

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 22 March 2016 in the School (main school hall) at 7.45 pm

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 17/03/16

AGENDA

Open Public Session including reports from the County & District Councillors

1. **To approve apologies for absence**
2. **Declaration of interests**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
3. **To approve the minutes of the last meeting on 23 February 2016**
4. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 4.1 (4.4) To consider quotations for survey of Pavilion drains
5. **To consider any correspondence / communications received**
 - 5.1 Resident - Litter collection arrangements and complaint about litter at bus stops and around the Social Club
 - 5.2 Resident – Possible litter picking group and request that the Parish Council fund the cost of litter picking equipment and litter bins at all bus stops
 - 5.3 SCDC S106 agreement indemnity for land adj. 311 St Neots Road - to authorise its signing
 - 5.4 Resident request for no cycling signs on Grenadier Walk
 - 5.5 SCDC - Proposed Deed of Easement to Land at Grace Crescent, Hardwick
 - 5.6 Resident –hedges along Limes Road
 - 5.7 Cider maker and fencing contractor - request for support to develop land and buildings at the rear of 25 St Neots Road
 - 5.8 Resident – discarded rubbish on open space between Ashcroft and Sudeley Grove
6. **To consider any planning applications and decision notices and tree works applications ***
 - 6.1 Planning applications
 - 6.1.1 S/0559/16/FL – 52 Laxton Avenue – Addition of conservatory to rear of house
 - 6.2 SCDC decision notices – to note
 - 6.3 Tree works applications
 - 6.3.1 7 Sudeley Grove
 - 6.3.2 98 Main Street
7. **Members reports and items for information only unless otherwise stated**
 - 7.1 Report on Village Plan committee meeting on 17 February ^(PJ)
 - 7.2 Report on City Deal Local Liaison Forum meeting on 7 March ^(AG, PJ)
 - 7.3 To consider the Connections Youth Bus correspondence ^(SR)
8. **Finance, risk assessment and procedural matters**
 - 8.1 To consider any quotes for urgent work required because of risk
 - 8.2 To receive play areas and skate park inspection reports
 - 8.3 To receive the financial report and approve the payment of bills
9. **Closure of meeting and items for the next agenda**

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 22 MARCH 2016

1. Apologies for absence – Apologies have been received from Cllr Joslin for possible late arrival following her attendance at the SCDC Planning Forum meeting immediately before this meeting.
2. Declaration of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation ie to either speak or speak and vote.
3. To approve the minutes of the last meeting on 23 February 2016 – attached.
4. Matters arising
- 4.1 (4.4) To consider quotations for survey of Pavilion drains
Quotations will be brought to the meeting.

Other for info only

(4.5) Workplace pensions – the registration process has started for the staging date of 1st August and letters have been sent to staff. A direct debit form will be brought to the meeting for 2 signatories to sign.

(4.6) Valuation for land by the Church

Caroline Chivers has replied “Ben and I have also briefly discussed the matter with Stephen Rose and once we have had time to consider it further we will come back to you.” At that time this will be an agenda item again.

(7.2) The Clerk advises that the Parish Meeting cannot make any decision on the beneficiaries of the proposed small grants. The Meeting could however listen to applicants and make a recommendation to the Council on which groups and organisations it thinks should benefit. The Parish Council will have to consider and decide at a meeting to whom it gives the grants and how S137 or its other powers applies to each case.

5. Correspondence

- 5.1 Resident – Litter collection arrangements and complaint about litter at bus stops and around the Social Club

A resident has written:

I have been approached by several parishioners about the litter collection. I am aware that the WI are making a village collection this Saturday and this is certainly the time to do it with the lack of green growth on trees and bushes. The query is whether there is a regular collection being done as there had been up to the end of the cricket season. Does the Parish Council still employ someone to collect? I note that by all the bus stops on St Neots Road that the rubbish behind them is really bad and can only be caused by locals. The Cambridge Road is also quite bad. Litter around the social club has begun to accumulate especially along the car park.

