

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on Tuesday 28 April 2015 in the School at 7.45 pm

The Public and Press are cordially invited to be present.

The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 22/04/15

AGENDA

Open Public Session including reports from the County & District Councillors

Andrew Campbell will attend the meeting

1. **To approve apologies for absence**
2. **Declaration of interests**
 - 2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held
 - 2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda
3. **To approve the minutes of the last meeting on 24 March 2015**
4. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 4.1 (Open) Andrew Campbell Associates – update – to consider if any action is required
 - 4.2 (Open) To consider quotations for refurbishment of village sign
 - 4.3 (5.2) To consider quotation for repairs to the bus shelter opposite Miller's Way
 - 4.4 (7.1) Egremont Road play area improvements – to consider quotations if received and whether the Parish Council should apply for grant funding towards the costs
 - 4.5 (8.1) To consider quotes for guttering at the Pavilion and decide the scope of works
 - 4.6 (4.0.2) Report on meeting with Skanska and the next steps ^(IS, AG)
 - 4.7 (8.3) CCTV maintenance arrangements
 - 4.8 (8.4) Litter picker vacancy
5. **To consider any correspondence / communications received**
 - 5.1 St Mary's Church Voluntary Working Group– request for Parish Council support for SCDC Community Chest grant application
 - 5.2 St Mary's Church PCC – Request for a S137 donation towards insurance costs
 - 5.3 St Mary's Church PCC – Request for financial support towards a shed
 - 5.4 Police - crime prevention awareness evening 29th April 6.30pm to 8.30pm in the School
6. **Planning applications and decision notices and tree works applications**
 - 6.1 Planning applications received since the last meeting
 - 6.1.1 S/0645/15/FL – 11 Cambridge Road – Erection of one 3-bed dwelling and two 2-bed dwellings, etc
 - 6.1.2 S/0664/15/FL – 31 Ellison Lane – Two storey side extension etc.
 - 6.1.3 S/0728/15/Fl – 345 St Neots Road – Removal of mobile home caravan and outbuildings. Erection of a single dwelling and construction of stables
 - 6.1.4 S/0842/15/FL – 37 St Neots Road – Change to roof and height ,rear balcony; front porch etc
 - 6.2 SCDC Decision notices
 - 6.3 Tree Works applications
7. **Members reports and items for information only**
8. **Finance, risk assessment and procedural matters**
 - 8.1 To consider any quotes for urgent work required because of risk
 - 8.2 To receive play areas and skate park inspection reports
 - 8.3 To receive the financial report and approve the payment of bills
9. **Closure of meeting**

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

Mrs Gail Stoehr, Clerk to Hardwick Parish Council
30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY
Tel & Fax: 01954 210241 Email: hardwickpc@lgs-services.co.uk

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 28 April 2015

Andrew Campbell Associates intend to attend the meeting.

1. Apologies for absence – none at the time of writing
3. To approve the minutes of the last meeting on 24 March 2015 – attached.

4. Matters Arising

For information only:

(4.0.1) New litter bin including installation and emptying

The following reply has been received from SCDC

We have had a huge number of sickness and operatives leaving leaving us to use my street cleansing operatives on frontline dustcarts. I realise this is not your problem but it has been going on for a long time and therefore dog and litter bin installations has not happened.

I am currently talking to a contractor to give us a hand with these installations so if you could please be a bit more patient I will get your bin installed as soon as possible.

(5.4) Resident complaint about flytipping by garages in Bramley Way and graffiti on the garages

Reply from SCDC received as follows:

The graffiti has been painted over, not worth treating it with chemicals etc. As regards the rubbish behind the garage, this is on private property and as such we are not required to clear it. Did try a couple of years ago to trace it without success, the owner of the garage denied all knowledge.

Stating that I have asked the , our, depot to clear this as it can be seen by the staff of the units behind the fence, cant give a date or even if they will, not my decision, due to severe shortage of staff. Every available staff member is on the bin lorries.

As regards the burnt out building I have been to this as we received the report of it being used by youths for various purposes. Found no evidence of drug misuse, plenty of evidence of drinking. We did not enter the building due to its condition.

The owner has been traced and measures are in place re the security fence.

(7.3) Complaints about the burnt out property at the junction of Cambridge Road and St Neots Road

PCSO Alex Giltinane has replied as follows:

Thank you for bringing these issues to my attention, I will patrol the areas when working evenings to try to catch anyone who may be using the sites for anti-social purposes.

