

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 28 July 2015
in the Community Room at the School at 7.45 pm

Present: Councillors: S Rose (Chairman), J Humphries, J Coe, C Cracknell, J Stewart and R Worland

In attendance: 17 members of the public, District Cllr F Burkitt, (Barton Ward), Ms Clare Gibbons (SCDC) and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

Clare Gibbons gave a presentation on Community-Led plans (village improvement plans) which give a comprehensive picture of a community and involve a plan to achieve community goals and outlined the procedure. There was an opportunity for questions and answers.

Grant funding may be available depending on projects, such as the Community Chest and other sources accessible through the “Grant Grabber” search facility on the SCDC website.

Ms Gibbons was thanked for her presentation.

District Cllr Francis Burkitt outlined the background to the City Deal and the forthcoming public consultation regarding the route of the proposed Cambourne to Cambridge guided busway and cycle route and the three options and there was an opportunity for questions and answers from those present. Cllr Burkitt spoke to his previously circulated draft response entitled “Cambridge BOLD” and asked the Parish Council whether it would support taking the BOLD proposals to a second draft for wider consultation, to raise public awareness in anticipation of the public consultation in the autumn.

Concerns were expressed that the local buses could be replaced by a stop on the other side of the A428. However, Cllr Burkitt stated that local bus services would still run as the busway is intended for longer journeys from any new settlement. The Parish Council expressed the view that it would like the local services to be preserved but that access to one stop on the new busway for the residents of Hardwick would be advantageous.

It was observed that a cycle route should be in a straight line as cyclists would take the shortest route. Cllr Burkitt acknowledged that the southerly route was good for cyclists but a busway here would change the character of the countryside.

Cllr Burkitt asked the Parish Council to consider whether the Cambridge BOLD plan held sufficient merit to be put out to wider consultation. He was thanked for his presentation.

Peter Cornwell was introduced as the new editor of Hardwick Happenings, assisted by Howard Baker. Mr Cornwell stated his intention to return to the former timing of publication, and the intention to appoint a junior editor. He indicated his intentions to approach the Parish Council for funding for competitions and communications. It was explained that a proposal would have to be submitted to the Parish Council to form an agenda item. The new editors were asked about the collection of the arrears of advertising income. They were contacting all advertisers for a fresh start. It was explained that the Parish Council uses the advertising income to cover printing costs and that the position would be monitored. The Parish Council was pleased that Hardwick Happenings was continuing.

Robert Cassey was introduced as the new village webmaster.

A resident commented on the planning application for 18 Hall Drive. He expressed concerns that a 4.5 metre access road led onto Hall Drive, in the same location as the proposed access drive for the potential new development by Andrew Campbell Associates. He asked whether a delay could be requested on the new planning application to enable the position to be clarified and how the proposal would be affected.

1. To approve apologies for absence

Apologies were received from Cllrs Grimes (illness) and Bhachu (work commitment, given by telephone to the Clerk at 7.45 pm) and District Cllr Grenville Chamberlain.

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Rose declared the following interests in items on the agenda:

- In item 6.1.1 as the owner was known to him, and also the existence of his dispensation allowing him to speak and vote.
- In item 6.1.2 as he had had correspondence with the Vicar and made a donation, and also the existence of his dispensation allowing him to speak and vote.
- In item 6.1.5 as the owner had written to him regarding the application and Cahills Corner, and also the existence of his dispensation allowing him to speak and vote.
- In item 5.5 as he lived on land adjoining land used by the Blue Lion, and that he would leave the meeting when it was discussed.
- In item 6.1.4 as the owner was a friend and that he would leave the meeting when it was discussed.
- In the planning application for Sadler's Close as a near neighbour and that he would leave the meeting when it was discussed.

Cllr Stewart declared an interest in item 6.1.1 and that he would take no part in the discussion; he also declared an interest in item 6.1.4 as a personal friend of the applicant and that he would leave the meeting when it was discussed.

Cllr Cracknell declared an interest in item 6.1.4 as a friend of the applicant and that he would leave the meeting when it was discussed; and in item 4.2 as an HSSC committee member, and also the existence of his dispensation allowing him to speak.