- 5.2 Resident – Possible litter picking group and request that the parish Council fund the cost of litter picking equipment and litter bins at all bus stops

Another resident has written:

As you know we 'Cleaned for the Queen' on Saturday and were pleased to have the Chairman of the Parish Council on board too!!

A few points following that...

1. Several people said that litter picking should be done on a more regular basis so that we can keep on top of it. It seems that we need to have permission from the Parish Council to set up a litter picking group as they need training to use the litter picks!!! Whatever next? Gail, can you please look into this on our behalf and can litter picking be added to the next agenda on March 22nd.
2. Is there any possibility that the Parish Council would fund the buying of gloves and litter picks to facilitate this?
3. Is it possible to check that there is a litter bin at each bus stop as there was a lot of rubbish in and around the bus stops with no litter bin.

- 5.3 SCDC S106 agreement indemnity for land adj. 311 St Neots Road – to authorise its signing

- 5.4 Resident request for no cycling signs on Grenadier Walk

“Could the following matter please be considered by the Parish Council (or passed on to S.Cambs if relevant).

I live on Bramley Way and since retirement use Grenadier Walk at least twice a day and at least six days a week. The path is used by both pedestrians and cyclists. On several occasions cyclists have ridden the path at considerable speed and I have had to get out their way quickly.

I have also seen this happen to young mothers with toddlers and pushchairs, other elderly people, less active than me and people who are jogging or running. These cyclists are of all ages.

I am aware it is a quick route from different parts of the estate to the main road through the village and beyond, but could I please ask the Council to consider putting up no cycling signs on Grenadier Walk before an accident is caused. This is also relevant to the short path between one end of Bramley Way (low numbers) and the other end (high numbers).

There may be other paths too, similar to this, on the estate that have the same problem.

I would like to hear the Council's opinion on this matter.”

5.5 SCDC - Proposed Deed of Easement to Land at Grace Crescent, Hardwick

“I have been in talks with Hill Residential Ltd regarding a request for a Deed Of Easement at Grace Crescent and The Pastures.

I believe that Hill Residential Ltd have already held consultations with the Parish through there planning process, I have attached the proposed plans for what they are looking for to improve the site entrance and along The Pastures its self. The planned works by Hill Residential Ltd includes moving the UKPN substation that is currently located on South Cambridgeshire District Councils land to the left of number 18 Grace Crescent, Hardwick. Hill Residential Ltd are looking to relocate this within the proposed site, I have informed them that if this is to happen that the ground the substation currently sits on will need to be reinstated to suit the surrounding ground (laid to grass). Secondly Hill Residential Ltd would like to install 4 number public car parking spaces in the form of a layby which would be located on the area of South Cambridgeshire District Councils land to the right of number 21 The Pastures, Hardwick, I have informed Hill Residential Ltd that if this was to go ahead they will need to set an agreement up with The Highways Agency to include this in there adoption of The Pastures. “

5.6 Resident –hedges along Limes Road

“I walk along Limes Road along with lots of families to take children to school and I would like to draw your attention to the piece of ground that runs between the recreation ground and the bungalow. With spring fast approaching the brambles are already hanging over the path and are hanging down at my head height. Last year children were forced to walk on the road as it was safer. How can this be allowed to happen year after year?

Not only is the area dangerous and unsightly it has become a dumping ground for people's rubbish. I feel this situation can't be allowed to continue. “

5.7 Cider maker and fencing contractor - request for support to develop land and buildings at the rear of 25 St Neots Road

I am writing to you in the hope that I can get the Parish Councils support to develop an area of land including buildings at the rear of 25 St Neots Road.

I am an award winning cider maker and also a fencing contractor based in Great Cambourne and I have been looking to lease the aforementioned land for the use of both of my businesses, but more so the cider making.