Due to a reshuffle at Cambourne I won't be covering Hardwick anymore, this will be in effect from the 8th of April. The PCSO taking over the village will be David Jackson who I have copied in to this reply so that you will have his details for future reference.

Cambridgeshire police are currently running an operation in South Cambridgeshire called operation Oaklands, this is to target home security issues. We are spending 3 weeks in each village to try to get around every house, we are also hoping to set up an evening surgery either at Cambourne police station or at a location in the village to target people who either aren't in when we are in the village or who do not feel safe opening their doors to strangers. We will be covering Hardwick from the 11th – 31st of May. I will have a look at David's off duty as well as my own and try to find a suitable date to run the evening surgery, if you have any preferences please let me know.

(9) Reply from Police Force Commander:

Superintendent James Sutherland, responding to the PC's letter about break-ins in the village, would like to hold a crime prevention event in the village next Weds 29th April. Uniform officers will be mobilised in the village.

He will arrange for Police cadets and specials to mark peoples' property (free) and show people alarms, locks etc that they can use to help prevent theft. There will also be someone giving out info on crime prevention and details of alarms and locks for purchase. They will focus on crime prevention measures, and provide security advice to residents in order to combat burglary, vehicle crime and theft.

The Police will go door to door on the night spreading the word and encouraging residents to take their property down to the school to be marked.

(7.4) Overhanging foliage obscuring view from St Neots Road bus stop – to note CCC response

“As I understand it, our Cycling Projects team are due to carry out maintenance of several cycleway. I specifically requested the trees/vegetation be cut back along the stretch of St. Neots Road, Hardwick.

In the meantime, I ordered works for the trees to be cut back at the bus stop, as you requested, and as far as I am aware this has been carried out.

There are no leaves on the trees presently to cause problems with visibility, is the issue with the positioning of the bush shelter perhaps?

As I am increasing receiving a number of emails from you directly, recently, may I take this opportunity to politely request that highway defects are reported through our online system. This is so that they can be logged onto our system for future reference, and they will come through directly to the local highway officer for the area. “

Clerk’s note – this had been reported repeatedly on the online system and also Cllr Frost. The Parish Council is aware that the works had not happened thus a email was sent directly to Ms Maloney.

- (9) Police - crime prevention awareness evening 29th April 6.30pm to 8.30pm in the School Superintendent Sutherland would like the Parish Council to cover the cost of the room, arrange refreshments for his officers who will be there all evening and also help spread the word in advance of the event so that as many people as possible attend.

Rebecca Avery, Outreach worker for the Office of the Cambridgeshire Police and Crime Commissioner is no longer able to attend the April meeting but hopes to attend later in the year.

All actions arising from the March meeting have been carried out.

4.1 (Open) Andrew Campbell Associates - update

Andrew Campbell writes:

As far as the overall development is concerned, we now have a signed Planning Performance Agreement with the District Council and meetings on design and general planning principles have been held. A further design meeting also took place last week.

We are pressing for two further meetings to be held at both of which you will wish to be present.

They are in respect of Section 106 Obligations/Provision of Services and Highways. I am hoping that both of these will take place before your next parish Council meeting and again advise the Planning Department to fix those dates as quickly as possible and I will advise you accordingly.

I am also hoping that the architect will have prepared a general brief for the Parish Centre, so that can be considered at your next meeting also.

- 4.2 To consider quotations for refurbishment of village sign – two quotations have been received and will be brought to the meeting.

- 4.3 (5.2) To consider quotation for repairs to the bus shelter opposite Miller’s Way if received – quotation will be brought to the meeting if received.

- 4.4 (7.1) Egremont Road play area improvements – to consider quotations if received and whether the Parish Council should apply for grant funding

Quotations received will be brought to the meeting.

Grants are available from Cambridge Community Foundation as follows (application form attached)

Subject: Grants for playgrounds/sports facilities or insulating community facilities

I am writing to invite you to consider if they wish to put a bid into **The AmeyCespa Community Fund 2015 Challenge**.

The Challenge – which is **open until 31 May 2015** and managed by Cambridgeshire Community Foundation - **will award approximately a dozen grants** to fund either the creation or enhancement of a community playground or improved sports facilities, or to improve the insulation/heating of a community facility, such as a village or community hall.

