

**Hardwick Parish Council**

**Notice of conclusion of audit**

**Annual Return for the year ended 31 March 2017**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for Hardwick Parish Council for the year ended 31 March 2017 has been completed and the accounts have been published.
2. The Annual Return is available for inspection by any local government elector of the area of Hardwick Parish Council on application to:  
  
Mrs Gail Stoehr (Clerk)  
30 West Drive  
Highfields Caldecote  
Cambridge  
CB23 7NY  
  
Between 9am and 2pm Monday to Wednesday
3. Copies will be provided to any person on payment of £2 for each copy of the Annual Return

Announcement made by: Gail Stoehr - Clerk

Date of announcement: 29 September 2017

# Section 3 – External auditor report and certificate

In respect of:

Enter name of  
smaller authority here:

HARDWICH PARISH COUNCIL

## 1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

## 2. 2016/17 External auditor report (CA0120)

~~(Except for the matters reported below)\*~~ on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. (\*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

(continue on a separate sheet if required)

## 3. 2016/17 External auditor certificate

We certify/~~do not certify~~\* that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

\* We do not certify completion because:

External auditor signature

Paul Littlejohn LP

External auditor name

PKF Littlejohn LLP

Date

22 September 2017

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))