I don't know how well you know the site, it is adjacent to the DSA motorcycle testing site and comprises approx 600m2 of paved hardstanding, 3 open stores and a large area of rough ground. My plans include the conversion of one of the stores into a cider processing room including closing off the open front and adding doors to the other 2 stores so that they can be used for the storage of fermenting/maturing cider. Also I would like to build a timber pressing shed adjoining the furthest store and site 2x 20ft steel storage containers for the secure storage of equipment (I plan to timber clad these to make them less utilitarian)

The cider business is a fairly quiet operation with the most noise (78db) being from the apple mill which is mainly used during the apple picking period (September-December).

I am currently classed as a small producer and make less than 7000l of cider per year (current year around 3000l).

With regard to the rough ground, I have done some test digging and it appears the area was used as a dumping ground for building rubbish but I hope that, with the use of a small digger, tree planting areas could be cleared and allow the creation of a small orchard.

I also intend running seasonal day courses for orchard maintenance and cider making.

With regard to my fencing business, it is a one man operation not a massive company. I would need to store new materials on site for upcoming jobs but it would generally only be bought in as needed, not a massive stockpile. I wouldn't envisage more than 1 delivery per week. Although the fencing is currently my main income I hope to reduce the fencing and increase the cider side of things.

I have had an informal meeting with South Cambs planning and their feeling was that my plans would not be a suitable development for a green belt site. However I think the emphasis was more toward the fencing business and the fact that there would have to be a change of use to 'light industrial' for the cider. I would like to submit a pre-planning application and feel that the support of the Parish Council would be beneficial.”

- 5.8 Resident – discarded rubbish on open space between Ashcroft and Sudeley Grove
“I went out this morning to tidy up discarded paper and plastic from the open area adjacent to my garden at no. 19 Sudeley Grove and was unhappy to see a lot of discarded metal, worked wood and ceramic materials, mostly in a heap along side my garden fence. Much of it would be too heavy for me to lift.
It is Parish land, so is it the responsibility of the parish council to have this rubbish removed? I am concerned that it might prove a danger to young children and my own cats.”
- 6.1 Planning applications
NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>
- 6.1.1 S/0559/16/FL – 52 Laxton Avenue – Addition of conservatory to rear of house
- 6.2 SCDC decision notices
- 6.2.1 S/2935/15/FL – 44 Main Street – Extension to and change of use of existing self catering holiday accommodation unit to residential dwelling with new cart lodge and alterations and extension to the existing dwelling – Permission granted by SCDC.
- 6.2.2 S/3191/15/FL – Wallis Farmhouse, 98 Main Street – Stationing of timber Shepherd’s Hut building and associated package treatment plant – Permission granted by SCDC.
- 6.3 Tree works applications
- 6.3.1 7 Sudeley Grove
- 6.3.2 98 Main Street
- 7.3 To consider the Connections Youth Bus correspondence - attached

KEY:

— HIGHWAY BOUNDARY

▨ TITLE CB295765 – SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL



DO NOT SCALE

NOTE(S):

TITLE BOUNDARIES DERIVED FROM OS MAPPING AND THEREFORE ACCURACY MUST BE ESTABLISHED ON-SITE.

