

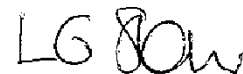
HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on Tuesday 20 January 2015 in the School at 7.45 pm

The Public and Press are cordially invited to be present.

The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 15/01/15

AGENDA

Open Public Session including reports from the County & District Councillors

- 1. To approve apologies for absence**
- 2. Declaration of interests**
 - 2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held
 - 2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda
- 3. To approve the minutes of the last meeting on 16 December 2014**
- 4. Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 4.1 (4.1) Hardwick Pre-school – to consider alternative sites
 - 4.2 (4.2) Briar Security – to consider report on skate park and quotation if received
 - 4.3 (9) To consider quotation for new litter bin including installation and emptying
 - 4.4 Improvements at Cahill's Corner
- 5. To consider any correspondence / communications received**
 - 5.1 SCDC consultation on the potential use of Article 4 Directions to prevent pub losses
- 6. Planning applications and decision notices and tree works applications**
 - 6.1 Planning applications received since the last meeting
 - 6.1.1 S/2861/14/FL – 55 St Neots Road – Standalone PV (Photovoltaic) panel
 - 6.2 SCDC Decision notices
 - 6.3 Tree Works applications
- 7. Members reports and items for information only**
 - 7.1 Street lighting issues
 - 7.2 Village Sign
 - 7.3 Footpath between the Church and the pub
 - 7.4 Report on possible fly tipping at hardstanding on St Neots Road ^(IS)
 - 7.5 Report on meeting with Andrew Campbell Associates and wish list for Community Facilities ^(IS)
- 8. Finance, risk assessment and procedural matters**
 - 8.1 To consider any quotes for urgent work required because of risk
 - 8.2 To receive play areas and skate park inspection reports
 - 8.3 To receive the financial report and approve the payment of bills
 - 8.4 Appointment of Internal Auditor FY2015
- 9. Members items for the next agenda and for the Clerk's information and Closure of meeting**

Date of next meeting to approve the budget and set the Precept will be on Tuesday 10th February 2015

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

Mrs Gail Stoehr, Clerk to Hardwick Parish Council
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CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 20 January 2015

1. Apologies for absence – None at the time of writing
3. To approve the minutes of the last meeting on 16 December 2014 – attached.
- 4. Matters Arising**
 - 4.1 (4.1) Hardwick Pre-School - to consider alternative sites
 - 4.2 (4.4) Briar Security – to consider report on skate park and quotation if received
The report will be brought to the meeting if received.
 - 4.3 (9) To consider quotation for new litter bin including installation and emptying
The quotation will be brought to the meeting if received.
 - 4.4 Improvements at Cahill’s Corner - awaited
- 5. Correspondence**
 - 5.1 SCDC consultation on the potential use of Article 4 Directions to prevent pub losses
<https://www.scams.gov.uk/content/consultation-greater-protection-public-houses>
- 6. Planning and Tree works**
 - 6.1 S/2861/14/FL – 55 St Neots Road – Standalone PV (Photovoltaic) panel
 - 6.3 Tree Works applications – none at the time of writing
- 7. Members’ reports and items**
 - 7.1 Street lighting issues
 - 7.2 Village sign
 - 7.3 Footpath between the Church and the pub
 - 7.4 Report on possible fly tipping at hardstanding on St Neots Road
The Chairman to report.
 - 7.5 Report on meeting with Andrew Campbell Associates and wish list for Community Facilities
Information has already been emailed to members
- 8. Finance, risk assessment and procedural matters**
 - 8.1 To consider any quotes for urgent work required because of risk – none at the time of writing.
 - 8.3 To receive the financial report and approve the payment of bills – attached.
 - 8.4 Appointment of Internal Auditor FY2015 – quotations will be brought to the meeting.
- 9. Closure of meeting**

Date of next meeting to approve the budget and set the Precept will be on Tuesday 10th February 2015

Hardwick Parish Council**Minutes of the Meeting held on Tuesday 12 December 2014 in the School at 7.45 pm**

Present: Councillors: I Storr (Chairman), A Gill, R Worland, C Oakes, P Joslin, J Humphries and A Freeman.

