

**Hardwick Parish Council**  
**Meeting held on Tuesday 27 November 2012 in the School at 7.45 pm**

Present: Councillors: I Storr (Chairman), G Chamberlain, P Joslin, A Gill, J Humphries, J Stewart, and R Worland.

In attendance: Mrs A Griffiths (Minutes Secretary – LGS Services).

**Open public session including reports from the County and District Councillors**

District Cllr Stewart reported that the Chief Executive had indicated willingness to meet the Chairman and a date is to be confirmed in due course.

**1. To approve apologies for absence and declarations of interest**

Apologies were received from Cllr J Freeman County Councillor Fiona Whelan.

1.1 To receive declarations of interests from councillors on items on the agenda  
None.

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)  
None.

1.3 To grant any requests for dispensation as appropriate  
None.

**2. To approve the minutes of the previous meeting on 23 October 2012**

The minutes of the meeting on 23 October were approved <sup>(Prop GC, 2nd PJ)</sup> and signed by the Chairman, following an amendment under the open session to change the word “districts” to “councils”, and to add the words “at the Church” to the title of Item 3.6. The confidential minute of 23 October was also approved as a true record <sup>(Prop GC, 2nd PJ)</sup> and signed by the Chairman.

**3. Matters arising and carried forward from the last or previous meetings**

3.0 The Clerk’s report was noted.

3.0.1 (3.6) To consider quotation for Children’s Play Area sign

The additional quotation from Algar Signcraft for £36.00 plus VAT for the installation of the sign was unanimously accepted. <sup>(Prop PJ, 2nd JH).</sup>

3.0.2 (7.2) Play areas and skate park inspection reports

It was noted that the five a side goal had been dismantled and was lying on the ground. It was agreed to ask a contractor to remove it to avoid a hazard and to obtain quotations for repair if possible, or for a new goalpost if necessary.

3.0.3 The Chairman reported on the village walkabout with the Highways Supervisor and Cllr Whelan. Many potholes have been filled but more work is required. CCC will check the ownership on a manhole cover near Manor Crescent. All the paths have been scheduled for repair at the same time, and application has been made for the resurfacing of Egremont Road. The Highways Supervisor will raise the condition of a tree in St Neots Road with the trees officer. It was noted that a ditch outside numbers 40-41 St Neots Road was not draining. A resident had reported blocked water gullies outside 281 – 289 St Neots Road. These matters are to be reported to the Highways Supervisor.

3.0.4 (4.4) Local Minor Highways Improvement Scheme

It was agreed to contact James Bowen for a copy of the previous submission which covered footpath improvements and the installation of railings along the kerb at Cahill’s Corner.

- 3.1 (3.1) Recreation ground drains – requirement for survey  
It was noted that it had been necessary to obtain a survey to establish the exact position of the drain and that the Clerk had put this work in hand between meetings. It was agreed to check whether the work had been carried out.
- 3.2 (3.2) Tennis Courts electrical work – to consider report if received  
The report was considered and noted. Quotations are to be obtained for the recommended work to be carried out as soon as possible. A letter is to be sent to Hardwick Sports and Social Club to ask that no one should use the tennis court lighting until it has been rectified. It was also agreed to seek quotations for a spray on anti-slip surface for the courts and the repair of the wiring.
- 3.3 (3.3) Hedges and trees near skate park – to consider quotations  
Quotations received were considered and it was agreed <sup>(Prop AG, 2nd PJ)</sup> to accept the quotation for £130 plus VAT from Town and Country Tree Surgery.
- 3.4 (3.4) Hardwick Pond, Main Street  
The Chairman reported that this had been discussed with the Highways Supervisor and that there was no longer any excess water there and the pond was at normal levels. It was agreed that no action was necessary at this time.
- 3.5 Hardwick Football Club request for a second storage container  
It was noted that the requested container was a temporary box and agreed <sup>(Prop JS, 2nd JH)</sup> that the Parish Council had no objections as long as the new storage container abuts the existing one as far as possible.
- 3.6 To consider quotation for fallen tree at The Spinney  
It was agreed to ask Town and Country Tree Surgery to contact Cllr Gill to discuss the removal of the part of the tree lying across the path.
- 3.7 (3.4 of 25.9.12) Community Access Point – internet security  
The response that the Parish Council's Co-ordinator should contact CCC and SCDC to discuss the internet security issue with them, was noted.
- 3.8 (3.5) HSSC Lease including guttering repairs and barrel enclosure  
It was accepted that the Parish Council as landlord was responsible for the guttering. The contractor who had previously quoted is to be asked to look at the damaged area at the school side of the building again and provide a quotation. The Chairman undertook to look at the wall at the rear of the pavilion and report back to the Clerk. The meeting was briefly closed to the public while the Council considered the terms of its proposed lease.
- 3.9 Quality Council update  
Carried forward.
- 3.10 (4.5) Bus survey delivery  
It was agreed to explore the possibility of stapling the questionnaire into the newsletter as the centre sheets.
- 3.11 (7.2) Tennis court fencing quotations  
Three quotations were considered. It was agreed to accept the quotation from Town and Country Tree Surgery for £364.00 plus VAT for the repair of the fence.
- 4. Correspondence/communications received**
- 4.1 CCC – Winter volunteer training  
It was agreed to pass details of the training to Steve Gaze, who had previously expressed an interest.