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REV	DATE	BY	DESCRIPTION	CHK	APD
A	03/08/15	GW	FIRST ISSUE	MJI	GC

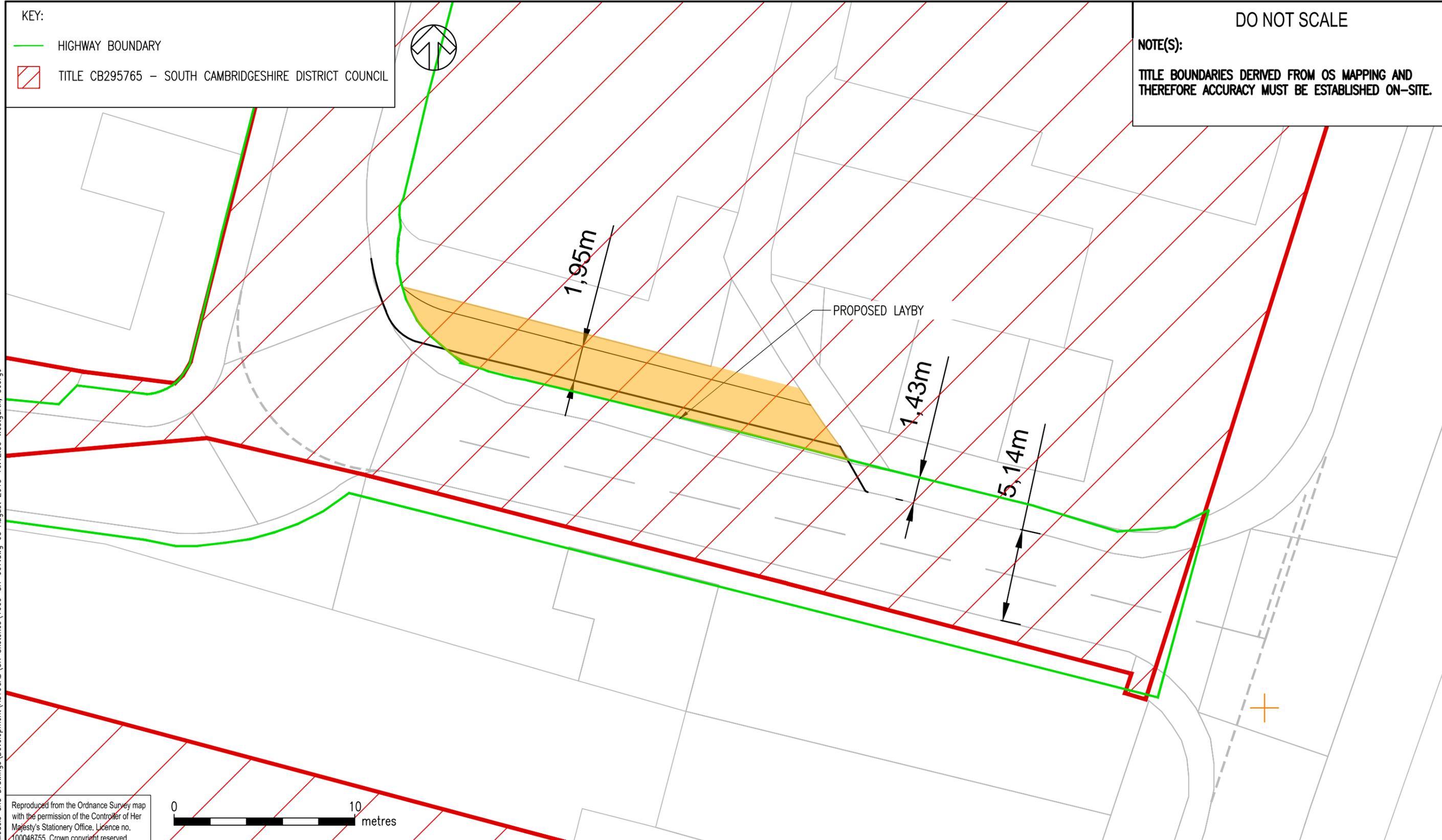
DRAWING STATUS: FOR INFORMATION ONLY



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www.wspgroup.com www.pbworld.com

CLIENT:	HILL RESIDENTIAL LTD	PROJECT:	WALLIS FARM, HARDWICK
ARCHITECT:	HILL RESIDENTIAL LTD	TITLE:	LAND OWNERSHIP AT PROPOSED LAYBY ACCESS