Cllr Worland declared an interest in item 6.1.1 as he knew the owner, and stated that he would not take part in the discussion.

Cllrs Rose, Stewart and Coe declared an interest in item 4.2 as members of HSSC, and also the existence of their dispensations allowing them to speak and vote.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 23 June 2015

RESOLVED that the minutes of the meeting on 23 June 2015 be approved ^(Prop CC, 2nd JC) and signed by the Chairman.

The written report from the District Councillor, as circulated to all members, was taken as read. The Parish Council was pleased that Cllr Chamberlain was involved with Cllr Burkitt in the Cambridge BOLD initiative and that he would look after the interests of the village.

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions

4.1 (7.5) Village Improvement Plans – to consider setting up a Working Group and any other action to be taken

RESOLVED to defer this item to the next meeting. The Chairman proposed that volunteers for the working group be sought at the public meeting on 8 September to

discuss the St Neots Road development. He invited interested members of the public to let him know.

- 4.2 (9) Proposal that Legionella Testing be either undertaken by the HSSC or a volunteer
RESOLVED given the lease now in existence, to ask HSSC to undertake the weekly checks starting from the beginning of August, if they are willing, otherwise to seek volunteers. (Prop CC, 2nd JS)

- 4.3 (7.6) Proposal that Robert Cassey be contracted to continue with the website at a cost of £10.00 per hour

The Chairman declared an interest as a long-term near neighbour and also the existence of his dispensation, allowing him to speak and vote on this matter.. RESOLVED having considered comparative quotes to contract Robert Cassey at a rate of £10.00 per hour for an initial period of 5 hours per month for the first few months, depending on the workload, which will be monitored. (Prop SR, 2nd JH)

- 4.4 (7.1) Communications – to consider who will write the Hardwick Happenings reports
RESOLVED that Cllr Humphries will write future reports. (Prop JH, 2nd JS)

5. Correspondence/communications received

- 5.1 Resident – dog fouling at wooded area off Egremont Road and request for two dog bins

RESOLVED given that there was one bin 100 metres away and another at car park, not to seek approval for more bins, but to obtain a quotation for a notice for consideration at the next meeting. (Prop RW, 2nd JS)

- 5.2 Police – Operation Oaklands Smart Water signs – to decide the location for the sign
RESOLVED to put the sign up at the junction of St Neots Road and Cambridge Road, and to consider the price of another sign at the Toft Road end of the village at the next meeting.

- 5.3 District Cllr F Burkitt – proposed busway link

RESOLVED unanimously that the Parish Council supported the Cambridge BOLD plan being taken to the next stage of wider consultation. (Prop JS, 2nd JH)
Cllr Burkitt left the meeting at 9.31 pm.

- 5.4 Resident – expression of interest in having a coffee shop in the village

On a proposition by the Chairman, it was agreed to vary the order of business to take this item later in the meeting with item 7.5.

- 5.5 CAMRA – listing The Blue Lion as an Asset of Community Value

The Chairman, having declared an interest in this item, left the meeting at 9.32 pm. Cllr Stewart chaired the meeting for this item. RESOLVED unanimously to apply for listing of The Blue Lion as an Asset of Community Value. (Prop JS, 2nd CC)
The Chairman re-joined the meeting.

6. Planning Applications and Decision notices and tree works applications

- 6.1 Planning applications received since the last meeting

RESOLVED that Mr Tony Gill should speak to items 6.1.1 to 6.1.10

- 6.1.1 S/0986/15/FL – The Old School, Main Street – New ground floor bedroom with ensuite extension and alterations to three existing windows

RESOLVED to recommend approval. (Prop JH, 2nd JC)

- 6.1.2 S/0781/15/FL – Land R/O St Mary’s Church, Main Street – Replacement of temporary cabin meeting room, kitchenette and toilet facilities with a permanent church hall

RESOLVED to recommend approval. (Prop JS, 2nd RW)