There are some criteria that those wishing to bid must comply with and I have highlighted the key ones below. The application form (which you should request by replying to this email if you wish to complete) has to be returned to CCF – with ALL requested accompanying documentation – by 31 May 2015. **Decisions will be notified by 30 June 2015** at the latest and work MUST be complete by mid October, to ensure grant can be claimed in full before 31 October 2015.

1. The playground, sports or community facility must be in Cambridgeshire and within 10 miles of a licensed landfill site. A ‘licensed’ landfill site is one where there is a licence, resolution or permit authorising disposals of materials as waste in or on the land. Some inactive landfill sites are still ‘licensed’. The details of landfill sites can be accessed either on the HMRC website (www.hmrc.gov.uk) or through the relevant authority (e.g. The Environment Agency www.environmentagency.gov.uk).
2. The facility must be owned by a not for profit organisation and must be run on a not for profit basis (schools/colleges are excluded for this purpose. District or Town Councils are also not included in the Challenge). This does not preclude a surplus from being made, but it cannot be distributed. Any income derived from the project must be spent providing, maintaining or improving the facility.
3. The facility must be accessible to the community, without excessive charge, and the facility must not be aimed at one age group. All parts of a building must be accessible (ie there cannot be an office which is locked for restricted use). In general, any facility that is not available more than four evenings or two days a week, or less than 104 days in any one year would not be considered sufficiently open to the general public.
4. Grants will be offered in the range of between a minimum of **£20,000** and a maximum of **£40,000**.
5. Expenditure must not be incurred before a grant offer is received. **The project must be complete before mid-October 2015.**
6. Grants are for capital and installation costs and will not cover any project management cost. Any professional fees must be less than 5% of the grant.
7. **A ‘Contributing Third Party’ needs to be found by the grant applicant to donate a sum equal to 11% of the grant awarded.** The CTP can be an individual(s), an organisation or group of organisations, including the grant applicant (as they are a third party to Cambridgeshire Community Foundation). The CTP cannot derive a unique benefit from the project going ahead. A benefit is any material or financial advantage, asset, gain or benefit in kind. Obviously the contractor selected to undertake the work, CANNOT be the CTP nor can anyone connected to the contractor. The 11% must be paid by cheque to AmeyCespa (via CCF) before the grant is issued. For example, if awarded a £25,000 grant, £2,750 has to be paid to AmeyCespa before the £25,000 grant is released.
8. Payment of the grant will be made in a maximum of two tranches and will be made in arrears to the grant applicant, once the grant applicant has provided copies of contractors invoices for works carried out.
9. Playgrounds can include outdoor gym equipment for adults. Insulation work on community facilities can include new windows, doors, insulation, and energy efficient heating systems. Support will not be offered to build or improve car parking facilities.
10. Due to time constraints, any projects requiring planning permission are not eligible – unless the permission has already been granted.
11. 2 quotes must be provided to support the proposed project costs, indicating which quote you have selected and why.

12. Equal Opportunity Policy, Safeguarding Policy, Conflict of Interest Policy and an Access Statement are required without exception – if you do not have these standard policies, please do not apply to the Challenge.

13. The facility must remain in community use for a minimum of 5 years, otherwise the grant must be repaid in FULL.

14. If the funded depreciating asset is sold within 5 years of its original purchase, the proportion of the sale proceeds (or the proportion of the market value if the sale proceeds are less than the market value of the asset) equal to the proportion of the grants contribution to the purchase price will be paid back to CCF. For any funded *appreciating* asset (such as land and buildings) sold **at any time** the proportion of the sale proceeds (or the proportion of the market value if the sale proceeds are less than the market value of the asset) equal to the proportion of the grants contribution to the purchase price will be paid back to CCF (or another Environmental Body as directed by Entrust)

If you wish to apply, please request by return of email a Challenge application form, stating your name and the Parish Council/Organisation you are requesting the application form for.

Please note that any application submitted without ALL of the requested accompanying documents will be immediately considered ineligible and will not be processed further. Also we regret we are unable to offer detailed one to one support to each potential applicant as we simply do not have the resource.

Regards

Emily Bradfield, Grants Officer

Cambridgeshire Community Foundation

The Quorum, Barnwell Road, Cambridge, CB5 8RE

01223 410535

4.5 (8.1) To consider quotes for guttering at the Pavilion

Quotations will be brought to the meeting.