4.2 CCC – Minerals and Waste Planning

Noted.

4.3 CCC – Cambridge Science Park Railway Station consultation

Noted.

**5. Planning applications and decision notices**5.1 Planning applications received since the last meeting5.1.1 S/2184/12/FL – 3 Lark Rise – Erection of two detached dwellings

It was unanimously agreed <sup>(Prop GC, 2nd JS)</sup> to recommend approval.

5.1.2 S/1713/12/LB – Blue Lion Public House, 74 Main Street – Internal alterations

The amendment for a proposed new freestanding perimeter timber benching within the bar area, removal of a small area of bar counter and 2 no. new low level partition between bar and seating, was noted. The Parish Council made no recommendation.

5.2 SCDC Decision Notices5.2.1 S/1770/12/FL – 9 Limes Road – Extensions to existing property for new porch and kitchen diner – Permission granted.

Noted.

5.2.2 S/2097/12/FL – 143 Limes Road – Extensions – Permission granted.

Noted.

5.3 Tree works applications5.3.1 84 Main Street

The Parish Council had no objections.

## 5.3.2 Cllr Gill reported on a request from a resident at 35 Cambridge Road for an ash tree near the rear fence to be cut down before it became too large. As the tree was not considered to be very large, and in the light of the need to preserve ash specimens which might have resistance to ash die back disease, it was agreed to respond that the Parish Council would have no objections if the resident cut back any overhanging branches back to the boundary.

**6. Members reports and items**6.1 Report on P3 meeting on 6 November

Cllr Joslin's written report was taken as read and she was thanked for all her hard work in carrying out this responsibility and reporting back to the Council.

It was observed that footpaths had been churned up by quad bike tracks. The Parish Council will monitor the position regarding cross field paths and may take this up with Peter Gaskin of CCC.

**7. Finance, procedure and risk assessment**7.1 To receive the financial report and approve the payment of bills

The financial report was received and considered and invoices and bank statements were checked before the cheques were signed at the end of the meeting. The payments as listed in the finance report were unanimously approved for payment <sup>(Prop PJ, 2nd JS)</sup> plus Ian Hildrew (tennis court electrics report) £130.00.

Victoire Press (Printing)	£520.00
---------------------------	---------

Grounds by Rounds (Grass cutting)	£303.01
-----------------------------------	---------

LG Stoehr (Salary)	£220.45
--------------------	---------

J Dyer (Salary)	£110.36
-----------------	---------

Credits including bank interest and advertising income received since the last meeting were noted.

Concerns were expressed at the low level of interest received and it was agreed to ask the bank for a better rate for the Business 30 Day notice account, before the Parish Council considered alternative banking arrangements.

7.2 Play areas and skate park inspection reports

No problems were reported at the Recreation Ground, Egremont Road and Church play areas. Cllr Bhachu is to be asked to email his reports to the Clerk.

7.3 To consider any quotes for urgent work required because of health and safety or risk

None.

8. **Members items for the next agenda and for the Clerk's information and Closure of meeting**

It was noted that the cork surface of the notice board in Manor Close was disintegrating and a quotation for repairs is to be sought.

CCC's permission to install cycle stands at the bus stop in St Neots Road is awaited.

Concerns were expressed at the uneven condition of the footpath along the whole length of St Neots Road from the top of Cambridge Road leading towards Cambridge and the Highways Supervisor is to be asked to arrange for resurfacing.

The date of the December meeting is to be brought forward to 18 December.

There was no further business and the meeting closed at 9.15 pm.

Signed .....Chairman .....date.

---