- 6.1.3 S/1469/15/DC – 27 St Neots Road – Discharge of conditions
Noted.
- 6.1.4 S/1549/15/OL – 18 Hall Drive – Erection of a single dwelling within the curtilage of 18 Hall Drive
Cllrs Rose, Stewart and Cracknell, having previously declared an interest in this item, left the meeting at 9.45 pm. Cllr Worland chaired the meeting for this item.
Mrs Pauline Joslin in addition to Mr Gill was invited to speak to this item.
RESOLVED to recommend refusal of the application on the grounds that it would set a precedent for backfill development for other properties on Hall Drive, the access on to Hall Drive, and because it was outside the village envelope. (Prop JH, 2nd RW, carried with 2 in favour and 1 abstention)
Cllrs Rose, Stewart and Cracknell re-joined the meeting at 10.03 pm.
- 6.1.5 S/1507/15/FL – 3 Cambridge Road – Replacement fencing (retrospective)
RESOLVED to recommend approval. (Prop RW, 2nd JH)
- 6.1.6 S/1462/15/FL – 38 Ellison Lane – Single storey rear extension and conversion of garage
RESOLVED to ask for a time extension, as SCDC had sent the plans to the wrong address, to enable the Parish Council to take a look.
- 6.1.7 S/1686/15/FL – 11 Cambridge Road – Erection of a single detached 2-bedroom bungalow along with car parking
The previous application Ref S/0645/15/FL for one 3-bed dwelling and two 2-bed dwelling, car parking, hard and soft landscaping, following demolition, had been withdrawn. RESOLVED to recommend approval. (Prop CC, 2nd RW)
- 6.1.8 S/1630/15/FL – 17 Sudeley Grove – One and a half storey side extension
RESOLVED that the Parish Council recommended approval. (Prop JH, 2nd JS)
- 6.1.9 S/1822/15/FL – 4 Sadlers Close – Retractable swimming pool enclosure over an existing swimming pool and
- 6.1.10 S/1831/15/FL – 19 Laxton Avenue – Two storey side extension
RESOLVED to seek a time extension from SCDC for both applications for which the plans had not yet been received.
- 6.2 SCDC Decision Notices – all noted
- 6.2.1 S/0603/15/FL – 8 Russet Walk – Two storey side extension – Permission granted.
- 6.2.2 S/0728/15/FL – 345 St Neots Road – Demolition of existing outbuildings/garages, erection of a single dwelling, garage and stables/office building and retention of a mobile home – Permission granted by SCDC..
- 6.2.3 S/0842/15/FL – 37 St Neots Road – Change to style of roof with increased height to form rooms in roof space with rear balcony at first floor level, front porch and flue for wood burning stove – Permission refused by SCDC.
- 6.2.4 S/0479/15/FL – 62 Laxton Avenue – Front extension, raise existing roof to create new first floor and demolish existing double garage and replace with single garage – Permission granted by SCDC.
- 6.2.5 S/1056/15/PH – 140 Main Street – Prior approval for garden room to the rear elevation to join the existing kitchen – Prior approval not required.
- 6.2.6 S/1186/15/FL – 55 St Neots Road – Erection of extension to rear of dwelling, alteration and enlargement of main roof including dormer windows and roof lights and insulation and timber cladding of external walls – Permission refused by SCDC.

6.3 Tree Works

Resident – request to reduce height of maple tree at Pippin Walk

RESOLVED to note the correspondence with the Clerk and Cllr Humphries' verbal report to inform the resident that the tree will be surveyed in April 2016 but in the meantime the residents may prune back any overhanging branches to the boundary if they so wish.

7. Members reports and items for information only7.1 Report on meeting at SCDC on proposed development to rear of St Neots Road and to consider if any action is necessary

The Chairman reported that the meeting had not taken place due to a double booking and had been re-scheduled for Thursday 30 July at 10 am. Cllr Stewart is also to attend.

7.2 Proposal that the Council has in-house planning training at a cost of £100 and to consider dates

RESOLVED to arrange training for 6 October at 7.00 pm at the School at a cost of £100.00 and to include Mr Tony Gill and Mrs Pauline Joslin in the training. (Prop SR, 2nd JS)

7.3 Proposal that the draft Parish Council minutes are published on the notice board

RESOLVED that the draft minutes may be posted on both the notice board and website and replaced with the approved minutes in due course. (Prop RW, 2nd CC)

7.4 Proposal to appoint a notice board key holder

Deferred to the next meeting. The Chairman will ask Cllr Bhachu if he is willing to continue as keyholder.

