

Hardwick Parish Council
Meeting held on Tuesday 24 July 2012 in the School at 7.45 pm

Present: Councillors: I Storr (Chairman), A Gill, P Joslin, A Freeman and R Worland.

In attendance: Diane Bayliss from CAPALC, 2 candidates for co-option, and Mrs K Baptie (Minutes Secretary – LGS Services).

Open public session including reports from the County and District Councillors

Mrs Diane Bayliss was welcomed to the meeting and he outlined the Quality Council scheme which was launched in 2003 with a view to bringing Parish Council's up to a minimum standard. When the scheme was launched the idea was that more control would be given to Parish Councils accredited with the Quality Council status, but this did not appear to have happened. In order to achieve this status, the Council would have to build up a portfolio showing that the Parish Council has met certain criteria. The fee which ranges from £50 to £200 depends on the size of the parish.

The benefits of the scheme are that it shows that parish councils are well managed and it is a sort of health check. It should also be an advantage when looking for grants. Mrs Bayliss was thanked for coming and left the meeting.

County Councillor Whelan's report was taken as read.

1. Apologies for absence and declarations of interest

Apologies were received from Cllrs Chamberlain, Humphries and Stewart (all out of parish)

2. To approve the minutes of the previous meetings on 26 June 2012

The minutes of the meeting on 26 June were approved ^(Prop AG, 2nd PJ) and signed by the Chairman, following an amendment to item 6.2 to read SCDC instead of Nick Wright, item 1 Cllr Stewart for being late and item 3.5.1 to read boiler.

3. Co-option to fill one casual vacancy

The two applicants, Mr Robert Henry Buss and Dr Michael Roger Worland were invited to tell the Parish Council a little about themselves and why they wished to join the Council.

Dr Worland was co-opted on to the Parish Council and he signed his declaration of acceptance of office and was given his new members pack.

4. Matters arising and carried forward from the last or pervious meetings

4.1 (Comments) Hardwick Harriers – refurbishment of all weather pitch

As nothing further had been heard from the football club this was carried forward to a future meeting

4.2 (3.1) Assets List Review

The additional cost of £101.05 (per annum), and £25 until renewal in October, to insure the 3 bus shelters and metal fencing at the Pavilion was considered and it was agreed to proceed with the additional cover, but not to include the dog litter bin due to its low value.

4.3 (3.3) HSSC lease – to consider the next steps

It was agreed to contact a solicitor for a quote to update the existing lease with the annual rents together with a plan of the area to be leased and the fact that the Parish Council require access to its CCTV and safe and to advise the Council on its property management.

The Freedom of Information Act request from the HSSC for a copy of the valuation report; however, as this about ongoing negotiations this is to be refused.

- 4.4 (3.4) Recreation ground drains – to consider quotes
Further quotes are to sought in view of the expense involved.
- 4.5 (3.5.2) Pavilion guttering repairs – to consider quotes
Awaiting further quotes.
- 4.6 (6.2) Land adjacent to Casa de fojeta. St Neots Rd – Change of use to Touring Caravan Park
The Chairman had written to Andrew Lansley MP and is awaiting a reply.
- 4.7 (7.3) Tennis courts wood re-staining – to consider quotes
The two quotes received were considered, but due to the vast difference it was agreed to carry forward to the next meeting to enable further quotes to be sought.
- 4.8 (7.3) Tennis courts electrical work – to consider report
Carried forward as the report had not as yet been received.
- 4.9 Quality Council status to consider if an application should be made
The Parish Council agreed that it would put it to the Clerk; however it felt that it does a lot of these things already.
- 5 Correspondence/communications received**
- 5.1 Resident – request for dog bin on St Neots Road near Meridian Close
It was agreed to ask SCDC if they would install the bin; if not then Parish Council would itself.
- 5.2 Little Footsteps Children’s Centre – use of the Recreation Ground on 20 August
It was agreed to grant permission for use of the Recreation Ground, however a copy of their insurance is to be sent in and they would be responsible for advertising the event.
- 5.3 David Nation – request for tennis court hire to hold tennis sessions
The Parish Council had no objections in principle and it was agreed to charge a fee of £10 per hour, but point out that the football club and netball club have said that the surface is slippery and the Parish Council takes no responsibility for injuries. Sessions will have to be booked via the Clerk.
- 5.4 SCDC Code of Conduct – to adopt a Code of Conduct, consider complaints procedure and complete member’s interests requirements.
This was carried forward to the next meeting as members had not fully understood the requirements.
- 5.5 Cambridge City LDF Issue and Options consultation
Noted.
- 5.6 SCDC Community Pride and Village Hero Awards
Noted.
- 5.7 SCDC LDF Issues and Options consultation
Noted.
- 5.8 SCDC – Gambling Act 2005 – consultation
It was agreed to respond to Miles Bebbington that the only people who will be affected by this in the village is the HSSC and ask him to inform them.
- 6. Planning applications and decision notices**
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/1420/12/FL – 33 Meridian Close – single storey rear extension
It was agreed to recommend approval. ^(Prop AG, 2nd PJ)
- 6.2 SCDC Decision Notices

