is subject to the exact number of pages when fully written up, it is anticipated that up to £4000.00 will be required and early advancement of some funds as a deposit for printing may be necessary.”

- 6.5 Hardwick Litter Picking Group – request for litter picking tools

Pat Portlock writes “20 bags of litter, a broken scooter and old mower were collected. Everyone agreed the village is a lot cleaner as we collected 60 bags in March 2017. We had refreshments provided by Hardwick Sports and Social Club so will not claim any monies from Hardwick Parish Council.

South Cambs District council provided refuse bags, litter picks and gloves and it is arranged for them to collect the bags etc.

The next village litter pick will be in March 2018.”

As we have not claimed any monies from Hardwick Parish Council would they agree to buying 10 circular hoops to hold the litter bags at a cost of £69.90 (assuming the price hasn't increased). They would be purchased for March 2018

7. To consider any planning applications and decision notices and tree works applications *
 - 7.1 Planning applications
NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>
 - 7.1.1 S/3749/17/DC 303 St Neots Road – discharge of conditions
 - 7.2 SCDC and appeal decision notices - to note
 - 7.3 Tree works applications – none at the time of writing.
 8. Members reports and items for information only unless otherwise stated
 - 8.1 New Housing Developments and Planning Obligations including Hill’s public exhibition for detailed proposals in relation to the outline permission for the development at Grace Crescent ^(SR, AG)
 - 8.2 Report on LLF meeting on 30th October ^(AG,PJ)
 - 8.3 Village Plan report ^(PJ)
 9. Finance, risk assessment and procedural matters
 - 9.1 To consider any quotes for urgent work required because of risk and the Clerk’s use of delegated powers
- The Clerk asked the Litter Picker to clear up as much as possible behind the Scout Hut. Universal Fencing were contracted to replace the broken fencing panel at the Worcester Ave Play Area. Theirs was the cheapest of 3 quotations received.
- 9.2 To receive play areas and skate park inspection reports
 - 9.2.1 Grenadier Walk play area fencing – to consider quotation – a quote will be brought to the meeting
 - 9.3 To receive the financial report and approve the payment of bills – attached.
 - 9.4 To consider the General Data Protection Regulations Bill 2017 and its requirements – attached.
 10. Closure of meeting and items for the next agenda







HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Nov-17

Summary of previous month

Balance brought forward £149,951.10
Adjusts/transfs/inc during period

Expenditure approved at last meeting/between meetings

HARDWICK HAPPENINGS ADVERTISING -75.00

Misc credits

NS&I INTEREST 17.84
 LLOYDS INTEREST 0.01
 NS&I INTEREST 17.26
 LLOYDS INTEREST 0.02

Total Adjustments -39.87
 Balance revised after adjustments £149,911.23

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	28,450.20	33327.18	-4,876.98
Business Account	546.44	546.44	
Cambridge Counties Bank	92,914.59	92,914.59	
Bonds	28,000.00	28,000.00	
Total	149,911.23	154,788.21	-4,876.98

Expenditure for approval

£

SALARY 90.36
 SALARY 136.00
 LGS SERVICES ADMIN SUPPORT 1316.68
 HERTS AND CAMBS GROUND MAINT. GRASSCUTTING 564.00
 UNIVERSAL FENCING GRENADIER WALK FENCE 191.16
 SHERRIFF AMENITY REC FERTILIZER 456.00
 CAMBS CRICKET LTD REC DECOMPACTION 400.00
 NEST PENSION 166.75
 SCDC BIN COLLECTION 46.80

Total expenditure 3367.75
 Balance c/f £146,543.48

Notes:

Late invoices will be brought to the meeting

HERTS AND CAMBS HAVE CUT THE REC 24 TIMES THIS YEAR AND THE THE CHURCH PLAY AREA AND LIMES ESTATE 22 TIMES