7.5 Report on Infrastructure Forum meeting looking at two proposed developments in Hardwick

The Chairman's update and his report on a meeting with the Scouts and Guides representative regarding the proposed community centre, as previously circulated, were taken as read.

The Chairman reported on his attendance at a meeting at SCDC to discuss the infrastructure provision covering Hardwick and Caldecote, if the developments go ahead.

At 10.43 pm on a proposition by the Chairman, the meeting was briefly adjourned to enable a resident to comment. It was observed that if the development went ahead, there would not be enough room to accommodate the pre-school children. The meeting re-opened at 10.44 pm.

Cllr Worland left the meeting briefly at 10.43 pm and returned a few minutes later.

RESOLVED to acknowledge that there is a need for more community facilities if the developments went ahead, as the community deserved better facilities. However, the scale of funding was not yet known and was subject to discussion with the developers.

At 10.55 pm, on a proposition by the Chairman, the meeting was briefly adjourned to allow a resident to express a view on the proposed St Neots Road/Hall Drive development. It was observed that there was only one access which might affect the Parish Council's plans. The meeting resumed at 10.56 pm.

5.4 Resident – expression of interest in having a coffee shop in the village

RESOLVED to respond that the Parish Council was not aware of suitable premises available in the village at present, but to wish her every success, and to provide the

resident with the contact details of the developer of the burnt out building at the corner of St Neots Road and Cambridge Road.

7.6 Request for dog bin at Toft Road end of Main Street

RESOLVED that there was a need for a dog bin at the southern end of Main Street on the west side of the road on the Wimpole Way, beyond the last bungalow, and to ask SCDC to provide a bin and add it to the emptying schedule. (Prop JH, 2nd JS)

7.7 Proposal that Egremont Road play area gate be re-hung to open outwards

RESOLVED to seek the advice of RoSPA and to defer this item to the next meeting.

7.8 To consider a report on the residents' play equipment meeting and if any action is required

The notes of the meeting, as previously circulated, were taken as read.

7.9 Proposal that the Parish Council covers the costs of the room hire for the play equipment project

RESOLVED to cover the costs of £7.00 for the room hire. (Prop JH, 2nd CC)

8. **Finance, procedure and risk assessment**

8.1 To consider any quotes for urgent work required because of risk

The Clerk's use of her delegated powers to call back Dyno-Rod to clear the Pavilion drain which was cleared and also descaled by them recently and had blocked again, to accept a quotation for CCTV repairs from Alarm Maintenance (Total £809 plus VAT) in place of the Briar Security contract that has been cancelled and to arrange three member training sessions with CAPALC at a total cost of £105.

8.2 To receive play areas and skate park inspection reports including quotations for works identified in the RoSPA report

RESOLVED to receive the report on the Church play area. No action was currently required. The remaining reports are to be emailed to the Clerk.

8.3 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques were signed at the end of the meeting.

RESOLVED that Mrs Pauline Joslin be authorised to sign the cheques pending the completion of the mandate change.

RESOLVED unanimously that the payments as listed in the finance report should be paid, plus J Humphries (Refreshments expenses, Police Smart Water meeting) £17.72 and Hardwick School (Room hire) £80.50, (including Play equipment meeting £7.00), should be paid. (Prop RW, 2nd CC)

Salary	£227.97
LGS Services (Admin support)	£1360.91
Alarm Maintenance (CCTV service)	£224.40
Grounds by Rounds (Grass cutting)	£675.30
Victoire Press (Hardwick Happenings)	£641.00
S Marcus (Hardwick Happenings)	£40.00
Dyno-Rod (Pavilion drains)	£96.00

Credits including investment interest and pavilion rent, were noted.

9. **Members' items for the next agenda and for the Clerk's information and Closure of meeting**

Consideration of an earlier start time for meetings and variation of the order of the agenda will be agenda items for the next meeting.

No-one was available to attend the Police meeting on parking concerns.

There was no further business and the meeting closed at 11.26 pm.

SignedChairmandate.

APPROVED