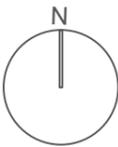
SCALE @ A3:	1:200	CHECKED:	J DELAHOCHÉ	APPROVED:	G CORRANCE
CAD FILE:	1669-SK-007.DWG	DESIGN-DRAWN:	G WESTGARTH	DATE:	August 15
PROJECT No:	70011669	DRAWING No:	1669-SK-007	REV:	A
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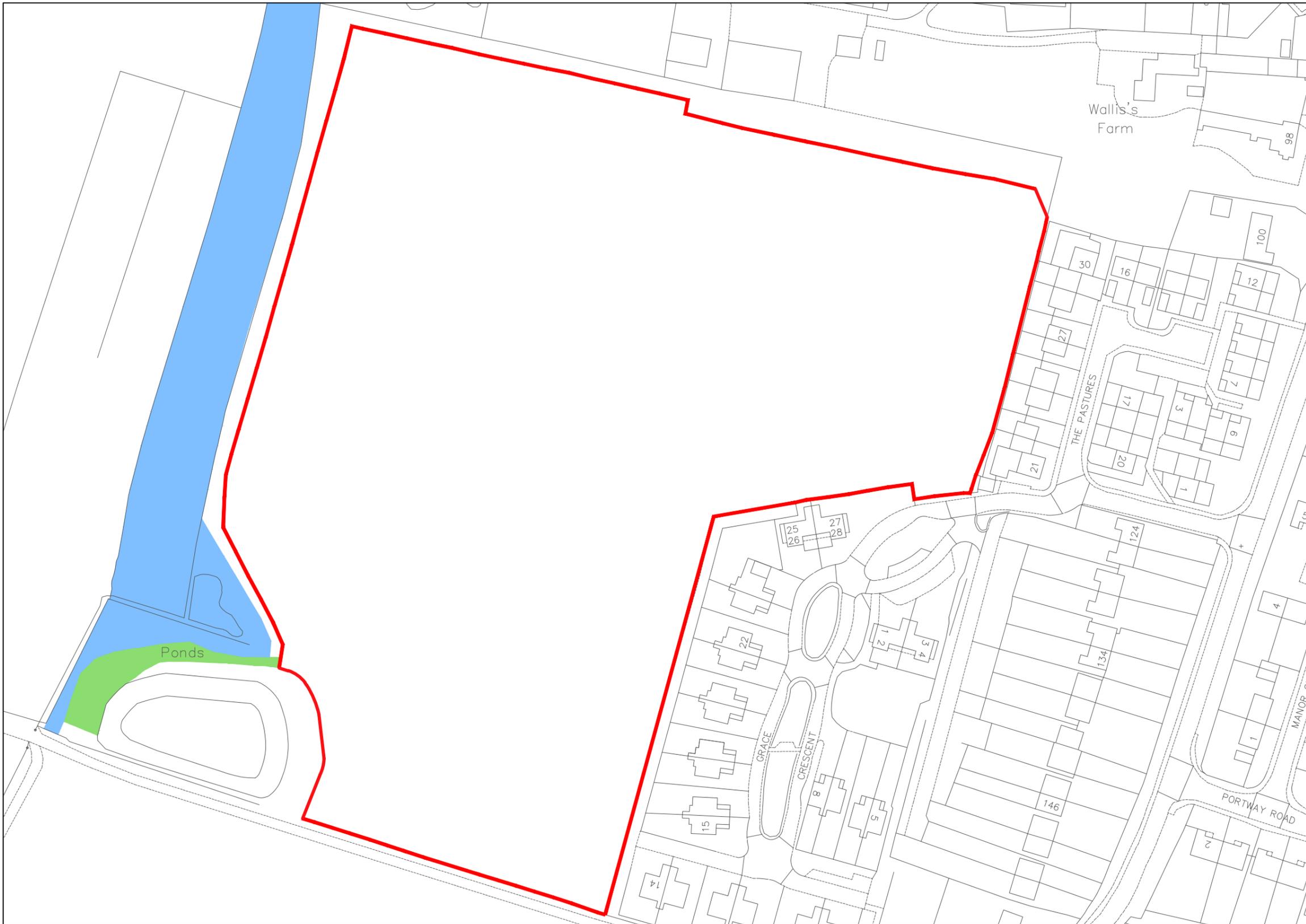
- The contractor is responsible for checking dimensions, tolerances and references. Any discrepancy to be verified with the Architect before proceeding with the works.
- Where an item is covered by drawings to different scales the larger scale drawing is to be worked to.
- Do not scale drawing. Figured dimensions to be worked to in all cases.

