

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 13 December 2016 in the School at 7.45 pm

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 6/12/16

AGENDA

Open Public Session including reports from the County & District Councillors

1. **To approve apologies for absence and to note resignation**
2. **Declaration of interests**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
3. **To approve the minutes of the last meeting on 22 November 2016**
4. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 4.1 (5.2) Hardwick Play Parks – play equipment project update and proposals including
 - 4.1.1 (5.2.1) Request for approval of the play park design including the expanded footprint, and staging programme for the project and
 - 4.1.2 (5.2.2) Request that the Parish Council supply and erect a new fence after removal of the old fence by the group and to consider costings and how this should be funded
 - 4.3 (5.7) Carter Jonas - Grace Crescent development Heads of Terms for the application, that will be used to inform the S106 Agreement – to consider if the Parish Council's concerns have been addressed
5. **To consider any correspondence / communications received**
 - 5.1 Resident – request for tree adjacent to 9 Pippin Walk to be trimmed at resident's expense and offer of replacement tree
6. **To consider any planning applications and decision notices and tree works applications ***
 - 6.1 Planning applications
 - 6.1.1 S/3064/16/OL – Land south of 279 St Neots Road – Outline planning permission for a residential development of up to 155 dwellings following demolition of two existing dwellings, with areas of landscaping and public open space, and associated infrastructure works with all matters reserved except for access
 - 6.1.2 S/3142/16/FL – 102 Limes Road – New front porch
 - 6.2 SCDC decision notices – to note
 - 6.3 Tree works applications
 - 6.3.1 Old Rectory Main Street
7. **Members reports and items for information only unless otherwise stated**
 - 7.1 Neighbourhood Plan update report ^(AG)
 - 7.2 Parish Liaison Forum 30th Nov ^(PJ)
 - 7.3 New Busway Cambourne to Cambridge – Update local residents views ^(PJ)
8. **Finance, risk assessment and procedural matters**
 - 8.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
 - 8.2 To receive play areas and skate park inspection reports
 - 8.3 To receive the financial report and approve the payment of bills
9. **Closure of meeting and items for the next agenda**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 13 DECEMBER 2016

1. Apologies for absence – None at the time of writing. Roger Worland and Jim Stewart have both resigned from the Parish Council due to personal commitments.
2. Declaration of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote.
3. To approve the minutes of the last meeting on 22 November 2016 (attached)
4. Matters arising and carried forward from the last or a previous meeting for discussion/decision
 - 4.1 (5.2) Hardwick Play Parks – play equipment project update and proposals including:
 - 4.1.1 (5.2.1) Request for approval of the play park design including the expanded footprint, and staging programme for the project and
 - 4.1.2 (5.2.2) Request that the Parish Council supply and erect a new fence after removal of the old fence by the group and to consider costings and how this should be funded
 - 4.3 (5.7) Carter Jonas – Grace Crescent development_– to consider if the Parish Council’s concerns have been addressed
Deferred at the last meeting.
5. Correspondence
 - 5.1 Resident – request for tree to be trimmed at resident’s expense and offer of replacement
The tree, which is adjacent to 9 Pippin Walk, was discussed at the August meeting. At that time the Parish Council responded “given that it appears healthy and has not been identified by the recent tree survey carried out for the Council as needing attention, the Council does not propose to take any action regarding the tree at this time.”
The resident has written:
“Would you allow myself and my neighbor to pay for the trees to be trimmed from the top and the overhanging branches but off.
We would plant another tree in the Parish too if we could?”
- 6.1 Planning applications
NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>
 - 6.1.1 S/3064/16/OL – Land south of 279 St Neots Road – Outline planning permission for a residential development of up to 155 dwellings following demolition of two existing dwellings, with areas of landscaping and public open space, and associated infrastructure works with all matters reserved except for access
 - 6.1.2 S/3142/16/FL – 102 Limes Road – New front porch
- 6.2 SCDC decision notices
 - 6.2.1 S/1884/16/FL – 105 Bramley Way – Garage extension, single storey rear extension and first floor side extension over garage – permission granted.
- 6.3 Tree works applications
 - 6.3.1 Old Rectory, Main Street
Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>
7. Members’ reports and items for information only unless otherwise stated
 - 7.1 Neighbourhood Plan update report ^(AG)

Cllr Gill to report.

7.2 Parish Liaison Forum 30th Nov ^(PJ)

7.3 New Busway Cambourne to Cambridge – Update local residents views^(PJ)

Cllr Joslin has indicated that written reports for her two items will be circulated prior to the meeting.

8. Finance and risk assessment and procedural matters

8.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
None at the time of writing.

8.2 To receive play areas and skate park inspection reports

8.3 To receive the financial report and approve the payment of bills – attached

9. Closure of Meeting and items for the next agenda

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Dec-16

Summary of previous month

Balance brought forward **£161,877.60**
Adjusts/transfs/inc during period

Expenditure approved at last meeting/between meetings

BUCHANS	REC GROUND PERIMETER WORK	-1,527.66
PETER OAKES	HIGH PRIORITY TREE WORK	-432.00
HARDWICK HAPPENINGS	NEWSLETTER ASSISTANCE	-1,273.05

Misc credits

NS&I	INTEREST	23.78
CRICKET CLUB	LOAN REPAYMENT	200.00
J KIRBY	HH ADVERTISING	64.00
SIGNWORK	HH ADVERTISING	121.60

Total Adjustments -2823.33
 Balance revised after adjustments £159,054.27

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	38,733.91	49718.50	-10,984.59
Business Account	546.44	546.44	
Cambridge Counties Bank	91,773.92	91,773.92	
Bonds	28,000.00	28,000.00	
Total	<u><u>159,054.27</u></u>	<u><u>170,038.86</u></u>	<u><u>-10,984.59</u></u>

Expenditure for approval

£

R CASSEY	WEBSITE	10.00
P OAKES	MODERATE AND LOW PRIORITY TI	3654.00
GROUNDS BY ROUNDS	GRASS CUTTING	309.07
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LGS SERVICES	ADMIN SUPPORT	1339.91
	SALARY	22.38
	SALARY	100.00
HMRC	PAYE/NIC	136.66
NEST	PENSION	160.64

Total expenditure 6041.73
 Balance c/f £153,012.54

Notes:

Late invoices will be brought to the meeting