4.6 (4.0.2) Report on meeting with Skanska and the next steps – The Chairman and Cllr Gill to report.

4.7 (8.3) CCTV maintenance arrangements

At the time of writing I have had not had a reply to the Council's complaint to Briar as follows – "Hardwick Parish Council is very disappointed that the work to its skate park cameras has not been completed. While I am aware that Mr Stephen Cook has been on leave it appears that no-one at the company can attend to matters in his absence.

The Parish Council should not have to point out to a security company that CCTV should be working and this system has not been fully functioning properly for some time now which is of course great concern to the council and defeats the objective of having a CCTV security system in place. The Parish Council does not think it unreasonable to expect that all orders it places with Briar should be completed within a reasonable timescale. The Parish Council also does not think it should have to keep chasing for quotes or for work to be done.

Also an order was given to Briar before Christmas to check/replace the bulbs in three lights on the all weather courts. Has this been done? The netball club reported last week that the lights stopped working during their match which then had to be called off. The Parish Council doesn't know if this is connected to the bulbs or totally unrelated and will be making enquiries with the Hardwick Sports and Social Club if there was a power cut during the match.

The Parish Council asks for reassurance that Briar can provide the required level of service and that the CCTV system at the Hardwick skate park is now all working."

When I chased today I was informed that the works ordered on 26th February still have not been done and they could not give me a date for the works as they had found on 1st April that they had to order a specialist transformer. They also could not say whether the floodlights had been done.

I have asked two other companies to quote for looking after the CCTV equipment and if received the quotes will be brought to the meeting so the Council can consider if

4.8 (8.4) Litter picker vacancy – unfortunately the applicant’s work permit was denied.

5. Correspondence

5.1 St Mary’s Church Voluntary Working Group– request for Parish Council support for SCDC Community Chest application

Cllr Worland writes:

I am a member of a group of volunteers who maintain St Mary's churchyard and the adjacent land. We currently use our own equipment but are in the process of applying for a Community Chest grant from South Cambs of up to £1500 towards equipment and a shed to store it in.

The application form asks if we have support from the Parish and District councillors and so we would like to ask if we can say we have the support of the Hardwick Parish Council.

Grant application and Volunteers Mission Statement attached.

5.2 St Mary’s Church – request for a \$137 donation towards insurance costs

Clare Bigg writes:

I have taken over the role of Treasurer of St Mary's from Thelma Westbury.

I understand from Thelma that in recent years the Parish Council has generously contributed the cost of insurance to the church, and I was wondering if the Council would be willing to do this again?

At the moment, we don't need a contribution towards the cost of grass cutting, as volunteers have taken over the task of mowing the churchyard. The volunteer group is also working hard on improving the churchyard as a village amenity.

5.3 St Mary’s Church – request for £500 financial support towards a shed - Attached.

6. Planning applications and decision notices and tree works applications

6.1 Planning applications received since the last meeting

6.1.1 S/0645/15/FL – 11 Cambridge Road – Erection of one 3-bed dwelling and two 2-bed dwellings, along with car parking and hard and soft landscaping following the demolition of the existing dwelling

6.1.2 S/0664/15/FL – 31 Ellison Lane – Two storey side extension and addition of pitched roof to existing rear extension

6.1.3 S/0728/15/FL – 345 St Neots Road – Removal of mobile home caravan and outbuildings. Erection of a single dwelling and construction of stables

6.1.4 S/0842/15/FL – 37 St Neots Road – Change of style to roof with increased height to form rooms in roof space with rear balcony at first floor level; front porch and flue for wood burning stove

6.2 SCDC Decision notices

6.2.1 S/0299/15/FL – 158 Limes Road – Garage conversion – Permission granted.

6.2.2 S/0234/15/FL – 197 St Neots Road – Single storey rear extension – Permission granted.

6.2.3 S/0119/15/FL – 2 Pershore Road – Single storey front extension – Permission granted.

6.2.4 S/2246/14/FL – New Haven, Hall Drive – Erection of detached single storey dwelling with detached garage – Permission granted.

6.2.5 S/0770/14/FL – Land rear of 303 St Neots Road – Extension and alteration to existing business premises and erection of new dwelling – Permission granted.