- 6.2.1 S/1020/12/FL – 3 Cambridge Road – Erection of a single storey extension to the left and rear and infilling between the house and existing garage to create a new entrance. Minor alterations to existing front elevation windows and door openings – Permission granted.
- 6.2.2 S/0946/12/FL – 8 Main Street – Attic conversion and insertion of roof lights and dormers - Permission granted.
- 6.2.3 S/1117/12/DC – 35 Cambridge Road – Discharge of condition 3 of Planning permission S/2428/11 – Materials, roof tiles and cladding – Permission granted.
- 6.2.4 S/0699/12/VC – Angelite Cats Hotel, 41 Hall Drive – Variation of Conditions 1 and 3 of Planning Permission S/1527/95/F to expand the terms of the personal consent and alter opening hours – Permission granted, supersedes previous decision notice dated 23 May 2012.
- 6.3 Tree works applications
Cllr Gill reported that a resident had asked for a self seeded tree near 88 Limes Rd to be cut back by the Parish Council, however the tree is not owned by the Parish Council and the Clerk has informed the resident.

7. Members reports and items

7.1 Millennium footpath maintenance

The comments from Mark Belton of CGM were considered and it was agreed to ask him for a quote to cut the path beyond the badger set.

7.2 Report of SCDC LDF Workshop on 10 July

Cllr Joslin reported that members attending were encouraged to consider whether or not their parishes wanted infill housing or new villages. Cllr Joslin also went to the exhibition near Cambourne and reported that SCDC have turned down 2 proposed sites in Hardwick in favour of a much larger site at Bourn Airfield.

8. Finance, procedure and risk assessment

8.1 To receive the financial report and approve the payment of bills

The financial report was received and considered and invoices and bank statements were checked before the cheques were signed at the end of the meeting. The payments as listed in the finance report were unanimously approved for payment ^(Prop PJ, 2nd AF) including RPM (repairs to skate park) £432, Victoire Press (Hardwick Happenings) £520, Grounds by Rounds (grass cutting) £303.01, Ian Lawson £45.00 (Egremont Rd play area fencing repair) and Hardwick School (room hire) £90. Credits and bank interest received since the last meeting was noted. The Chairman requested an up to date statement from the 30 Day account before the next meeting.

JJ Consultants Ltd (Rec survey)	£180.00
C Edgeley (Newsletter expenses)	£37.64
LGS Services (Admin support)	£1350.16
LG Stoehr (Salary)	£220.45
J Dyer (Salary)	£110.36

8.2 Play areas and skate park inspection reports including RoSPA reports

A Play area inspection report was received from Cllr Freeman. The RoSPA reports were considered and it was agreed to seek quotes for the work as highlighted in the Clerk's report.

8.3 To consider any quotes for urgent work required because of health and safety or risk

Re the removal of 30mph signs near the school the Parish Council wished to know if a response has been received yet.

A site visit took place on 16th July regarding the noise reduction barriers on St Neots Rd; Cllr Joslin's neighbour was interested to know if the Parish Council had received a report yet. The answer was no.

It was noted that the footpath near the pump is very narrow due to a very dense hedge. Cllr Freeman will inform the Clerk of the house numbers so letters can be sent asking them to cut it them back.

9. Members items for the next agenda and for the Clerk's information and Closure of meeting

There was no further business and the meeting closed at 9.50 pm.

SignedChairmandate.
