

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 24 November 2015**  
**in the Community Room at the School at 7.45 pm**

Present: Councillors: S Rose (Chairman), T Bhachu, J Humphries, A Gill, P Joslin, C Cracknell and R Worland.

In attendance: 1 member of the public (Martin Cassey), District Cllr G Chamberlain, and Mrs C Newton (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

District Cllr Chamberlain spoke to his written report which will be circulated. The report covered:

- Neighbourhood Plans, their status, the process involved and benefits.
- Cambourne to Cambridge travel.
- The Boundary Commission consultation which runs until 1 February 2016.
- That a warning had been sent to the owner of the burnt out building at the corner of Cambridge Road, but it was not known what if any response had been received. If none a further warning would be issued then formal notice.

Martin Cassey spoke about the Neighbourhood Plan and observed that this provided greater opportunity but also entailed a great deal of work. However a Village Plan would not be legally binding and some considered it a waste of time, whereas a Neighbourhood Plan would be legally binding.

The view was expressed that the Cambridge BOLD proposals were interesting but that the southern parts of the village should not be forgotten, and the regular bus route could be adversely affected.

**1. To approve apologies for absence**

Apologies were received from Cllr Stewart (long-standing important commitment).

**2. Declaration of interests**

**2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held**

Cllrs Rose and Cracknell declared an interest in items 4.3 and 5.1 as members of the HSSC, and also the existence of their dispensations allowing them to speak and vote.

**2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda**

None.

**3. To approve the minutes of the previous meeting on 27 October 2015**

RESOLVED that the minutes of the meeting on 27 October 2015 be approved and signed by the Chairman as a true record, after the following amendments: under item 6.6, line 1, add “and cost” and in line 2, to read “not”; under item 6.7, correct “uised” to “used”; and under item 4, line 4, delete “also” and amend to read “resignation of Ian Storr and Betty Grimes”. (Prop JH, 2nd PJ unanimous)

**4. Matters arising and carried forward from the last or previous meetings for discussion/decisions**

**4.1 Report on condition of notice boards and to consider any action necessary**

RESOLVED to obtain quotations to replace the notice board in Limes Road and to replace the surround of the notice board outside the shop. (Prop JH, 2nd RW, unanimous)

4.2 Report on condition of street lights and to consider any action necessary

RESOLVED given Cllr Humphries report on responses from residents that Limes Road was very dark following the removal of lamp posts and that lamps at the Skate Park and Social Club do not work to undertake urgent repairs to replace the light outside the Social Club, for safety reasons. The Clerk together with the Chairman were delegated to carry this out. (Prop JH, 2nd PJ, unanimous)

RESOLVED given Cllr Gill's report to report the light out in Pump Lane and the nearby dip in the pavement and protruding manhole cover to the County Council.

4.3 (6.7) HSSC – pavilion guttering problems – to consider quotation for repair

RESOLVED as only one quote had been received and roof trusses were not included to defer the matter to the next meeting. The Chairman was appointed to seek clarification from the HSSC regarding the work required.

4.4 Cllr Worland provided a plan of the proposed widening of the access track to the proposed new church hall and queried the extent of the village green.

**5. Correspondence/communications received**

5.1 Hardwick Sports and Social Club – request for permission to erect two signs

RESOLVED to grant permission to install a sign on the building but, given the size which was felt to be very large, to make further enquiries about the one on the road. (Prop AG, 2nd PJ, unanimous)

5.2 Resident – request that leaves are swept up

RESOLVED to respond that the Parish Council sympathises with the problem but is unable to help. (Prop TB, 2nd PJ, unanimous)

5.3 Resident – request that reasons for absence be recorded in the minutes and comments on democracy and the Village Plan

RESOLVED to respond thanking the resident for the email and noting the comments made. (Prop CC, 2nd JH, unanimous)

RESOLVED, given that if reasons are not provided they cannot be noted, to continue to follow the rules and legislation. (Prop RW, 2nd AG, unanimous)

5.4 Village Plan Committee request that the Parish Council nominates up to two Cllrs for co-option onto the Steering Committee

On a proposition by the Chairman, unopposed, at 8.57 pm the meeting was briefly suspended to allow Martin Cassey to speak. He explained that there were six members on the Committee but no Parish Council members. The meeting re-opened at 9.00 pm.

RESOLVED to receive the written resignation of Cllr Humphries from the Steering Committee.

RESOLVED to appoint Cllr Joslin to attend the next Committee Meeting on 2 December at 7.45 pm and to defer further consideration to the next meeting.