In attendance: 3 members of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

None.

1. To approve apologies for absence

Apologies for absence were received from Cllr Stewart (prior commitment) and from Pre-school representatives Sharon Griffiths and Claire Arber.

2. Declaration of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held**

None.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 25 November 2014

RESOLVED that the minutes of the meeting on 25 November 2014 be unanimously approved ^(Prop PJ, 2nd JH) and signed by the Chairman, after amendments under the open session, paragraph 3, lines 1 and 4, to replace the word "Vicarage" with "Church." One member of the public left the meeting and another arrived at 7.49 pm.

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions**4.0 (7.3) The Chairman reported that Grounds by Rounds had offered to clear the brambles free of charge.**

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 5.1 next. At 7.50 pm the meeting was briefly suspended to allow Robert Cassey to introduce himself and speak about his experience and availability to take on the role of Webmaster. The role, including uploading approved minutes promptly to the website, was outlined. The Parish Council suggested that Mr Cassey should contact the Clerk and the previous webmaster for further details of the requirements, and liaise with the Chairman of the Community Association and Hardwick Happenings regarding content. Mr Cassey was thanked for coming forward and left the meeting. The meeting re-opened at 7.58 pm.

4.1 (4.1) Hardwick Pre-school – to consider alternative sites

A site on the school grounds was suggested, adjacent to the side gate on Limes Road. This was felt to be suitable, and Cllr Humphries had put the suggestion to the Pre-school, whose response was awaited.

4.2 (4.4) Briar Security – to consider report on skate park and quotation if received

Briar will be attending on 23 December. Deferred to the next meeting.

On a proposition by the Chairman, it was agreed to vary the order of business to take Items 4.3 and 5.2 together at this point.

4.3 (8.3) To consider non-payment of pitch fees for 2012-2013 and 2013-2014 and

5.1 Hardwick Harriers Football Club – recreation ground maintenance

Correspondence from the Hardwick Harriers Football Club was considered. The Parish Council expressed surprise and disbelief at the suggestion that the Parish Council had not taken the problem of flooding on the pitches seriously, as the Council had carried out a great deal of work and expenditure on the pitches in recent years, including taking advice from an expert and carrying out the recommendations, and had done everything possible to improve the playing conditions. The Council did not hold details of all the teams using the pitches, and would like these to be provided so that it could contact them. RESOLVED to reply that the Council sympathises with the points made, and agrees that the pitches are probably being overused, but that it is for the football clubs using the pitches to come together to resolve the problem, and the Council suggests that they should meet to discuss the matter. With regard to the comment that the Parish Council is not attending to the condition of the football pitches and recreation field, the Council is at a loss to understand this, as it has spent thousands of pounds on the issue over the last few years.

RESOLVED that the Chairman should write to the Football Club to seek payment of the outstanding pitch fees by Friday 9 January, and if these are not paid the Council will ask the Club to cease from using the pitches until they have been paid. The Chairman will circulate the letter to members prior to sending it.

4.4 (7.1) Report on Cabinet and Parish Council liaison meeting on 6 October

Cllr Joslin reported and circulated the minutes of the meeting to members.

4.5 (7.2) Report on P3 Networking meeting on 6 November

Cllr Joslin had been unable to attend, but had since spoken to Peter Gaskin and had asked him to take a look at the culvert.

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 7.1 at this point.

7.1 Report on Planning Forum meeting on 8 December

The Chairman and Cllr Gill reported and outlined the topics discussed. The Council noted that it was important for Parish Councils, when their views were not taken into account, to ask for applications to be called in for assessment by the Planning Committee.

RESOLVED that Cllrs Gill and Joslin should attend two forthcoming planning training sessions, to be run by SCDC in January and March.

5. Correspondence/communications received

5.1 Webmaster offer

Taken earlier.

5.2 Hardwick Harriers Football Club – recreation ground maintenance

Taken earlier.