KEY

-  Application / Site Boundary
-  Access Rights
-  Maintained Woodland




Scale 1:1250 (m)



date	rev	revision/author/checker	drawn JB	project THE LAND OFF WALLIS FARM HARDWICK CAMBRIDGESHIRE	purpose of issue
17.07.2015	D	Boundary Clarifications JB/KR	checked KR	drawing HARDWICK OPTION PLAN	FINAL
			scale @ A3 1:1250		drawing no
			date 17.07.15		OPTION PLAN 1A
			REVISION D		



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CLIENT:	HILL RESIDENTIAL LTD	PROJECT:	WALLIS FARM, HARDWICK
ARCHITECT:	HILL RESIDENTIAL LTD	TITLE:	LAND OWNERSHIP AT PROPOSED LAYBY ACCESS

SCALE @ A3:	1:200	CHECKED:	J DELAHOCHÉ	APPROVED:	G CORRANCE
CAD FILE:	1669-SK-007.DWG	DESIGN-DRAWN:	G WESTGARTH	DATE:	August 15
PROJECT No:	70011669	DRAWING No:	1669-SK-007	REV:	A
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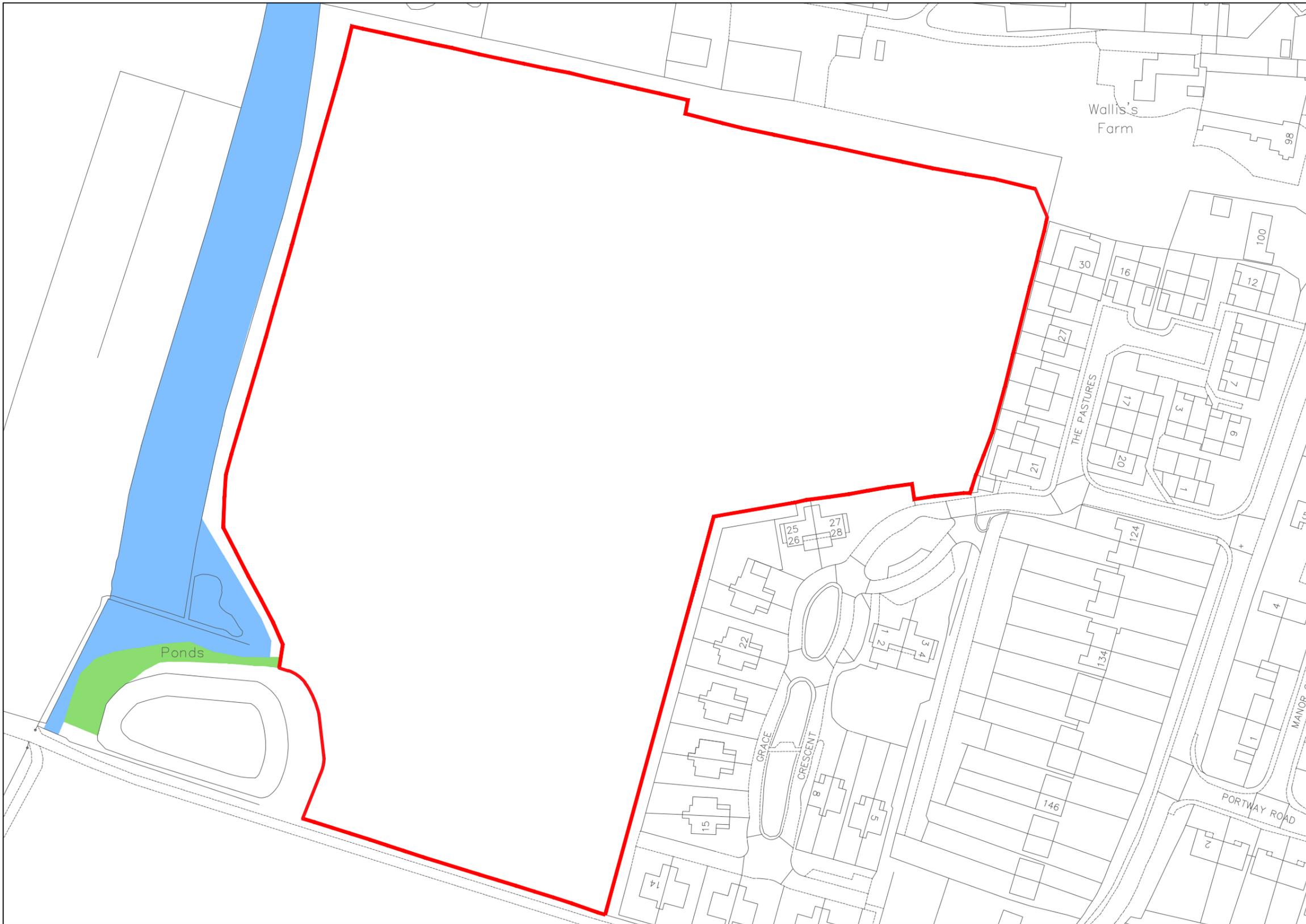
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			date 17.07.15		OPTION PLAN 1A
			REVISION D		