6.3 Tree Works applications – none at the time of writing

7. Members’ reports and items for information only unless detailed

8. Finance, risk assessment and procedural matters

8.1 To consider any quotes for urgent work required because of risk – none at the time of writing.

8.3 To receive the financial report and approve the payment of bills – **attached.**

9. Closure of meeting

St Mary's Church Voluntary Working Group

Statement of intent

The Voluntary Working Group is comprised of local retired people who normally meet on Thursday mornings to maintain and improve the churchyard and adjacent church-owned land including the Sunday Club Garden. The group is affiliated to St Mary's Church, and is a sub-committee regulated by the Parochial Church Council (PCC).

Objectives of the Voluntary Group

1.Churchyard

To enhance the churchyard as a place of peace, tranquility, beauty and order whilst encouraging biodiversity.

2. The Car park area and the Sunday Club garden

To develop the Sunday Club garden and the educational/ social potential for both the congregation, and other users.

3. Flora and Fauna

To establish that we are keen to encourage balanced wild life and to implement a well thought out plan for the future.

Policy on use of the area by the community

Village organizations are encouraged to use the site for which there will be no charge. Anyone using the fire pit is encouraged to re-stock after the event. Sometimes it will be necessary to restrict access to the island bed. Users are encouraged to introduce groups to the churchyard.

How will the Voluntary Group manage and improve the site?

The Sunday Club gardens

The Jubilee path, the island bed and the border adjoining the Chivers drive. The path will continue to be maintained. We shall keep in contact with Peter Oakes so that we can continue to benefit from his supplies of bark. We have agreed that at present we should continue to be flexible about the big bed; if there are plants flowering or about to flower we shall ask users to keep off. Otherwise the central bed will be available for things such as impromptu dens. The island bed will be planted up with primroses, cowslips and woodland bulbs: Eranthis, Alliums, Anemone nemerosa, Galanthus, and Hyacinthoides and other woodland loving plants. Sunday Club will plant the cowslips in the Spring.

It was agreed to stockpile den making materials and to keep the log store well filled.

Agreed to create a willow structure for the children, possibly with children helping.

Further action

Consult with PCC over bat boxes

Build limited number of owl boxes

Make suitable bird boxes with the children

Consider further plants for the island bed.

Install a den house.

Consult experts from various organizations about encouraging fauna to this area.

The fire pit area/ bonfire area

Agreed to try to have some more logs delivered in order to create better seating NB the flat topped seats with log bases were created by the children and should be left.

The churchyard

Hedges

The hedges are now largely in reasonable condition; they require minimal maintenance but all could be improved.

1. Main Northern boundary hedge continuing towards the Eastern edge of the churchyard beyond the lych gate.

This has been well tended over the last couple of years. Regular autumn maintenance will help the hedge to thicken. New hawthorn saplings have been planted in the gaps. There are still some areas where the Elder is very strong. The lime trees overshadowing the hedge and stealing light have been trimmed. Some taller, stronger saplings need to be planted to further close up the gaps, these might include blackthorn and other mixed hedging suitable for clay soil.

Action

Short term

Laura Osborn (LS) from Cambridgeshire Wildlife trust has recommended planting hazel, hawthorn, guelder rose and spindle. Use spiral plastic protection against rabbits.

Buy saplings ready for Winter planting

Remove Elder

Consider including patches of honeysuckle and or Rosa Rugosa.

2. The Eastern boundary

This has been planted with a number of saplings at the far end of the roadside hedge.

Action

There are further areas which could be thickened with saplings.

3. The Eastern boundary with the Rectory.

Some of the hawthorns are very tall. The tree on the corner by the entrance to the vicarage is in poor health. It could be cut back or removed.

Action

Trim Hawthorns in early autumn. Consider removing tree if dead.

4. The Cupressus hedge between Churchyard and Car park

Much depends on the planning application and the subsequent building work. The hedge has been well maintained over the last two years.

Action

Continue regular maintenance for now.

Grass verges (defined as being those areas around the base of the Lime trees nearest to the hedges)

Most of these verges are planted with a variety of Spring flowering plants: snowdrops, bluebells, polyanthus and cyclamen. The areas need to be increased in size slightly and then maintained by cutting twice a year: immediately after the cow parsley has finished flowering and again in the autumn but watching out for thistles and nettles in between.

The areas could be further enhanced by planting things such as poppies, chicory, more bluebells, cowslips etc with some taller specimens such as holly in between.

Action

Seek advice from Caroline and from Nurserymen

Mark areas to be left

Agreed to leave a small area for nettles to encourage peacock butterflies.