6. Planning Applications and Decision notices and tree works applications

6.1 Planning applications received since the last meeting

6.1.1 S/2769/14/FL – Hardwick Pre-school, Hardwick Primary School, Limes Road – Permanent retention of existing 5 bay modular building used as a pre-school

RESOLVED unanimously to recommend approval. (Prop IS, 2nd PJ)

6.2 SCDC Decision Notices

None.

6.3 Tree Works

None.

7. Members reports and items for information only

7.1 Report on Cabinet and Parish Council liaison meeting on 6 October

Taken earlier.

8. Finance, procedure and risk assessment

8.1 To consider any quotes for urgent work required because of risk

None.

8.1.1 Litter picking arrangements

RESOLVED to place a vacancy notice on the notice board, and place an item in Hardwick Happenings, and also on the website in due course.

8.2 To receive play area and skate park inspection reports including RoSPA reports

RESOLVED to receive the reports for the Church play area, Skate Park, Worcester Avenue and Grenadier Walk play areas and note that no action was required at present.

RESOLVED that Cllr Stewart is to be asked to forward his report for the Egremont Road play area.

8.3 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques were signed at the end of the meeting.

RESOLVED unanimously that the payments as listed in the finance report should be paid, plus Sovereign (deposit on swings) £548.08. (Prop PJ, 2nd AF)

Primec (Legionella testing)	£156.00
Grounds by Rounds (Grass cutting)	£303.01
Acacia Tree Surgery (Tree survey works B)	£5576.40
Salaries	£333.41
LGS Services (Admin support)	£1421.90

9. Members items for the next agenda and for the Clerk’s information and Closure of meeting

Street lighting issues will be an agenda item for the next meeting. Members were asked to note specific problems to be raised with Balfour Beatty if not resolved.

A pile of rubbish had been left at the hardstanding on St Neots Road near the pumping station. The Chairman undertook to take a look.

An accumulation of litter at the new bus shelter was reported. A quote is to be obtained for a new litter bin including installation and emptying.

The date of the next meeting is to be brought forward to 20 January as a number of members will be away or undertaking training.

Improvements at Cahill’s Corner, the Village Sign and the footpath between the Church and the pub are to be items for the next agenda.

The Chairman thanked members for all their hard work during the year.

There was no further business and the meeting closed at 8.53 pm.

SignedChairmandate.

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

MEETING

Jan-15

Summary of previous month

Balance brought forward **£166,490.19**

Adjusts/transfs/inc during period

CHQ 158 ADJUSTMENT -10.00

Expenditure approved at last meeting/between meetings

SOVEREIGN WORCESTER AVE SWING -548.08
 SCDC TRADE WASTE -13.45
 SCDC ELLISON LANE DOG BIN -30.25
 SCDC ELLISON LANE DOG BIN -30.25
 SCDC ELLISON LANE DOG BIN -30.25

Misc credits

HARDWICK FC PITCH HIRE 450.00
 J SINCLAIR HH ADVERTISING 14.50
 NS&I INTEREST 29.73
 NS&I INTEREST 28.77
 HSSC RENT 875.00

Total Adjustments 735.72

Balance revised after adjustments £167,225.91

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	49,512.92	49,628.03	-115.11
Business Account	546.44	546.44	
Cambridge Counties Bank	89,166.55	89,166.55	
Bonds	28,000.00	28,000.00	
Total	<u>167,225.91</u>	<u>167,341.02</u>	<u>-115.11</u>

Expenditure for approval

	£	Chq #
HMRC PAYE/NIC	165.60	162
LG STOEHR SALARY	236.08	163
PARISH ONLINE ONLINE MAPPING	50.40	164
BUCHANS POND CLEARANCE	375.00	165
SOVEREIGN WORCESTER AVE SWING	2192.32	166
GROUNDS BY ROUNDS GRASSCUTTING	303.01	167
RPM SKATE PARK REPAIR	144.00	168
VICTOIRE PRESS HARDWICK HAPPENINGS	608.00	169
S MARCUS HARDWICK HAPPENINGS	40.00	170
CGM TREE WORKS	108.00	171
HARDWICK SCHOOL ROOM HIRE	56.00	172

Total expenditure 4278.41

Balance c/f £162,947.50

Notes:

Late invoices will be brought to the meeting