

**Hardwick Parish Council**  
**Meeting held on Tuesday 25 June 2013 in the School at 7.45 pm**

Present: Councillors: I Storr (Chairman), G Chamberlain, P Joslin, A Gill, J Stewart, A Freeman, and J Humphries.

In attendance: 4 members of the public, 3 young people and Mrs A Griffiths (Minutes Secretary, LGS Services).

**1. Apologies for absence and declarations of interest**

Apologies for absence were received from Cllr Worland (out of parish) and Cllr Bhachu.

**Open public session including reports from the County and District Councillors**

Three young people from the village raised the condition of the skate park and asked for repairs to be carried out. Cllr Humphries added that since the date of the RoSPA report, the side panelling on the half pipe had curled or lifted and more rivets had lifted.

On a proposition by the Chairman, the public session was temporarily suspended to take items 1.1, 1.2, 1.3, 7.3 and Item 5.1.1 at this point.

- 1.1 To receive declarations of interests from councillors on items on the agenda  
None
- 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)  
None
- 1.3 To grant any requests for dispensations as appropriate  
None
- 7.3 To consider any quotes for urgent work required because of risk
- 7.3.1 Proposal that the repairs identified in the RoSPA report are undertaken and the grind seat is removed, and to consider the quotation from RPM  
 It was agreed <sup>(Prop PJ, 2nd JS)</sup> that the quotation from RPM for a total sum of £407 plus VAT should be accepted as detailed. RPM are to be asked to meet Cllr Humphries on site to discuss the additional work required on the side panel and rivets.  
 The three young people left the meeting.
- 5.1.1 S/1189/13/FL – The Retreat, 27 St Neots Road – Replacement dwelling (Passivhaus two storey house) and double garage  
 On a proposition by the Chairman, the meeting was temporarily suspended to enable the applicant and the neighbouring resident to speak and they outlined the principles behind the Passivhaus construction as a highly sustainable and eco-friendly design. Some modifications had already been made to the plans, such as reducing the height and width, and moving the building back slightly.  
 The neighbouring residents outlined their concerns that the design was too overpowering for the location, and the loss of light and privacy, affecting the velux bedroom windows and garden which would be overlooked.  
 The Chairman re-opened the meeting at 8.10 pm  
 The Parish Council agreed to recommend refusal of the application <sup>(Prop JS, 2nd GC)</sup> on the grounds of the reduction of light and overlooking for the neighbouring property; and to comment that the Parish Council approved in principle of the concept, and if

any subsequent plan were to move the building back, the Parish Council would be inclined to recommend approval.

Three members of the public left the meeting at 8.15 pm.

**2. To approve the minutes of the previous meeting on 28 May 2013**

The minutes of the previous meeting on 28 May 2013 were approved <sup>(Prop PJ, 2nd AG)</sup> and signed by the Chairman, after amending the figure of £125 to £150 under Item 5.3, and correcting the duplication of the word “noted” under Item 7.2.3.

**3. Matters arising and carried forward from the last or previous meetings for discussion/decisions**

3.1 (5.4) Banking and High Interest Deposit Account rates review

It was decided to ask the Clerk to make a recommendation and to check that the banks were sound financial institutions.

3.2 (5.5) Tree survey report – to consider quotes for any work required

Carried forward to the next meeting.

3.3 Millers Way – to consider response from CCC

The letter from Camilla Haggett of Cambridgeshire County Council was considered. It was agreed to continue to press CCC to resolve the matter and to reply, with a copy to County Cllr Frost, that as soon as the new officer was in place, the Parish Council would like him or her to come and discuss the options with the Parish Council, as it was concerned that the matter had now been ongoing for several years.

**4. Correspondence/communications received**

4.1 Alex Minei – request to use Recreation Ground for football tournament on 10 July

It was unanimously agreed <sup>(Prop IS, 2nd GC)</sup> to grant permission for the use of the Recreation Ground for a football tournament on 10 July, subject to Mr Minei checking first with the Clubs that there were no prior commitments or clashes, and that he had the full appropriate insurance in place for the event.