Plant seeds

Manage such things as thistles

Continue with present maintenance plan

Fauna

We are investigating the possible extent of wild life boxes and homes and contacting local expert in hedgehogs, Mary Barrow.

Paths and graves

Continue present practice in maintaining paths.

Continue low maintenance and sensitive mending and cutting where necessary.

Eventually there will be a map of the graves and who's buried where. Working towards a notice board which explains to families and friends what is expected of them; dead flowers, oasis, nick knacks etc and to let them know that there is a small group of people who maintain the churchyard. The board could also have a brief explanation of our policy on biodiversity and what it means to our church.

Action

Discuss notice board with Alison and consult on graveyard regulations in order to sensitively make some improvements.

The Car Park

The team will continue to maintain the car park area and the ad hoc culvert which takes water away from the pond when it overflows. They will spray with glyphosate to keep down the weeds. Eventually the car park will need further gravel.

Agreed to tighten up the chain link fencing again.

Substitute elder for Buddelia.

Trees

At some point we should survey the trees and plot their positions. Need to keep an eye out for the ash die back disease.

Leave standing stumps where possible.

General

Ask to be kept informed of dates ahead of weddings and funerals so that plans might be adapted to prepare specially, particularly if there is a village wedding and some of the people are known to us.

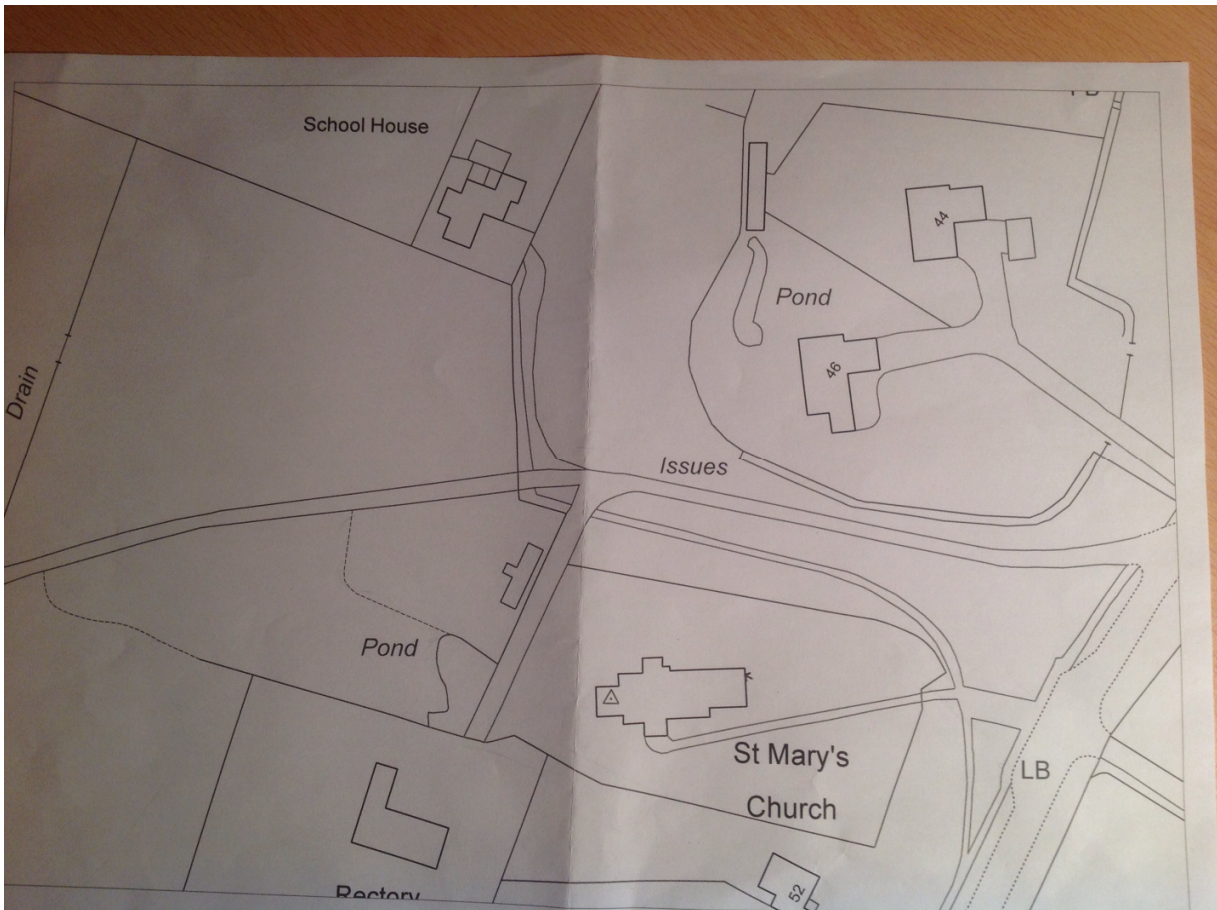
To be discussed: bins (apply) , wattle screen in front, and water, 'unwelcome' children, rose garden, memorial garden...what is permitted and what not, grave maintenance and what is expected/ allowed.