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Tel: 01223 232978
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Charity No. 1050122

17 March 2016

Dear Parish Councillors

Provision for Youth

As you may be aware The Connections Bus Project is a charity that has been leading youth work sessions across Cambridgeshire for over 20 years. This has been a mixture of building based as well as using our state of the art youth buses.

Our vision is to inspire young people in Cambridgeshire to fulfil their potential by:

- Creating opportunities in which young people can develop their potential and enhance their social and social development
- Enabling more young people to engage in positive activities
- Facilitating an environment in which more young people can make informed choices

Our youth work is recognised as a valuable provision by many young people, parents and parish councils; *“The parish council fully supports this vital and much valued facility which offers a safe, supportive environment for our young people to meet.”*

From April 2016 we will have some vacancies in our weekly schedule to add new villages and want to give you the option to consider taking up our service for your young people.

We can offer you a weekly visit of our youth bus lasting 2 hours and staffed by 3 experienced youth workers. This would be open to all young people of secondary school age and available on the youth bus would be internet access, games consoles, music, crafts, sports, quizzes and tuck shop. The youth workers would be there to build positive relationships with the young people and provide information, advice and guidance as required. There would also be opportunity for young people to take part in a volunteer scheme; assisting in serving tuck and running activities alongside a learning project identifying some of principles and skills of youth work.

As a charity we keep our costs at a minimum and calculate our fees based on a break even budget. The fee for the above provision would be between £240 per session (assuming a booking of at least one school term).

If you would like to discuss this further or have any questions, please do get in touch. We also have a website with more information and photos – www.connectionsbusproject.org.uk.

Yours sincerely

Alan Webb
Project Manager

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Mar-16

Summary of previous month

Balance brought forward £175,516.96
Adjusts/transfs/inc during period

Expenditure approved at last meeting/between meetings

R CASSEY	WEBMASTER	-35.00
CCC	STREETLIGHTS	-1,546.46
SCDC		-110.90 DD

Misc credits

NS&I	INTEREST	29.73
K STURGEON	HH ADVERTISING	119.70

Total Adjustments -1542.93
 Balance revised after adjustments £173,974.03

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	54,968.53	59,888.25	-4,919.72
Business Account	546.44	546.44	
Cambridge Counties Bank	90,459.06	90,459.06	
Bonds	28,000.00	28,000.00	
Total	<u>173,974.03</u>	<u>178,893.75</u>	<u>-4,919.72</u>

Expenditure for approval

£

VOA	LAND VALUATION	600.01
GROUND BY ROUNDS	GRASS CUTTING	309.07
VICTOIRE PRESS	HARDWICK HAPPENINGS	641.00
	SALARY	227.97
	SALARY	121.33
LGS SERVICES	ADMIN SUPPORT	1213.90

Total expenditure 3113.28
 Balance c/f £170,860.75

Notes:

Late invoices will be brought to the meeting