**5. Planning Applications and Decision notices**

5.1 Planning applications received since the last meeting

5.1.1 S/1189/13/FL – The Retreat, 27 St Neots Road – Replacement dwelling (Passivhaus two storey house) and double garage.

Taken earlier.

5.1.2 S/1103/13/FL – 114 Limes Road – Two storey side extension to dwelling

The Parish Council made no recommendation <sup>(Prop AF, 2nd GC)</sup>

5.2 SCDC Decision Notices

5.2.1 S/0854/13/FL – 17 St Neots Road - Extension to garage – Permission granted by SCDC. - Noted.

5.2.2 S/0875/13/FL – 31 Meridian Close – Rear single storey extension – Permission granted by SCDC. - Noted.

Consideration was given to an application for bungalows on land adjacent to Casa di Foseta, St Neots Road. It was agreed to write to the Planning Officer noting the planning application for bungalows on the site where a touring caravan site had already been approved, and expressing the Parish Council’s concerns that the conditions for the latter were inadequate, and as well as a 28 day licence the Council would wish to see a licence which prohibited any caravans being present on the site from November to March inclusive.

5.3 Tree Works applications

None. It was noted that a subsidence claim in Sudeley Grove had been forwarded to the Council's insurers.

## **6. Members reports and items for information only**

The Chairman reported that he, Cllrs Stewart, Humphries and Gill, along with people from Mears PLC, had met to paint the play equipment at Egremont Road, and a further working party will convene on 17 July at 3.30 pm to apply another coat. Appreciation was expressed for the contribution made by Mears and the work carried out.

It was noted that the tennis court electrics and the outside box had been repaired.

Cllr Joslin reported that she had spoken to Ben Pemberton, a member of Comberton Parish Council, about the proposed cycle path, and had asked that this be an agenda item for Comberton Parish Council's July meeting.

The concrete post in Limes Road will be an agenda item for the next meeting.

## **7. Finance, procedure and risk assessment**

### **7.1 To receive the financial report and approve the payment of bills**

The financial report was received and considered and the invoices and bank statements were checked before the cheques were signed at the end of the meeting. The payments as listed in the finance report, plus Victoire Press (Hardwick Happenings) £502.00 and C Lyon (Hardwick Happenings editor's honorarium for 2 issues) £80.00, were approved for payment <sup>(Prop PJ, 2nd GC).</sup>

Came and Company (insurance)	£25.00
Grounds by Rounds (Grounds maintenance)	£303.01
LGS Services (Admin support)	£1329.50
HMRC (PAYE/NIC)	£131.60
Salaries	£314.80

Credits were noted.

### **7.2 Play areas and skate park inspection reports**

Play inspection reports were received. Thanks were expressed to Mears for their assistance with the painting of the equipment at Egremont Road. Their carpenter had also repaired the slats in the fence.

Skate park – taken earlier.

Recreation Ground – A person had been seen using a golf club on the Recreation Ground. It was agreed that if members saw this again he would be asked to refrain from using the golf club, to avoid damage to the pitch.

### **7.3 To consider any quotes for urgent work required because of risk**

None.

## **8. Members items for the next agenda and for the Clerk's information and Closure of meeting**

Cllr Joslin requested that the contractor be asked to cut the vegetation on the Millennium Way now, in accordance with the contract.

Improvements at Cahill's Corner is to be an agenda item for the next meeting. Cllr Frost is to be asked about the outcome of the Minor Highways Improvements Scheme bid.

Consideration is to be given to making further representations to the Highways Department about parking outside the shop. This will be an agenda item for the next meeting. Cllr Frost is to be informed

The Sports Clubs are to be asked for an update as to when weed killer is due to be applied to the Recreation Ground, as there are a large number of weeds.

Cllr Humphries gave her apologies for the next meeting (out of parish).

A reminder is to be sent to CCC about the defacement of the village signs on entry to the village.

There was no further business and the meeting closed at 9.20 pm.

Signed .....Chairman .....date.

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