**6. Planning Applications and Decision notices and tree works applications**

6.1 Planning applications received since the last meeting

6.1.1 S/2564/15/VC – Little Acres, 345 St Neots Road – Variation of condition 2 of planning consent S/2564/15/VC for demolition of existing outbuildings/garages, erection of a single dwelling garage and stables/office building and retention of mobile home to allow change to plans from velux windows to dormer windows on front elevation

RESOLVED to recommend approval. (Prop PJ, 2nd JH, unanimous)

- 6.1.2 S/2620/15/FL – 325 St Neots Road – single storey rear extension  
RESOLVED to recommend approval. (Prop PJ, 2nd JH, unanimous)
- 6.1.3 S/2779/15/LD – 9 Manor Crescent – Application for a Lawful Development Certificate for a proposed single storey rear extension  
No action required.
- 6.2 SCDC Decision Notices  
Details of planning permissions granted by SCDC or refusal notices since the last meeting can be viewed on the SCDC Planning Portal at <http://plan.scams.gov.uk/>.
- 6.2.1 S/1604/14/FL – 303 St Neots Road – Formation of vehicular access – Withdrawn
- 6.2.2 S/1507/15/FL – 3 Cambridge Road – Replacement fencing - retrospective – Permission granted.
- 6.2.3 S/1881/15/FL – 37 St Neots Road – Change style of roof to form rooms in a roof space with rear balcony – Permission refused.
- 6.2.4 S/2166/15/FL – 44 Hall Drive – 3 bedroom bungalow – Permission refused.
- 6.3 Tree Works
- 6.3.1 15 Ashmead Drive  
RESOLVED to respond to the resident that she may trim the branches back to her boundary should she so wish. (Prop AG, 2nd JH unanimous)
- 6.3.2 6 Ashmead Drive  
RESOLVED that there were no objections.
- 7. Members reports and items for information only**
- 7.1 Proposal that the Hardwick Happenings advertising rates be increased and that the Council anticipate a shortfall of £2000-£3000 next year  
The proposal by the Chairman that the rates be as shown in his written proposal was not seconded  
RESOLVED to increase the advertising rates as follows (Prop JH, 2nd PJ unanimous):  
A minimum per issue of  
Quarter page £10.00  
Half page £19.00  
Full page £36.00  
Advertisers placing a block booking for 8 issues can claim a 10% discount.  
Advertisers based in Hardwick can claim a 10% discount (in addition to the above, so potentially 20%).  
All advertisements are subject to the Editor's approval.  
RESOLVED that there should be no charge to voluntary organisations in Hardwick. However, the space available should be at the Editor's discretion. If problems are encountered the Editor can return to the Parish Council so that limits can be imposed. (Prop JH, 2nd PJ, carried with 6 in favour and 1 against)
- District Cllr Chamberlain left the meeting at 10.04 pm.
- 7.2 Tree survey priority C works – to consider quotations for works  
RESOLVED to accept the quotation from Town & Country Tree Surgery for the Priority C work in the sum of £1180.00 plus VAT. (Prop CC, 2nd AG, unanimous)
- 8. Finance, procedure and risk assessment**
- 8.1 To consider any quotes for urgent work required because of risk  
RESOLVED to accept the quotation for £153.95 plus VAT from Cambourne Parish Council for repairs to the fence and swing. (Prop JH, 2nd SR unanimous)
- 8.2 To receive play areas and skate park inspection reports

RESOLVED that Cllr Humphries take on responsibility for the Egremont Road play area reports in future.

8.3 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed.

RESOLVED that the payments as listed in the finance report should be paid, plus UK Amenity (spray pitches) £192.00. (Prop AG, 2nd JH unanimous)

Coulson (Netball lights repair)	£126.11
Grounds by Rounds (Grass cutting)	£675.30
Alarm Maintenance (CCTV repair)	£636.00
Victoire Press (Hardwick Happenings)	£708.00
R Cassey (Webmaster)	£50.00
RPM (Swing repair)	£912.00
Salary	£227.97
Salary	£121.33
LGS Services (Admin support)	£1191.54

Credits, including advertising income and bank interest, were noted.

RESOLVED that the Hardwick Happenings honorarium is no longer to be paid.

10. Members' items for the next agenda and for the Clerk's information and Closure of meeting

RESOLVED that the December meeting is to be brought forward to Tuesday 15 December.

There was no further business and the meeting closed at 10.17 pm.

Signed .....Chairman .....date.