

**Hardwick Parish Council**  
**Meeting held on Tuesday 18 December 2012 in the School at 7.45 pm**

Present: Councillors: I Storr (Chairman), G Chamberlain, P Joslin, A Gill, J Stewart, R Worland and A Freeman.

In attendance: County Cllr Fiona Whelan and Mrs A Griffiths (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

Cllr Whelan reported on:

- The Local Minor Highways Improvements Scheme and the importance of community support. The application had already been submitted. Cllr Whelan undertook to write a letter of support.
- Local roads and the tour of the village. Potholes have been reported and the speed bump on the road towards Toft is to be repainted.
- A bus meeting is to be held on 23 January at 7.30 pm at Comberton Village Hall to discuss future bus needs. Cllr Whelan offered to produce laminated publicity signs and residents were encouraged to attend.
- The Police Neighbourhood Panel Meeting which had been better attended.
- A missing manhole cover in Limes Road was noted and had been reported.

Cllr Stewart as District Councillor reported that a date was still awaited for a meeting with the Chief Executive. Nothing further had been heard about the proposed hotel.

Cllr Whelan reported that around 20,000 responses to the SCDC Issues and Options consultation were being collated and would be presented to the full Council in June. She highlighted proposed developments in surrounding areas.

Cllrs Whelan and Stewart were thanked for their reports.

**1. To approve apologies for absence and declarations of interest**

Apologies were received from Cllr Humphries (unwell).

Cllrs Whelan and Stewart left the meeting briefly at 7.55 pm.

**1.1 To receive declarations of interests from councillors on items on the agenda**

None.

**1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None.

**1.3 To grant any requests for dispensation as appropriate**

None.

**2. To approve the minutes of the previous meeting on 27 November 2012**

The minutes of the meeting on 27 November were approved <sup>(Prop AG, 2nd PJ)</sup> and signed by the Chairman, following amendments under Item 3.0.4 to add “at Cahill’s Corner”, and under Item 3.1 line 2 to remove the words “of the exact position”, and to note that Cllr Freeman had submitted his apologies for the last meeting. The confidential minute of 27 November was also approved as a true record <sup>(Prop PJ, 2nd AG)</sup> and signed by the Chairman.

Cllrs Whelan and Stewart re-joined the meeting at 8.00 pm.

**3. Matters arising and carried forward from the last or previous meetings**

3.0 The Clerk’s report was noted.

## 3.0.1 (3.3) Trees at Skate Park

Cllr Gill reported that he was waiting for Town and Country Tree Surgery to contact him.

## 3.0.2 Alleged tree root subsidence at 13 Sudeley Grove

It was noted that Came and Company had received confirmation from the Council's insurers that following the removal of the Parish Council owned tree, the owners of the property affected were no longer pursuing a claim against the Council, and on this basis the file would be closed without any payments being made.

## 3.1 (5.3.2) Request to fell ash tree in Sudeley Grove – to consider response from resident

Cllr Gill reported that he had looked again at the tree and referred to the SCDC advice regarding ash trees. It was agreed to respond to the residents that their comments had been noted but the Parish Council stood by its original letter.

## 3.2 (3.9) Quality Council update

It was noted that CAPALC were not currently accepting further applications.

## 3.3 (3.8) HSSC Lease including guttering repairs and barrel enclosure

In accordance with the request from HSSC, it was agreed <sup>(Prop GC, 2nd AF)</sup> to grant retrospective permission for the fixed covering for the barrel enclosure.

**4. Correspondence/communications received**

## 4.1 Resident Limes Road – fence ownership

The Chairman undertook to check this. It was unanimously agreed <sup>(Prop JS, 2nd AF)</sup> to delegate to the Chairman to authorise the work if the fence was found to belong to the Parish Council.

## 4.2 SCDC – to consider joining the Sustainable Parish Energy Partnership

It was unanimously agreed <sup>(Prop JS, 2nd PJ)</sup> to join the SPEP scheme and that Cllr Worland should act as the link person.

**5. Planning applications and decision notices**

## 5.1 Planning applications received since the last meeting

None.

## 5.2 SCDC Decision Notices

None.

## 5.3 Tree works applications

None.

**6. Members reports and items**

## 6.1 To consider letter of congratulations

It was agreed to send a letter of congratulation to Mrs Jeanne Barker of St Neots Road on receiving a BBC award for swimming coaching in the area.

**7. Finance, procedure and risk assessment**

## 7.1 To receive the financial report and approve the payment of bills

The financial report was received and considered and invoices and bank statements were checked before the cheques were signed at the end of the meeting. The payments as listed in the finance report were unanimously approved for payment <sup>(Prop GC, 2nd PJ)</sup> plus J P Webster (drainage works) £1440.00 and LGS Services (admin support) £1283.65. An item for £2272.64 in the finance report is to be checked and invoice numbers quoted in future reports.

CCC (Streetlights)	£1001.44
LGS Services (Admin support)	£1351.81
Grounds by Rounds (Grass cutting)	£303.01

Primec (Legionella service)	£156.00
LG Stoehr (Salary)	£220.45
J Dyer (Salary)	£110.36

Credits including a VAT refund, bank interest and advertising income received since the last meeting were noted.

7.2 Play areas and skate park inspection reports

No problems were reported at the Recreation Ground and Church play areas. It was noted that the sign had been installed at the Church play area. Cllr Stewart undertook to email his report. Cllr Bhachu is to be asked to email his reports to the Clerk. It was noted that the vegetation outside 46 Main Street had been cut back.

7.3 To consider any quotes for urgent work required because of health and safety or risk

None.

8. **Members items for the next agenda and for the Clerk's information and Closure of meeting**

The trees on the A428 roundabout had not yet been replaced. It was understood that the Highways Supervisor had passed this to the County Council's trees officer.

The Wigwags were still out of order. This is to be followed up again.

Repairs were noted to the surface of the A428 roundabouts.

Cllr Whelan undertook to report a pothole outside Kesters Close which was leaking water.

There was no further business and the meeting closed at 8.30 pm.

Signed ..... Chairman ..... date.

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