The fabric of the building is largely outside the scope of the volunteer group except for minimal maintenance and an annual clear out of the gutters.

The team will maintain the two benches and the slabs on which they stand.

The PCC has agreed that the grave diggers will be expected to take away any surplus spoil from the graves and that it will not be dumped at the sides of the churchyard where there are Spring flowering bulbs.

Plan of area.



There was an informal biodiversity survey of the churchyard in 2013

Voluntary working group December 2014

Further Action

Letter to users (PC)

Copies to PCC (JJ)

Plan, type and position of nesting boxes (IG)

The background to the pond (AM)

The play house (JJ / RW)

Raise funds for dedicated equipment and storage shed

HARDWICK PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	To cover the insurance for the year
2	Who will benefit from the work or activity?	Everyone who visits St Mary's Church, or the churchyard or the portacabin.
3	How much is required to pay for this?	£1451.13. (see attached)
4	How much would you like the Council to provide?	£1451.13
5	If there is a difference - if so how will you raise the difference?	
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	St Mary's Church
7	Are you a new group in the process of being formed? Yes or No	No.
8	If No - when was the group or organisation established?	Many centuries ago!
9	If No - is the group or organisation a Registered Charity? Yes or No	Yes, as part of the Diocese of Ely.
10	If yes please tell us the registration number	245456
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	Nat West (Cambridge Market St)
13	If Yes - please provide the Account Name	St Mary's Church Hardwick
14	If Yes - please supply a copy of your latest bank statement	✓
15	Do you have published accounts? Yes or No	Yes
16	If you have - please supply a copy of your latest accounts	✓
17	Do you have a constitution? Yes or No	No
18	If you have - please supply a copy of your constitution	
19	What are the objectives of the group or organisation?	To provide a place for quiet reflection, worship, celebration of rites of passage and for people to meet & develop community

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application. We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... Clare Bign

Signed..... [Signature]

Position..... Treasurer

Position..... CHURCH WARDEN

Date..... 17/03/15

Date..... 4/3/2015

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

MEETING

Apr-15

Summary of previous month

Balance brought forward £157,716.20
Adjusts/transfs/inc during period

Expenditure approved at last meeting/between meetings

Misc credits

SCDC	PRECEPT	25824.50
HARDWICK CRICKET CLUB	LOAN REPAYMENT	400.00
COTON NETBALL CLUB	COURT HIRE	110.00

Total Adjustments 26334.50

Balance revised after adjustments £184,050.70

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	66,337.71	40,334.66	26,003.05
Business Account	546.44	546.44	
Cambridge Counties Bank	89,166.55	89,166.55	
Bonds	28,000.00	28,000.00	
Total	<u>184,050.70</u>	<u>158,047.65</u>	<u>26,003.05</u>

Expenditure for approval

£

GROUNDS BY ROUNDS	GRASS CUTTING	303.01
BRIAR SECURITY	CCTV REPAIR	144.00
LGS SERVICES	ADMIN SUPPORT	1273.92
HARDWICK SCHOOL	ROOM HIRE	70.00
CAPALC	AFFILIATION FEE	464.20
VICTOIRE PRESS	HARDWICK HAPPENINGS	641.00
S MARCUS	HARDWICK HAPPENINGS	40.00
VICTOIRE PRESS	HARDWICK HAPPENINGS	641.00
S MARCUS	HARDWICK HAPPENINGS	40.00
LG STOEHR	SALARY	227.97

Total expenditure 3845.10

Balance c/f £180,205.60

Notes:

Late invoices will be brought to the meeting

REISSUE BPC STOP BAD CHQ - LOST IN POST